
AGENDA
CITY OF LAKE CITY
City Council Regular Session
March 5, 2012
7:00 P.M. at City Hall

PLEDGE OF ALLEGIANCE

INVOCATION - Mayor Stephen Witt

1. **ROLL CALL**

2. **PROCLAMATIONS**

None

3. **MINUTES**

- A. Regular Session-February 6, 2012
- B. Workshop-February 21, 2012
- C. Regular Session-February 21, 2012

4. **APPROVAL OF AGENDA**

5. **APPROVAL OF CONSENT AGENDA**

None

6. **PERSONS WISHING TO ADDRESS COUNCIL**

7. **PERSONS WISHING TO APPEAR THAT ARE NOT ON THE AGENDA**

8. **OLD BUSINESS**

None

9. **NEW BUSINESS**

OPEN PUBLIC HEARING

- A. ORDINANCES/RESOLUTIONS:

1. Ordinance No. 2012-2022 (first reading) if enacted, will repeal Section 70-1 (a) (b) (c) (d) and (e) of Article 1 of Chapter 70 of the Code which created an employee maternity benefits fund.
2. City Council Resolution No. 2012-012, relating to adopting the amended CRA Redevelopment Master Plan prepared by IBI Group, Inc. in November 2011.

CLOSE PUBLIC HEARING

B. ADOPTION OF ORDINANCES/RESOLUTIONS:

1. Ordinance No. 2012-2022 (first reading)
2. City Council Resolution No. 2012-012

C. RESOLUTIONS:

1. City Council Resolution No. 2012-014, if adopted, will authorize the City to enter into Contract Amendment No. 1 to contract with Hatch Mott MacDonald Florida, LLC for the preparation of a technical memorandum and preliminary layout drawings that will allow the City to construct the new Kicklighter Advanced Wastewater Treatment Facility in three phases for a lump sum not to exceed \$22,450.00.

10. DEPARTMENTAL ADMINISTRATION

- A. Requesting Approval of the Revised Utilities Capital Improvements Schedule (Dave Clanton)

Note: This was presented at the Council Workshop on February 21, 2012.

11. COMMENTS BY COUNCIL MEMBERS

12. ADJOURNMENT

3-A

The City Council in and for the citizens of the City of Lake City, Florida, met in Regular Session, on February 6, 2012 beginning at 7:00 P.M., in the City Council Chambers, located at City Hall 205 North Marion Avenue, Lake City, Florida.

PLEDGE OF ALLEGIANCE

INVOCATION - Mayor Stephen Witt

1. ROLL CALL

Mayor/Councilman	Stephen M. Witt
Vice Mayor/Council Member	Jake Hill, Jr.
City Council	Eugene Jefferson
	Melinda Moses
	George R. Ward
City Attorney	Herbert F. Darby
City Manager	Wendell Johnson
Sergeant-at-Arms	Chief Argatha Gilmore
City Clerk	Audrey E. Sikes

2. PROCLAMATIONS
None

3. MINUTES
None

4. APPROVAL OF AGENDA
Ms. Moses made a motion to approve the agenda as presented. Mr. Jefferson seconded the motion and the motion carried unanimously on a voice vote.

5. APPROVAL OF CONSENT AGENDA
None

6. PERSONS WISHING TO ADDRESS COUNCIL
None

7. PERSONS WISHING TO APPEAR THAT ARE NOT ON THE AGENDA
- A. Beverly Reed, 2230 Southeast Baya Drive, Suite 101, Lake City, Florida 32025. Ms. Reed encouraged persons to attend the upcoming Police Benefit Ball to be held on Saturday, February 25, 2012 at Florida Gateway College. Ms. Reed also spoke in support of Chief Argatha Gilmore.
 - B. Elizabeth C. Allum, 168 North Marion Avenue, Lake City, Florida 32055. Ms. Allum spoke in support of Chief Argatha Gilmore.

- C. Dr. Lorenzo L. Dixon, 145 Orange Avenue, Lake City, Florida. Dr. Dixon spoke in support of Chief Argatha Gilmore.
- D. Pastor Leguire, 724 Southwest McFarlane Avenue, Lake City, Florida. Pastor Leguire spoke in support of Chief Argatha Gilmore.
- E. Stew Lilker - 247 Southwest Lander Court, Fort White, Florida. Mr. Lilker commended City officials on the manner in which meetings were conducted. Mr. Lilker provided an update on Earline Parkers condition. Mr. Lilker expressed concern regarding the North Florida Broadband Authority.

8. OLD BUSINESS

A. ORDINANCES:

At this time Mayor Witt closed the regular session and opened a public hearing for the purposes of hearing comments on City Council Ordinance No. 2011-2019. City Council Ordinance No. 2011-2019 was read by title. Mayor Witt asked if anyone wanted to be heard on City Council Ordinance No. 2011-2019. No one asked to be heard on City Council Ordinance No. 2011-2019 therefore Mayor Witt closed the public hearing.

B. ADOPTION OF ORDINANCES:

- 1. City Council Ordinance No. 2011-2019 (final reading and enactment), if enacted, amends the land use classification from County Commercial Highway Interchange to City Commercial of certain lands within the corporate limits of the City of Lake City. This property is owned by Walter Coward and is located at the NE corner of Highway 90 West and Northwest Forest Meadows Drive. **Ms. Moses made a motion to adopt City Council Ordinance No. 2011-2019 on final reading, amending the land use classification on property owned by Walter Coward. Mr. Ward seconded the motion. A roll call vote was taken and the motion passed.**

Ms. Moses	Aye
Mr. Ward	Aye
Mr. Hill	Aye
Mr. Jefferson	Aye
Mayor Witt	Aye

9. NEW BUSINESS

A. RESOLUTIONS:

1. City Council Resolution No. 2012-004, if adopted, will approve the revised Basic Contract with Jones Edmunds & Associates, Inc. for engineering and consulting services; and will rescind City Council Resolution No. 2011-108. **Mr. Ward made a motion to approve City Council Resolution No. 2012-004, revising the Basic Contract with Jones Edmunds & Associates and rescinding City Council Resolution No. 2011-108. Mr. Jefferson seconded the motion. A roll call vote was taken and the motion passed.**

