

5:45 P.M.

City Council Canvassing Board Meeting

AGENDA
CITY OF LAKE CITY
City Council Regular Session
September 4, 2018
6:00 P.M. at City Hall

PLEDGE OF ALLEGIANCE

INVOCATION - Mayor Stephen Witt

1. **ROLL CALL**

2. **PROCLAMATIONS**

None

3. **MINUTES**

- A. Regular Session-June 4, 2018
- B. Special Called-June 6, 2018
- C. Regular Session-June 18, 2018

4. **APPROVAL OF AGENDA**

5. **FIRE ASSESSMENT/BUDGET HEARINGS**

Open Public Hearing on the Proposed Fire Protection Assessment Rates

Public Comment on the Proposed Fire Protection Assessment Rates for Fiscal Year beginning October 1, 2018.

Close Public Hearing

- A. City Council Resolution No. 2018-076, if adopted, relates to the provision of Fire Protection Services, Facilities and Programs in the City of Lake City, Florida; reimposing Fire Protection Assessments against assessed property located within the City of Lake City for the Fiscal Year beginning October 1, 2018; approving the Rates of Assessment; approving the Final Assessment Roll; confirming and supplementing the 2018 Preliminary Rate Resolution No. 2018-058;

providing for severability; and providing an effective date.

Open Tentative Hearing of the FY2018-2019 Budget

- B. City Council Resolution No. 2018-069, if adopted, will adopt a millage rate for the levy of ad valorem taxes for the City of Lake City for Fiscal Year 2018-2019; and provide an effective date.
- C. City Council Resolution No. 2018-070, if adopted, will adopt the Budget for Fiscal Year 2018-2019; and provide an effective date.

Close Tentative Hearing

6. APPROVAL OF CONSENT AGENDA

- A. Approval of the Florida Black Caucus of Local Elected Officials, Inc. 2018 Annual Membership Fee in the amount of \$115.00 for Council Member Jake Hill.

7. PRESENTATIONS

- A. Roland Luster, Airport Manager, Update on Airport Construction Projects

8. PERSONS WISHING TO ADDRESS COUNCIL

9. OLD BUSINESS

None

10. NEW BUSINESS

A. RESOLUTIONS:

- 1. City Council Resolution No. 2018-073, if adopted, will authorize the City to enter into Task Assignment Number Six to its basic contract with Tetra Tech, Inc., for professional consulting services related to a Risk Management Option II Closure; and to pay Tetra Tech for its services for Task Assignment Number Six a not-to-exceed amount of \$19,601.00.

11. DEPARTMENTAL ADMINISTRATION

- A. Update on the Kicklighter 3.0 MGD Water Reclamation Facility Project. (Cody Pridgeon)

12. COMMENTS BY COUNCIL MEMBERS

13. ADJOURNMENT

The City Council in and for the citizens of the City of Lake City, Florida, met in Regular Session, on June 4, 2018 beginning at 6:00 P.M., in the City Council Chambers, located at City Hall 205 North Marion Avenue, Lake City, Florida.

PLEDGE OF ALLEGIANCE

INVOCATION - Mayor Stephen Witt

1. ROLL CALL

- | | |
|---------------------------|--------------------------|
| Mayor/Council Member | Stephen M. Witt |
| Vice Mayor/Council Member | Jake Hill, Jr. |
| City Council | Eugene Jefferson |
| | Melinda Moses |
| | George Ward |
| City Attorney | Frederick Koberlein, Sr. |
| Interim City Manager | Grayson Cason |
| Sergeant-at-Arms | Chief Argatha Gilmore |
| City Clerk | Audrey Sikes |

2. PROCLAMATIONS

None

3. MINUTES

None

4. APPROVAL OF AGENDA

Mr. Hill made a motion to approve the agenda as presented. Mr. Ward seconded the motion. The motion carried unanimously on a voice vote.

5. APPROVAL OF CONSENT AGENDA

- A. Permit application from JaJvan Burgess/Sylvester Warren to hold the Juneteenth Celebration of Freedom Parade on Saturday, June 16, 2018, starting at 10:15 a.m. All supporting documents including certificate of insurance have been provided.
- B. Permit application from the Lake City Columbia County Chamber of Commerce to hold the 4th of July Celebration on Wednesday, July 4, 2018, from 5:00 p.m. until 10:00 p.m. All supporting documents including certificate of insurance have been provided.

Mr. Hill made a motion to approve the Consent Agenda consisting of items A and B listed above. Ms. Moses seconded the motion. The motion carried unanimously on a voice vote.

6. PRESENTATIONS

A. Council Member George Ward-"20" Years of Service Award
Mayor Witt presented Council Member George Ward with City of Lake City "20" Years of Service Award.

7. PERSONS WISHING TO ADDRESS COUNCIL

Stew Lilker, 247 SW Lander Court, Fort White, Florida, addressed members regarding Resolution 2018-042 and the revisions made to the City's Procurement Policy.

Sylvester Warren 852 NE Richardson Terrace Lake City, Florida, addressed members regarding the Police Department providing security for the Juneteenth Celebration. Mr. Warren asked the City Council to cover the costs associated with providing the security for the event at an estimated cost of \$280.00.

