

**CITY ADVISORY UTILITY BOARD MEETING MINUTES**  
**February 9, 2010 \* CITY HALL**

The City Advisory Utility Board for the City of Lake City, met on February 9, 2010, at 6:00 P.M. in the Council Chambers on the second floor of City Hall located at 205 North Marion Avenue, Lake City, Florida.

**MEMBERS**

George Ward – City Council Member – Chairman  
Eugene Jefferson – City Council Member  
Jake Hill, Jr. – City Council Member  
Henry Sheldon – Engineer, non-council board member  
Jim Poole – Director of the Columbia County Industrial Development Authority – absent  
Larry Lee – Director of Growth Management  
Richard Lee – Director of Distribution, Collection and Construction of Utility System  
Wendell Johnson – City Manager – absent  
Dave Clanton – Executive Director of Utilities  
Steve Roberts – Water Plant Director  
Thomas Henry – Director of Public Works - absent  
Denise Koon – Assistant Finance Director  
Joe Sheldon – Gas Superintendent – absent  
Grayson Cason – Executive Director of Administrative Services  
Walt Graham - Contractor, non-council board member  
Herbert Darby – City Attorney  
Stephen Bailey – County Commissioner -absent  
Jody Dupree – County Commissioner  
Dale Williams – County Manager – absent  
Nick Harwell – Director of Customer Service

1. CALL TO ORDER  
Chairman Ward called the meeting to order at 6:00 PM.
2. ROLL CALL  
Chairman Ward asked City Clerk Audrey Sikes to call roll. Attendance is indicated above.
3. APPROVAL OF AGENDA  
**Mr. Clanton made a motion to approve the agenda as presented. Mr. Jefferson seconded the motion and the motion carried on a voice vote.**
4. PUBLIC COMMENTS  
None
5. MINUTES-BOARD MEETING – TUESDAY, JANUARY 12, 2010  
**Mr. Harwell made a motion to approve the January 12, 2010 minutes as presented. Mr. Jefferson seconded the motion and the motion carried on a voice vote.**

6. OLD BUSINESS

None

7. CONSENT AGENDA

- A. Tetra Tech – Field Testing and Modeling of Kicklighter Road Site – Invoice #50323302 - \$640.00
- B. Tetra Tech – Water, Wastewater & Reclaimed Water Rate Study – Invoice #50323285 - \$367.50
- C. Tetra Tech – Public Works Site Assessment Addendum Report – Invoice #50323036 - \$27,687.68 \*\* See note below

\*\* Please note on Wednesday, February 10, 2010 Administrative Secretary Janet O’Connell called City Clerk Audrey Sikes regarding item 7C above (Tetra Tech Invoice#50323036 in the amount of \$27,687.68. Ms. O’Connell indicated \$27,687.68 is incorrect and the correct amount is \$2,572.02. Ms. Sikes contacted Chairman Ward regarding the discrepancy. Since the error was in favor of the City and not an amount exceeding what was approved on the Consent Agenda, Mr. Ward authorized for a summary to be inserted into the minutes documenting the corrected amount.

**Mr. Jefferson made a motion to approve the consent agenda consisting of item A – C identified above. Mr. Clanton seconded the motion and the motion carried on a voice vote.**

8. PRESENTATIONS

None

9. NEW BUSINESS

- A. Interlocal Agreement – Reclaimed Water Phase II – Filter and Storage – Dave Clanton  
Mr. Clanton reported the \$100,000 for five (5) years originally offered by the Suwannee River Water Management District for the purposes of a Storm Water Utility have been authorized for conversion to a Water Supply Grant. Mr. Clanton reported with this conversion the City will be able to complete the Reclaimed Water Phase II Project. **Mr. Clanton made a motion to recommend to City Council authorization to prepare a resolution authorizing the Interlocal Agreement between the Suwannee River Water Management District and the City of Lake City for Reclaimed Water Phase II – Filter and Storage. Mr. Sheldon seconded the motion and the motion carried on a voice vote.**
  
- B. Jones Edmunds SDC (Services During Construction) Cost Proposal for Phase II of Reclaimed Water System – Dave Clanton  
Mr. Clanton reported this proposal is for services that are required on the project. Mr. Clanton reported that he and Mr. Sheldon came up with some alternatives that did reduce this proposal from approximately \$40,000 down to \$18,000. Mr. Clanton recommends utilizing unused Meadors Contract funds in the water/sewer construction account as the funding source. **Mr. Jefferson made a motion to recommend to City Council authorization to prepare a resolution authorizing the Contract Addendum with Jones Edmunds for Phase II Construction and Post-Construction Services relating to the Sister’s Welcome Road Reclaimed Water System. Mr. Sheldon seconded the motion and the motion carried on a voice vote.**

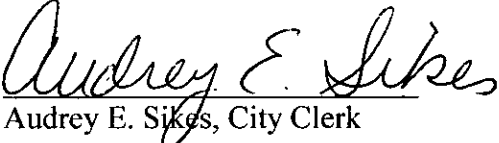
Mr. Dupree spoke in reference to the County Utility Committee. Mr. Dupree stated he requested for members of City staff to attend these meetings for the purposes of assisting the County. Mr. Dupree stated the County issues had been met. He stated it was not the intent to exclude City staff in future meetings and he did not send a letter stating City staff was not to attend. Mr. Dupree stated the City is welcome to attend the Utility Committee meetings.

Mr. Sheldon reported fifty percent (50%) of the amount due had been received from C.C.I. (Columbia Correctional Institution).

Mr. Sheldon provided an update on the twelve inch (12") radial main.

10. ADJOURNMENT

There being no further business the meeting adjourned at 6:17 PM on a motion duly made and seconded.

  
Audrey E. Sikes, City Clerk