Mr. Ward	Aye
Mr. Jefferson	Aye
Mr. Hill	Aye
Ms. Moses	Aye
Mayor Witt	Aye

2. City Council Resolution No. 2012-005, if adopted, will confirm the selection of Alfred Torrans made by a majority of the resident members and elected member trustees of the Board of Trustees of the Municipal Firefighters Pension Trust Fund to serve as the fifth member on the Board of Trustees pursuant to Section 175.061, Florida Statutes. **Mr. Jefferson made a motion to approve City Council Resolution No. 2012-005, authorizing Alfred Torrans as the fifth member on the Board of Trustees of the Municipal Firefighters Pension Trust Fund. Ms. Moses seconded the motion. A roll call vote was taken and the motion passed.**

Mr. Jefferson	Aye
Ms. Moses	Aye
Mr. Hill	Aye
Mr. Ward	Aye
Mayor Witt	Aye

3. City Council Resolution No. 2012-006, if adopted, will re-appoint David Allbritton, to the Board of Trustees of the City of Lake City Municipal Police Officer's Trust Fund, who has been selected by the four members of the Board, consisting of two members appointed by the City Council and two members who are police officers elected by a majority of police officers who are active members of the plan, to serve a term of two years commencing retroactive to October 19, 2011, and terminating October 18, 2013, or until his successor is appointed. **Ms. Moses made a motion to adopt City Council Resolution No. 2012-006, re-appointing David Allbritton to the Board of**

Trustees of the City of Lake City Municipal Police Officers Trust Fund. Mr. Ward seconded the motion. A roll call vote was taken and the motion passed.

Ms. Moses	Aye
Mr. Ward	Aye
Mr. Hill	Aye
Mr. Jefferson	Aye
Mayor Witt	Aye

4. City Council Resolution No. 2012-007, if adopted, will authorize the City to enter into Task Assignment No. 1 to its basic contract with Mittauer & Associates, Inc. for professional consulting, engineering and surveying services to assist in the design permitting and geotechnical services relating to the upgrading of the St. Margaret Road Wastewater Treatment Plant for an additional lump sum payment not to exceed \$57,440.00. This item was presented at the Utility Advisory Committee Meeting on February 6, 2012. **Mr. Ward made a motion to adopt City Council Resolution No. 2012-007, authorizing the City to enter into Task Assignment No. 1 to Basic Contract with Mittauer & Associates. Mr. Jefferson seconded the motion. A roll call vote was taken and the motion passed.**

Mr. Ward	Aye
Mr. Jefferson	Aye
Mr. Hill	Aye
Ms. Moses	Aye
Mayor Witt	Aye

5. City Council Resolution No. 2012-008, if adopted, will authorize the City to enter into an agreement with Automated Merchant Systems, Inc. as the City's Visa/Mastercard Merchant provider to implement the use and acceptance of credit/debit cards for payments made to the City for various services provided by the City. **Ms. Moses made a motion to adopt City Council Resolution No. 2012-008, authorizing agreement with Automated Merchant Systems, Inc. Mr. Jefferson seconded the motion. A roll call vote was taken and the motion passed.**

Ms. Moses	Aye
Mr. Jefferson	Aye
Mr. Hill	Aye
Mr. Ward	Aye
Mayor Witt	Aye

B. Discuss reappointment of Russell Plummer and David Brewer to serve on the Fire Pension Board as Council Appointed Members. **Mr. Ward made a motion move forward with the reappointment of Russell Plummer and David Brewer to serve as the Council appointed trustees on the Fire Pension Board. Ms. Moses seconded the motion. A roll call vote was taken and the motion passed.**

Mr. Ward	Aye
Ms. Moses	Aye
Mr. Hill	Aye
Mr. Jefferson	Aye
Mayor Witt	Aye

10. DEPARTMENTAL ADMINISTRATION

A. Approval request for Change Order No. 1, \$22,473.86, for ITB-003-2012 to complete renovation of the Public Safety Building Squad Room and Armory into a "Check-on/Briefing Room". **Mr. Ward made a motion to approve Change Order No. 1 in the amount of \$22,473.86 for ITB-003-2012 to complete the renovation of the Public Safety Building Squad Room and Armory. The motion identifies the funding source as 2010 Series Refunding Sales Tax Bond Revenue. Mr. Jefferson seconded the motion. A roll call vote was taken and the motion passed.**

Mr. Ward	Aye
Mr. Jefferson	Aye
Mr. Hill	Aye
Ms. Moses	Aye
Mayor Witt	Aye

B. Approve Mandese White Construction, LLC, Pay Application No. 14, \$90,703.40 for Airport Project. **Mr. Ward made a motion to approve Mandese White Construction Pay Application No. 14 in the amount of \$90,703.40. Ms. Moses seconded the motion. A roll call vote was taken and the motion passed.**

Mr. Ward	Aye
Ms. Moses	Aye
Mr. Hill	Aye
Mr. Jefferson	Aye
Mayor Witt	Aye

C. Approval to accept lowest quote submitted by Festival Sign Service, \$11,841.00, for installation of internal signage in new airport terminal (Nick Harwell) **Mr. Hill made a motion to approve the lowest quote submitted by Festival Sign Service in the amount of \$11,841.00 for the installation of internal signage in the new Lake City Municipal Airport Terminal. The motion identifies the funding source as 441-0041-542-60-63. Mr.**

Jefferson seconded the motion. A roll call vote was taken and the motion passed.

Mr. Hill	Aye
Mr. Jefferson	Aye
Ms. Moses	Aye
Mr. Ward	Aye
Mayor Witt	Aye

- D. Approval to amend the Employee Classification Plan to include an additional GIS Technician Position and approval to fund the additional position. **Ms. Moses made a motion to amend the Employee Classification Plan to include an additional GIS Technician Position at an estimated cost of \$43,913.30 annually (including benefits). The motion also provides approval to fund the additional position utilizing Utility Contingency. Mr. Jefferson seconded the motion. A roll call vote was taken and the motion passed.**

Ms. Moses	Aye
Mr. Jefferson	Aye
Mr. Hill	Aye
Mr. Ward	Aye
Mayor Witt	Aye

11. COMMENTS BY COUNCIL MEMBERS

Ms. Moses expressed her appreciation to Chief Argatha Gilmore for her involvement in Black History Month at Columbia High School.

