

AGENDA
Airport Advisory Committee Meeting
January 25, 2018
5:00 p.m. at Airport Conference Room

1. Call to Order
2. Roll Call
3. Approval of Minutes-August 7, 2017
4. Approval of Agenda
5. Removal of trees on Airport Property
6. Adding additional Airport Security Fencing
7. Status of new Airport Fuel Farm
8. Status of new Corporate Hangar and Bulk Hangar
9. Status of rehabilitation of Runway 10/28
10. Discuss the drainage water problems at the Florida Gateway College
11. Other Business/Comments
12. Next Meeting TBD
13. Adjournment

CITY OF LAKE CITY
Airport Advisory Committee Meeting
August 7, 2017 5:15 P.M.

MINUTES

Committee Members

George Ward, Council Member – Chairman
Jake Hill, Council Member
Stephen Witt, Council Member/Mayor
Wendell Johnson, City Manager
Grayson Cason, Assistant City Manager
Roland Luster, Airport Manager
Stephen Douglas, Columbia County Development Advisory Committee – absent
Bucky Nash, Columbia County Board of County Commission – absent

Others in attendance

Donna Duncan - Finance Director
Barbara Lemley - citizen
Melinda Moses - Council Member
Don Ramdass - Passero
Audrey Sikes - City Clerk
Sandra Smith - citizen
Bradley Wentz - Passero

1. Call to Order
Mr. Ward called the meeting to order at 5:20 P.M.
2. Roll Call
Mr. Ward asked Ms. Sikes to call roll. Attendance is indicated above.
3. Approval of Minutes – March 6, 2017
Mayor Witt made a motion to approve the March 6, 2017 minutes as presented. Mr. Luster seconded the motion and the motion carried unanimously on a voice vote.
4. Approval of Agenda
Mr. Johnson made a motion to approve the agenda as presented. Mayor Witt seconded the motion. The motion carried on a voice vote.
5. Airport Construction Revenue
Mr. Luster reported that City Council approved a \$2.8 million dollar bond for construction at the airport. The bond will fund three projects at the airport: airport drainage improvements, a new fuel farm and construction of a corporate hangar.
6. Airport Drainage Problem
Mr. Luster provided a brief update on the airport drainage improvement projects. The drainage improvements for Runway 5-23 (By Taxiway “A”) have been completed and are awaiting the asphalt to resurface the runway. The drainage improvement project for HAECO (area between Hangars 3 & 5; and 4 & 6) is set to begin Monday and will take approximately three weeks to complete. The combined total cost for these two projects is \$623,390.50.

7. Replacement of the Airport's Fuel Farm
Mr. Luster stated the lining in the Jet-A fuel tank had disintegrated and the tank was taken offline due to the risk of fuel contamination. A decision was made to replace the avgas tank as well since they were installed at the same time. The new fuel farm will include three (3) 15,000 gallon tanks, two will be used for Jet-A fuel and the other for avgas. This will increase fuel storage capability. The project will include an upgrade to the overhang for the fuel trucks and the addition of an overhang on the fuel farm.

NOTE: This item is on tonight's City Council Agenda for approval.

8. Design and Construction of new Corporate Hangar
Mr. Luster reported there is increased corporate traffic at the airport. A current airport hangar lease holder will be purchasing a Gulfstream 5 aircraft. The airport is looking to build a new 12,000 square foot corporate hangar to accommodate this size aircraft. Mr. Luster estimates a year for the new corporate hangar to be operational.

NOTE: This item is on tonight's City Council Agenda for approval.

9. Update on Taxiway "B" Project
Mr. Luster reported the Taxiway "B" project is currently ahead of schedule, however, the weather has delayed the completion of the surfacing of the taxiway. The Taxiway was modified with the addition of 12.5 feet of asphalt on both sides which eliminates engines hanging over the grass areas and will help protect engines from FOD (Foreign Object Damage). Mr. Luster stated lights will also be mounted in the asphalt.

10. Proposed Lake City Airshow-April 6-7, 2019
Mr. Luster reported the previous Airshow did not follow the City's Procurement Policy Procedures. There was not a contract between the city and the company responsible for the Airshow. As a result, the city is now in litigation with a citizen that was injured at the Airshow. Mr. Luster stated the City needed to ensure we have a contract for future Airshows and follow the City's Procurement Policy.

Mayor Witt made a motion for the 2019 Airshow to be consistent with the City's Procurement Policy Procedures. Mr. Hill seconded the motion and the motion carried unanimously on a voice vote.

11. Other business
Mr. Luster reported Passero Associates has been selected as the Airport's consulting firm.
NOTE: This item is on tonight's City Council Agenda for approval.

Mr. Luster stated the Airport's new fence project will be put out for bids.

Mr. Luster reported the airport has a joint participation with the state to remark the secondary runway. This project is tentatively set to begin in the next few weeks.

Mr. Luster stated in the lease with HAECO it states that they have to help provide fire coverage. A meeting between HAECO, City Fire Chief Armijo, County Fire Chief Crawford, and city administrators was held to discuss the City and County taking over the fire coverage at

the Airport. Chief Armijo and Chief Crawford are currently working on what will be needed to make this work, such as equipment and training.

Mr. Luster reported the airport has an appraiser conducting a Fair Market Analysis for the airport. Information will be available in approximately six weeks.

Mr. Johnson commended Mr. Luster for a job well done in his first year as Airport Manager.

12. Next Meeting (TBA)

13. Adjournment

There being no further business, the meeting adjourned at 5:54 PM.

Audrey Sikes, MMC City Clerk