Mr. Ward expressed his appreciation to Chief Argatha Gilmore.

Mayor Witt reminded members to meet at the Fire Station on Saturday, February 18, 2012 at 9:30 AM to ride in the parade.

Mayor Witt reminded the next City Council Meeting would be held on Tuesday, February 21, 2012 due to Presidents Day.

12. ADJOURNMENT

All matters having been handled, the meeting adjourned at 7:58 p.m. on a motion made and duly seconded.

Stephen M. Witt, Mayor/Council Member

Audrey E. Sikes, City Clerk

3-B

The City Council in and for the citizens of the City of Lake City, Florida, met in Workshop, on February 21, 2012, beginning at 5:30 PM, in the City Council Chambers located at City Hall, 205 North Marion Avenue, Lake City, Florida 32055.

PRESENT:

Mayor/Councilman	Stephen Witt
Vice-Mayor	Jake Hill, Jr.
City Council	Eugene Jefferson
City Council	Melinda Moses
City Council	George Ward
City Attorney	Herbert Darby
City Manager	Wendell Johnson
City Clerk	Audrey E. Sikes

1. Call to Order
Mayor Witt called the meeting to order at 5:35 PM.
2. Roll Call
Mayor Witt asked Ms. Sikes to call roll. Attendance is indicated above.
3. Utilities Capital Improvements Presentation
Executive Director of Utilities Dave Clanton provided a PowerPoint Presentation to members regarding Utility projects. **Members concurred to move forward with staff recommendation to prepare a revised Capitol Improvement Schedule and a Revised Funding Scenario utilizing the remaining Build America Bond Funds. These revisions will be formalized and presented to the City Council at the March 5, 2012 meeting.**
4. ADJOURNMENT
There being no further business, the meeting adjourned at 6:20 PM on a motion duly made and seconded.

Stephen M. Witt, Mayor

Audrey E. Sikes, City Clerk

3-C

The City Council in and for the citizens of the City of Lake City, Florida, met in Regular Session, on February 21, 2012 beginning at 7:00 P.M., in the City Council Chambers, located at City Hall 205 North Marion Avenue, Lake City, Florida.

PLEDGE OF ALLEGIANCE

INVOCATION - Council Member Eugene Jefferson

1. ROLL CALL

Mayor/Councilman	Stephen M. Witt
Vice Mayor/Council Member	Jake Hill, Jr.
City Council	Eugene Jefferson
	Melinda Moses
	George R. Ward
City Attorney	Herbert F. Darby
City Manager	Wendell Johnson
Sergeant-at-Arms	Chief Argatha Gilmore - absent
City Clerk	Audrey E. Sikes

2. PROCLAMATIONS

None

3. MINUTES

- A. Regular Session - January 9, 2012
- B. Regular Session - January 23, 2012

Mr. Jefferson made a motion to approve the January 9, 2012 Regular Session and the January 23, 2012 Regular Session minutes as presented. Mr. Ward seconded the motion and the motion carried unanimously on a voice vote.

4. APPROVAL OF AGENDA

Mr. Jefferson made a motion to approve the agenda as presented. Ms. Moses seconded the motion and the motion carried unanimously on a voice vote.

5. APPROVAL OF CONSENT AGENDA

- A. Award Bid No. ITB-008-2012 to Anderson Columbia Company, Inc., sole bidder, for asphalt annual term contract

Ms. Moses made a motion to approve the consent agenda consisting of item A above. Mr. Ward seconded the motion and the motion carried unanimously on a voice vote.

6. PERSONS WISHING TO ADDRESS COUNCIL

None

7. PERSONS WISHING TO APPEAR THAT ARE NOT ON THE AGENDA

None

8. OLD BUSINESS

A. ORDINANCES:

At this time Mayor Witt closed the regular session and opened a public hearing for the purposes of hearing comments on City Council Ordinance No. 2012-2021. City Council Ordinance No. 2012-2021 was read by title. Mayor Witt asked if anyone wanted to be heard on City Council Ordinance No. 2012-2021. No one asked to be heard on City Council Ordinance No. 2012-2021 therefore Mayor Witt closed the public hearing.

B. ADOPTION OF ORDINANCES:

1. City Council Ordinance No. 2012-2021 (final reading and enactment), if enacted, will amend the Code of Lake City by adding a new section Number 86-110.4 to Article III, Chapter 86, which provides for the permanent closing, vacating and abandoning unopened portions of NW Dyson Terrace (formerly Dyson Street), Williams Street and Thompson Street. **Mr. Jefferson made a motion to adopt City Council Ordinance No. 2012-2021 on final reading, providing for the permanent closing, vacating and abandoning portion of NW Dyson Terrace (formerly Dyson Street), Williams Street and Thompson Street. Mr. Hill seconded the motion. A roll call vote was taken and the motion passed.**

Mr. Jefferson	Aye
Mr. Hill	Aye
Ms. Moses	Aye
Mr. Ward	Aye
Mayor Witt	Aye

9. NEW BUSINESS

A. RESOLUTIONS:

1. City Council Resolution No. 2012-009, if adopted, will amend the annual operating budget of the City for the fiscal year beginning October 1, 2011 adopted by Resolution No. 2011-070. **Ms. Moses made a motion to approve City Council Resolution No. 2012-009, amending the annual operating budget of the City for fiscal year beginning October 1, 2011. Mr. Ward seconded the motion. A roll call vote was taken and the motion passed.**

Ms. Moses Aye
Mr. Ward Aye
Mr. Hill Aye
Mr. Jefferson Aye
Mayor Witt Aye

2. City Council Resolution No. 2012-010, if adopted, will authorize the city to enter into a contract with Cal-Tech Testing, Inc., a Florida corporation, for the plugging and abandonment of twelve (12) production wells and two (2) test wells. Mr. Johnson stated he did not anticipate any change orders with this contract. Mr. Ward discussed the importance of determining the threshold as it relates to the concrete that will be needed to fill the respective wells. Members concurred for staff to obtain calculations from Cal Tech in order to set the threshold as it relates to the pouring of concrete for the filling of the wells. **Ms. Moses made a motion to adopt City Council Resolution No. 2012-010, authorizing contract with Cal-Tech Testing. Mr. Jefferson seconded the motion. A roll call vote was taken and the motion passed.**

Ms. Moses Aye
Mr. Jefferson Aye
Mr. Hill Aye
Mr. Ward Aye
Mayor Witt Aye

3. City Council Resolution No. 2012-011, if adopted, will re-appoint David Brewer and Russell Plummer as Resident Trustees to the Board of Trustees of the Municipal Firefighters Pension Trust Fund. **Mr. Jefferson made a motion to adopt City Council Resolution No. 2012-011, re-appointing David Brewer and Russell Plummer as Resident Trustees to the Board of Trustees of the Municipal Firefighters Pension Trust Fund. Ms. Moses seconded the motion. A roll call vote was taken and the motion passed.**

Mr. Jefferson Aye
Ms. Moses Aye
Mr. Hill Aye
Mr. Ward Aye
Mayor Witt Aye

At this time Mayor Witt presented Public Work Director Thomas Henry and City Manager Wendell Johnson with appreciation plaques from the 2012 Olustee Festival Committee.

10. DEPARTMENTAL ADMINISTRATION

A. Requesting approval to reclassify the Wastewater Plant Superintendent to new class title Wastewater Director, authorize new position pay grade 17/salary range \$46,515-\$72,098 and authorize elimination of Collection Tech 1 Position 923. **Mr. Ward made a motion authorizing the reclassification of the Wastewater Plant Superintendent (Position 902) to a new class title of Wastewater Director. The motion also provides authorization for a new position pay grade of 17 (for the Wastewater Director position) with a pay range of \$46,515 - \$72,098. The motion authorizes the elimination of the Collection Tech I (Position 923). Ms. Moses seconded the motion. A roll call vote was taken and the motion passed.**

Mr. Ward	Aye
Ms. Moses	Aye
Mr. Hill	Aye
Mr. Jefferson	Aye
Mayor Witt	Aye

B. Requesting approval to authorize the City Attorney to move forward with foreclosure proceedings on Parcel No. 00-00-00-12051-000 located at 218 Northeast Railroad Street. Growth Management Director Larry Lee reported the Code Enforcement Board is recommending for the City to move forward with foreclosure proceedings so the City can abate the property. **Mr. Jefferson made a motion authorizing the City Attorney to move forward with foreclosure proceedings on Parcel No. 00-00-00-12051-000 located at 218 Northeast Railroad Street. Ms. Moses seconded the motion. A roll call vote was taken and the motion passed.**

Mr. Jefferson	Aye
Ms. Moses	Aye
Mr. Hill	Aye
Mr. Ward	Aye
Mayor Witt	Aye

C. Requesting approval to purchase a new Caterpillar 329EL Hydraulic Excavator to replace the used one the City purchased in 1993 that was destroyed by fire. The purchase price is \$229,994.00 less \$34,631.66 insurance proceeds for a final cost of \$195,362.34. **Mr. Ward made a motion authorizing the purchase a new Caterpillar 329EL Hydraulic Excavator in the amount of \$195,362.34. Mr. Hill seconded the motion. A roll call vote was taken and the motion passed.**

Mr. Ward	Aye
Mr. Hill	Aye
Ms. Moses	Aye
Mr. Jefferson	Aye
Mayor Witt	Aye

11. COMMENTS BY COUNCIL MEMBERS

Mr. Johnson reminded member about the City Awards Banquet to be held on Friday, February 24, 2012 at 6:00 PM at the Country Club of Lake City.

Mr. Johnson reminded members about the Police Ball to be held on Saturday, February 25, 2012 at 7:00 PM at the Florida Gateway College.

12. ADJOURNMENT

All matters having been handled, the meeting adjourned at 7:33 p.m. on a motion made and duly seconded.

Stephen M. Witt, Mayor/Council Member

Audrey E. Sikes, City Clerk

#9A-1

CITY COUNCIL ORDINANCE NO. 2012-2022

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LAKE CITY, FLORIDA, AMENDING CHAPTER 70, ARTICLE I OF THE CODE OF THE CITY BY REPEALING SECTION 70-1(a)(b)(c)(d) and (e) OF ARTICLE I OF CHAPTER 70 WHICH CREATED AN EMPLOYEE MATERNITY BENEFITS FUND; PROVIDING FOR THE REPEAL OF ALL ORDINANCES IN CONFLICT WITH THIS ORDINANCE; AND PROVIDING FOR AN EFFECTIVE DATE.

NOW, THEREFORE, BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF LAKE CITY, FLORIDA, AS FOLLOWS:

Section 1. Section 70-1(a)(b)(c)(d) and (e), Article I of Chapter 70, is hereby repealed.

Section 2. All ordinances or parts of ordinances in conflict herewith be and the same are hereby repealed.

Section 3. This ordinance shall take effect upon its adoption.

PASSED AND ADOPTED upon first reading the _____ day of _____, 2012.

NOTICE PUBLISHED on the _____ day of _____, 2012.

PASSED AND ADOPTED upon second and final reading the _____ day of _____, 2012.

Mayor-Councilman

ATTEST:

City Clerk

APPROVED AS TO FORM AND LEGALITY:

by: _____
Herbert F. Darby, City Attorney

Record of Vote On First Reading

	For	Against	Absent	Abstain
Mayor Witt	_____	_____	_____	_____
Councilmember Hill	_____	_____	_____	_____
Councilmember Jefferson	_____	_____	_____	_____
Councilmember Moses	_____	_____	_____	_____
Councilmember Ward	_____	_____	_____	_____

Certification

I, AUDREY E. SIKES, City Clerk for the City of Lake City, Florida, hereby certify that the above record vote is an accurate and correct record of the votes taken on this Ordinance by the City Council of the City of Lake City, Florida.

AUDREY E. SIKES
City Clerk

Record of Vote on Second and Final Reading

	For	Against	Absent	Abstain
Mayor Witt	_____	_____	_____	_____
Councilmember Hill	_____	_____	_____	_____
Councilmember Jefferson	_____	_____	_____	_____
Councilmember Moses	_____	_____	_____	_____
Councilmember Ward	_____	_____	_____	_____

Certification

I, AUDREY E. SIKES, City Clerk for the City of Lake City, Florida, hereby certify that the above record vote is an accurate and correct record of the votes taken on this Ordinance by the City Council of the City of Lake City, Florida.

AUDREY E. SIKES
City Clerk

MEETING DATE
March 5, 2012

CITY OF LAKE CITY Report to Council

CRA AGENDA	
SECTION	9
ITEM NO.	A-2

Resolution No. 2012-012

SUBJECT: Lake City Community Redevelopment Area Master Plan Update

DEPT / OFFICE: Community Redevelopment

Originator: Redevelopment Manager		
City Manager Wendell Johnson	Community Redevelopment Manager Jackie Kite	Date 2/29/12

Recommended Action:

Recommendation to adopt Final Master Plan update pursuant to Resolution No. 2012-012. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKE CITY, FLORIDA, RELATING TO COMMUNITY REDEVELOPMENT IN LAKE CITY; FURTHER AMENDING THE COMMUNITY REDEVELOPMENT PLAN AS PREVIOUSLY AMENDED FOR THE COMMUNITY REDEVELOPMENT AREA AS PREVIOUSLY AMENDED AND AS SPECIFIED IN SUCH PLAN AND IN ACCORDANCE WITH CRITERIA SET FORTH IN CHAPTER 163, FLORIDA STATUTES; AND PROVIDING FOR AN EFFECTIVE DATE.

Summary Explanation & Background:

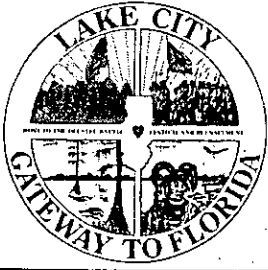
This resolution recommends that the City Council revise the existing master plan and replace it with the Final Master Plan Update as submitted by IBI Group and recommended by the Joint Workshop of the Planning and Zoning Board and the Community Redevelopment Advisory Committee held January 10, 2012

Alternatives: N/A

Source of Funds: N/A

Financial Impact: None

Exhibits Attached: Copy of Resolution No. 2012-012 and Final Draft Master Plan Update.
Copy of Letter to Columbia County Board of County Commissioners



City of Lake City

205 N. MARION AVE.
LAKE CITY, FLORIDA 32055

TELEPHONE: (386) 752-2031
FAX: (386) 752-4896

February 22, 2012

HAND DELIVERED
RETURN RECEIPT REQUESTED

Ms. Scarlet Frisina, Chairman
Columbia County Board of County Commissioners
Columbia County Courthouse Annex
Post Office Box 1529
Lake City, Florida 32056-1529

Mayor-Council Member
STEPHEN M. WITT

Vice-Mayor-Council Member
JAKE HILL, JR.

Council Members
EUGENE JEFFERSON
MELINDA MOSES
GEORGE WARD

City Attorney
HERBERT F. DARBY

City Manager
WENDELL JOHNSON

City Clerk
AUDREY E. SIKES

Dear Ms. Frisina;

Pursuant to the requirements of Section 163.346, Florida Statutes, the City of Lake City ("City") is hereby providing notice to all taxing authorities which levy ad valorem taxes on taxable real property within the City's jurisdiction, of the City's intent to amend the City Community Redevelopment Agency ("CRA") plan, as permitted by Section 163.361, Florida Statutes.

You are further advised that City Resolution No. 2012-012 to amend the CRA plan to update the Lake City Community Redevelopment Area Master Plan will be discussed and considered at a public hearing to be held Monday, March 5, 2012 at 7:00 p.m., or as soon thereafter as the matters can be heard, in the City Council Meeting Room, City Hall, located at 205 North Marion Avenue, Lake City, Florida 32055. Expansion of the Boundaries done in conjunction with the Master Plan Update was approved by Ordinance 2011-2010 on April 4, 2011.

Those wishing to be heard by the City Council concerning this matter are welcome to attend and participate in the public hearings. A copy of the new Master Plan is provided herein for your review.

Sincerely,


Wendell Johnson
City Manager

CITY COUNCIL RESOLUTION NO. 2012-012

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKE CITY, FLORIDA, RELATING TO COMMUNITY REDEVELOPMENT IN LAKE CITY; FURTHER AMENDING THE COMMUNITY REDEVELOPMENT PLAN AS PREVIOUSLY AMENDED FOR THE COMMUNITY REDEVELOPMENT AREA AS PREVIOUSLY AMENDED AND AS SPECIFIED IN SUCH PLAN AND IN ACCORDANCE WITH CRITERIA SET FORTH IN CHAPTER 163, FLORIDA STATUTES; AND PROVIDING FOR AN EFFECTIVE DATE.

RECITALS

A. By Resolution No. 81-13, as amended by Resolutions No. 84-73 and 89-97, the City of Lake City, Florida ("City") determined, after proper public notice and hearing, that one or more slums or blighted areas existed within the boundaries of the City and that rehabilitation, conservation or redevelopment, or a combination thereof, of such area or areas was necessary in the interest of the public health, safety, morals, or welfare of the residents of the City and determined there was a need to create a community redevelopment agency pursuant to the provisions of Chapter 163, Part III, Florida Statutes, and to establish and define the boundaries of the Community Redevelopment Area.

B. By Resolution No.81-16, the City created the Lake City

Community Redevelopment Agency ("CRA") and provided for the exercise of its powers.

C. By Resolution No. 89-97, which amended Resolutions No. 81-13 and 84-73, the slum and blighted areas of the City, after public notice and hearing, were redefined, described and established as the "Community Redevelopment Area").

D. By Resolution No. 89-98, after proper public notice and hearing, the City adopted a Community Redevelopment Plan (the "Original Plan") which was found by the Planning and Zoning Board, serving as the local planning agency, to be consistent with the Lake City Comprehensive Land Use Plan and zoning regulations.

E. By Resolution No. 92-069, the City approved and adopted an amended redevelopment plan prepared and developed by the CRA (the "First Amended Plan").

F. By Resolution No. 93-021, the City deemed it necessary and desirable to amend the boundaries of the Community Redevelopment Area.

G. By Resolution No. 93-028, the City adopted an amended

redevelopment plan (the "Second Amended Plan") to include the additional land defined in Resolution No. 93-021 and to redefine, describe and establish the amended Community Redevelopment Area.

H. By Resolution No. 93-045, the Community Redevelopment Plan was further amended (the "Third Amended Plan") to include street improvements on Marion Street between Railroad Street and U. S. Highway 90.

I. By Ordinance No. 2009-1181, the City adopted an amendment to the Plan (the "Fourth Amended Plan") to expand the boundaries of the Community Redevelopment Area to include the additional area described therein.

J. By City Council Resolution No. 2010-029, the City engaged IBI Group, Inc., professional planners, to evaluate the existing CRA Plans and to prepare a new amended and restated Community Redevelopment Plan.

K. By City Council Ordinance No. 2011-2010, the City amended the CRA Plan as previously amended (the "Fifth Amended Plan") to further expand the boundaries of the Community Redevelopment Area both to the North and South of the existing Community Redevelopment Area to include

four (4) additional areas of land.

L. IBI Group, Inc. has prepared, presented and recommended to the City a new amended and restated Community Redevelopment Plan dated November 2011 (the "IBI Plan").

M. The Lake City Planning and Zoning Board, serving also as the local planning agency, held the required public hearing on the IBI Plan with public notice having been provided, and having reviewed and considered all comments received during the public hearing and having provided for necessary revisions, has recommended the IBI Plan to the City for approval.

N. The CRA held the required public hearing on the IBI Plan with public notice having been provided and having reviewed and considered all comments received during the public hearings and having provided for the necessary revisions, as recommended the IBI Plan to the City for approval.

O. The City finds that it is in the interest and welfare of the citizens of the City to approve, adopt and implement the IBI Plan.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL
OF THE CITY OF LAKE CITY, FLORIDA, AS FOLLOWS:**

Section 1. The above recitals are all true and accurate and are incorporated herein and made a part of this resolution.

Section 2. The City Council finds and determines that the Planning and Zoning Board of the City, acting as the local planning agency, has found at a public hearing that the IBI Plan is appropriate and desirable and is beneficial to the Community Redevelopment Area and is consistent with the City's Comprehensive Land Use Plan and zoning regulations.

Section 3. The IBI Plan dated November 2011, copy of which, while not attached to this resolution, is on file in the Office of the City Clerk, is hereby approved and adopted for the Community Redevelopment Area as defined therein and the CRA is authorized to implement the IBI Plan.

Section 4. It is the intention of the City that the IBI Plan adopted by this resolution and every provision thereof, shall be considered severable; and the invalidity of any section, part or provision thereof or this resolution shall not affect the validity of any other provision of the IBI Plan or this resolution.

Section 5. The City Clerk is directed to distribute a certified copy of this resolution, with copy of the IBI Plan, to each Columbia County taxing

authority and a copy to any other concerned governmental body and agency as deemed appropriate by the City.

Section 6. All resolutions or ordinances or parts of resolutions or ordinances in conflict herewith be and the same are hereby repealed.

Section 7. This resolution shall be effective immediately upon adoption.

PASSED AND ADOPTED at a meeting of the City Council this _____ day of _____, 2012.

Mayor-Councilman

ATTEST:

City Clerk

APPROVED AS TO FORM AND LEGALITY:

By: _____
HERBERT F. DARBY
City Attorney

Meeting Date
3-5-12

Report to Utility Advisory Committee

AGENDA	
Section	9
Item No.	C-1

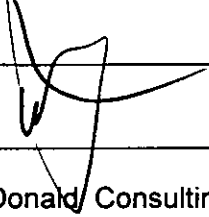
Resolution No. 2012-014

SUBJECT:

Hatch Mott MacDonald Consulting Engineers Amendment no. 1

DEPT. / OFFICE:

Wastewater Facilities

Originator: Dave Clanton		
City Manager Wendell Johnson		Department Director Dave Clanton
Date 1/18/12		
Recommended Action: Approve Hatch Mott MacDonald Consulting Engineers Amendment No. 1 to Engineering Services for Design & Permitting Work Authorization No. 2; St. Margaret's WWTP		
Summary Explanation & Background: <p>On September 10th 2010 the City Council approved a services contract with Hatch Mott MacDonald Consulting Engineers Consulting Engineers for the design and permitting of the Kicklighter Wastewater Facilities. To date we are holding on the construction of the new treatment facility due to the current economic conditions. As a result of recent discussions with Plum Creek it has become apparent that a wastewater facility constructed on the East side of Lake City would be advantages to the City as well as for the development of the designated RAEC area East of the Lake City Air Port.</p> <p>The scope of services are described in the attached proposal and include preparation of a technical memorandum and preliminary layout drawings that will allow the City to construct the wastewater facilities in phases.</p>		
Alternatives: 1. Do not approve amendment No. 1.		
Source of Funds: 2010 Series Utility Bond Revenue		
Financial Impact: <p style="text-align: center;">\$22,450.00</p>		
Exhibits Attached:		

CITY COUNCIL RESOLUTION NO. 2012-014

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKE CITY, FLORIDA, AUTHORIZING THE CITY TO ENTER INTO CONTRACT AMENDMENT NO. 1 TO CONTRACT WITH HATCH MOTT MacDONALD FLORIDA, LLC., A FLORIDA LIMITED LIABILITY COMPANY, FOR THE PREPARATION OF A TECHNICAL MEMORANDUM AND PRELIMINARY LAYOUT DRAWINGS THAT WILL ALLOW THE CITY TO CONSTRUCT THE NEW KICKLIGHTER ADVANCED WASTEWATER TREATMENT FACILITY IN THREE PHASES FOR A LUMP SUM NOT TO EXCEED \$22,450.00.

WHEREAS, the City of Lake City, Florida ("City") has heretofore entered into an Agreement for Professional Engineering Services (the "Agreement") with Hatch Mott MacDonald Florida, LLC ("Hatch Mott") dated September 21, 2010, as authorized by City Council Resolution No. 2010-079; and

WHEREAS, City and Hatch Mott desire to amend the Agreement pursuant to and in accordance with the terms, conditions, and provisions of Contract Amendment No. 1 ("Amendment No. 1"), copy of which is attached hereto and made a part of this resolution; and

WHEREAS, Hatch Mott will be compensated a lump sum not to exceed \$22,450.00; and

WHEREAS, Amendment No. 1 is subject to such changes, modifications, or amendments required and authorized by Section 3 of this resolution.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LAKE CITY, FLORIDA, AS FOLLOWS:

Section 1. The above recitals are all true and accurate and are incorporated herein and made a part of this resolution.

Section 2. The City is hereby authorized to enter into Amendment No. 1 with Hatch Mott in accordance with the terms, provisions, conditions and limitations of Amendment No. 1, subject to changes and modifications authorized by Section 3 of this resolution.

Section 3. The City Manager and City attorney are authorized to make such reasonable changes and modification to Amendment No. 1 as may be deemed necessary to be in the best interest of the City and its citizens. The Mayor is authorized and directed to execute and deliver Amendment No. 1 in the name and on behalf of the City, with such changes, amendments, modifications, omissions, and additions made by the City Manager and City Attorney. Execution by the Mayor and Contractor shall be deemed to be conclusive evidence of approval of such changes, amendments modifications, omissions, and additions.

PASSED AND ADOPTED at a meeting of the City Council this _____ day of

_____, 2012.

Mayor-Councilman

ATTEST:

City Clerk

APPROVED AS TO FORM AND LEGALITY:

By: _____
HERBERT F. DARBY
City Attorney

CONTRACT AMENDMENT NO. 1

NEW KICKLIGHTER ADVANCED WASTEWATER TREATMENT PLANT

This Contract Amendment No. 1 is issued between **CITY OF LAKE CITY** and **HATCH MOTT MacDONALD FLORIDA, LLC**, pursuant to the Agreement for Professional Engineering Services between the parties dated September 21, 2010 and subject to all the terms and conditions thereof.

SCOPE OF WORK TO BE PERFORMED

The scope of this project will generally include preparation of a technical memorandum and preliminary layout drawings that will allow the City to construct the proposed new Kicklighter Advanced Wastewater Treatment Facility (AWTF) in phases. More specific details of the scope of services are outlined below:

- a) Preparation of a preliminary phasing plan that will allow the City to construct the proposed new 3.0 MGD Kicklighter AWTF, in three (3) phases. Phase one (1) will include construction of a 0.75 MGD facility which will be followed by a phase two (2) that will expand the facility to 1.5 MGD. Phase three (3) construction that will expand the facility treatment capacity from 1.5 MGD to 3.0 MGD.
- b) Preparation of a technical memorandum that outlines the overall project phasing, including construction of additional treatment process equipment, effluent filter, and reject pond that may e required. The memo will address any site development, piping, pumping, project permitting and electrical issues, and will include a preliminary opinion of cost.
- c) The scope of work does not include evaluation, enhancement, or modification of offsite sewer, effluent disposal, any site survey, geotechnical evaluation, construction documents, site supervision, specialized studies, SCADA system, or similar items.
- d) It is anticipated that two (2) meetings will take place in Lake City to discuss the evaluations and recommendations. Deliverables will include minutes of meetings and four (4) copies of technical memorandum.

COMPENSATION

The ENGINEER shall be compensated on a lump sum of \$ 22,450.00, which will be invoiced on a percent complete basis.

SCHEDULE

The ENGINEER shall be completed with the draft technical memorandum within 30 calendar days after receiving the signed contract amendment.

AUTHORIZATION

The undersigned Authorized Representative represents that funds have been duly appropriated and committed for this Contract Amendment and that the Work has been duly authorized by the CLIENT. A copy of the CLIENT's authorizing Resolution is annexed hereto.

ATTEST:

CITY OF LAKE CITY

By _____
Mayor

Type or Print Name

ATTEST:

HATCH MOTT MacDONALD FLORIDA, LLC

By _____
Charles Baxley
Executive Vice President



Hatch Mott
MacDonald

Hatch Mott MacDonald
3800 Esplanade Way, Suite 150
Tallahassee, FL 32311
T 850.222.0334 www.hatchmott.com

AAC000035 EB0000155 LB00006783 LC26000216

February 2, 2012

Mr. Dave Clanton
Executive Director of Utilities
527 SW St. Margarets Street
Lake City, FL 32025

Re: Proposal for Additional Engineering Services
Phasing of Kicklighter WWTP
HMM No. 270911

Dear Mr. Clanton,

As requested, we are pleased to submit this proposal to the City of Lake City for your consideration. The scope involves an evaluation of how the proposed Kicklighter WWTP can be constructed in three (3) phases. This would allow the City the flexibility of constructing the appropriate capacity based on the rate of development in the service area. We also will evaluate the additional treatment components of the plant necessary for the plant effluent to meet public access reuse standards.

Attached is a detailed description of our scope along with a breakdown of our fee. If the proposal is acceptable, then please have the appropriate City official sign the contract amendment.

We look forward to working with you and your staff. Please do not hesitate to contact us if you have any questions.

Sincerely,

HATCH MOTT MACDONALD

A handwritten signature in cursive script that reads "Michael P. Murphy".

Michael P. Murphy, PE
Vice President



**Hatch Mott
MacDonald**

ENGINEERING SERVICES ESTIMATE
CITY OF LAKE CITY
KICKLIGHTER PHASING

TASK NAME/ DESCRIPTION	PERSONNEL HOURLY RATE	PD	PM	PE	CADD	ADMIN	TASK
1. Prepare Phasing Plan at Kicklighter Site		2	6	24	8	4	\$4,440.00
2. Prepare Phasing Plan at Alternate Site, including Filtration and Effluent Storage		2	6	16	8	4	\$3,680.00
3. Prepare Cost Estimates for Both Sites		2	6	24		2	\$3,690.00
4. Attend Two Meetings		18	16	16			\$6,800.00
5. Prepare Final Technical Memorandum		2	6	24		4	\$3,840.00
TOTAL							\$22,450.00
TOTAL HOURS		24	40	104	16	14	
TOTAL COST		\$4,320.00	\$6,000.00	\$9,880.00	\$1,200.00	\$1,050.00	

Meeting Date
March 5, 2012

Report to City Council

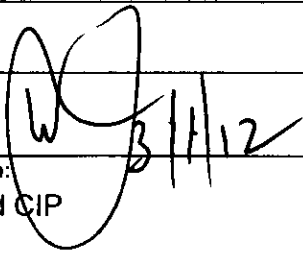
AGENDA	
Section	10
Item No.	A

SUBJECT:

Capital Improvement Schedule (CIP)

DEPT. / OFFICE:

Utilities

Originator: Dave Clanton		
City Manager Wendell Johnson		Department Director Dave Clanton
Date 2/29/12		
Recommended Action: Approve Updated CIP		
Summary Explanation & Background: <p>On February 21, 2012 a capital improvement project schedule was presented at a Council Workshop outlining an alternate plan for the use of the 2010 Utility Bond Funds. The plan outlined several projects and capital improvements as suggested items to be addressed in lieu of the construction of the new Kicklighter Road WWTF.</p> <p>At that meeting a consensus of the proposed plan was given by Council.</p>		
Alternatives: 1. Do not approve CIP.		
Source of Funds: 2010 Series Utility Bond Revenue		
Financial Impact: <p style="text-align: center;">\$19,980,000</p>		
Exhibits Attached: Copy of CIP outline.		

Identified Projects

WBS	Tasks	Length (Mi.)	Unit Cost/Mi.	Extended Cost
(1) <u>Water System</u>				
1.1	Water Meter System Upgrades		\$K/Mi.	\$K
1.2	12" WM RACEC	6	200	1200
1.3	Ozone Generator			650
1.4	New Supply Well			<u>350</u>
	Sub Total -----			4800
(2) <u>Wastewater System</u>				
2.1	Saint Margaret Rd. Upgrades			4000
2.2	RACEC WWTP (750K PP)			<u>7500</u>
	Sub Total -----			11500
(3) <u>Reclaim Water System</u>				
3.1	12" RWM – Tice to US 441	2	200	400
3.2	12" RWM – US 441 to SR 100	5.1	200	1020
3.3	12" RWM – SR 100 to RACEC	3.8	200	760
3.4	1.5 MG GST @ RACEC			<u>1500</u>
	Sub Total -----			3680
	Total -----			19980

Michele Greene

From: Joyce Bruner
Sent: Friday, March 02, 2012 3:16 PM
To: astillwell@gtcdesigngroup.com; Audre Washington; Audrey Sikes; Cathy Bott (cbott@gtcdesigngroup.com); Cherie Faircloth; dave cobb; dbreitwieser@wcjb.com; desk@wcjb.com; Gary Noland ; Hannah Brown (hbrown@lakecityreporter.com); Herbert F Darby; jeff Simmons; Jerry Scarborough; john stanford; karl burkhardt; Kerry Hagler; Martha Orthofer; Michele Greene; mrogers@bblmail.com; Nick Harwell; Radio Kuka (radiokuva@aol.com); Robert Bridges; Steve Minnis (minnis_s@srwmd.state.fl.us); Stew Lilker (StewLilker@ColumbiaCountyObserver.com); Tami Stevenson (tami@suwanneevalleytimes.com); todd wilson; Tommy (tommy@965WJTK.com); Wendell Johnson
Subject: City Council Meeting Agenda
Attachments: AgendaCC030512.doc

The agenda for the March 5, 2012 City Council Meeting is attached. Thank you.

Joyce Bruner
Executive Assistant

Office of the City Manager
City of Lake City
205 North Marion Avenue
Lake City, FL 32055
Phone: 386-719-5768
Fax: 386-752-4896
Email: brunerj@lcfla.com

**NOTICE OF PUBLIC HEARING
CITY OF LAKE CITY
COMMUNITY REDEVELOPMENT MASTER PLAN**

NOTICE IS HEREBY GIVEN that the City Council of the City of Lake City, Florida will hold a public hearing on Monday, March 5, 2012 commencing at 7:00 p.m., or as soon thereafter the matter can be heard, in the Council Chambers located on the second floor of City Hall at 205 North Marion Avenue, Lake City, Florida 32055.

THE PURPOSE OF THIS HEARING IS TO CONSIDER AN AMENDMENT TO THE CITY OF LAKE CITY COMMUNITY REDEVELOPMENT PLAN AS SET FORTH IN THE FOLLOWING RESOLUTION:

CITY COUNCIL RESOLUTION NO. 2012-012

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKE CITY, FLORIDA, RELATING TO COMMUNITY REDEVELOPMENT IN LAKE CITY; FURTHER AMENDING THE COMMUNITY REDEVELOPMENT PLAN AS PREVIOUSLY AMENDED FOR THE COMMUNITY REDEVELOPMENT AREA AS PREVIOUSLY AMENDED AND AS SPECIFIED IN SUCH PLAN AND IN ACCORDANCE WITH CRITERIA SET FORTH IN CHAPTER 163, FLORIDA STATUTES; AND PROVIDING FOR AN EFFECTIVE DATE.

Furthermore, revisions have been made to the original Community Redevelopment Plan adopted by the City Council in 1981 with other revisions in 1989 and 1993.

A copy of the revised Community Redevelopment Master Plan and the Adoption Resolution 2012-012 are available for inspection on weekdays between the hours of 8:00 a.m. and 5:00 p.m. at the Office of the City Clerk, City of Lake City, City Hall, 205 N. Marion Street, Lake City, Florida 32055 and interested parties may appear at the meeting and be heard with respect to the proposed Master Plan Amendment. If any person decides to appeal any decision made with respect to any matter considered at this meeting for public hearing, such person may need to insure that a verbatim record of the proceedings is made, which record includes the testimony and any evidence upon which the appeal is to be based.

All interested persons are invited to attend.

SPECIAL REQUIREMENTS: If you require special aid or services as addressed in the American Disabilities Act, please contact the City Manager's Office at (386) 719-5768.

AUDREY E SIKES
City Clerk