Clarence Tucker, 923 Coldwater Ave, Lake City, Florida, addressed members and offered to provide a personal donation to cover the cost of security for the Juneteenth Celebration.

Mr. Hill made a motion for the City to cover the \$280 cost associated with providing security for the Juneteenth Celebration to be held on June 16, 2018. Mr. Jefferson seconded the motion. A roll call vote was taken and the motion passed.

Mr. Hill	Aye
Mr. Jefferson	Aye
Ms. Moses	Aye
Mr. Ward	Aye
Mayor Witt	Aye

8. OLD BUSINESS
A. ORDINANCES

At this time Mayor Witt closed the regular session and opened a public hearing for the purpose of hearing comments on City Council Ordinance No. 2018-2096. City Council Ordinance No. 2018-2096 was read by title. Mayor Witt asked if anyone wanted to be heard regarding City Council Ordinance No. 2018-2096. No one asked to be heard regarding Ordinance No. 2018-2096, therefore Mayor Witt closed the public hearing.

B. ADOPTION OF ORDINANCE

1. City Council Ordinance No. 2018-2096 (final reading), if adopted, will amend the City Code to add a new section Number 86-110.11 to Article III, Chapter 86, which provides for the permanent closing, vacating and abandoning of all of that portion of NE Palm Street, lying north of Lots 1 thru 52 of

Blocks 1, 2, and 3 of Richardson Park, a subdivision according to a plat thereof on file in Plat Book 2 Page 107 in the Office of the Clerk of the Circuit Court, Columbia County, Florida. Ms. Moses made a motion to adopt City Council Ordinance No. 2018-2096 on final reading, amending the City Code to add a new section Number 86-110.11 to Article III, Chapter 86, which provides for the permanent closing, vacating and abandoning of all of that portion of NE Palm Street, lying north of Lots 1 thru 52 of Blocks 1, 2, and 3 of Richardson Park, a subdivision according to a plat thereof on file in Plat Book 2 Page 107 in the Office of the Clerk of the Circuit Court, Columbia County, Florida. Mr. Ward seconded the motion. A roll call vote was taken and the motion passed.

Ms. Moses	Aye
Mr. Ward	Aye
Mr. Jefferson	Aye
Mr. Hill	Aye
Mayor Witt	Aye

9. NEW BUSINESS
A. RESOLUTIONS

1. City Council Resolution No. 2018-042, adopting revisions to the City's Procurement Policy and Procedure to contribute to the strategic goals of achieving efficiency, transparency, cost savings, and fairness in the City's procurement procedures. Mr. Ward made a motion to adopt City Council Resolution No. 2018-042, adopting revisions to the City's Procurement Policy and Procedure to contribute to the strategic goals of achieving efficiency, transparency, cost savings, and fairness in the City's procurement procedures. Ms. Moses seconded the motion. A roll call vote was taken and the motion passed.

Mr. Ward	Aye
Ms. Moses	Aye
Mr. Jefferson	Aye
Mr. Hill	Aye
Mayor Witt	Aye

- B. Designation of FLC Conference Voting Delegate at the Florida League of Cities' 92nd Annual Conference to be held August 16-18, 2018 in Hollywood, Florida. It is important that each municipality designate one official as "voting delegate" to participate in voting for League leadership and adoption of resolutions that determine the direction of the League. (Mayor Witt)

Members concurred to appoint Council Member Jake Hill, Jr. as the Voting Delegate at the Florida League of Cities' 92nd Annual Conference to be held August 16-18, 2018 in Hollywood, Florida.

10. DEPARTMENTAL ADMINISTRATION

None

11. COMMENTS BY COUNCIL MEMBERS

Mayor reminded members that City Manager Interviews will be held Wednesday, June 6, 2018 beginning at 9:00 a.m.

12. ADJOURNMENT

All matters having been handled, the meeting adjourned at 6:28 p.m. on a motion made and duly seconded.

Stephen M. Witt, Mayor/Council Member

Audrey Sikes, City Clerk, MMC



SPECIAL CALLED

MINUTES

The City Council in and for the citizens of the City of Lake City, Florida, met in Special Session, on June 6, 2018, beginning at 9:00 A.M., in the City Council Chambers, located at City Hall 205 North Marion Avenue, Lake City, Florida.

1. CALL TO ORDER

Mayor Witt called the meeting to order at 9:08 A.M.

2. MEMBERS PRESENT

- | | |
|---------------------------|-----------------------|
| Mayor/Council Member | Stephen M. Witt |
| Vice Mayor/Council Member | Jake Hill, Jr. |
| City Council | Eugene Jefferson |
| | Melinda Moses |
| | George Ward |
| City Attorney | Fred Koberlein, Jr. |
| Interim City Manager | Grayson Cason - tardy |
| Sergeant-at-Arms | Chief Argatha Gilmore |
| City Clerk | Audrey Sikes |

3. APPROVAL OF AGENDA

Mr. Jefferson made a motion to approve the agenda as presented. Ms. Moses seconded the motion. The motion carried unanimously on a voice vote.

4. PERSONS WISHING TO ADDRESS COUNCIL

None

5. CITY MANAGER INTERVIEWS

Listed below reflects the agenda for the day.

- 9:00 A.M. - 9:30 A.M. Member planning session
- 9:30 A.M. - 10:45 A.M. David Kraus interview
- 10:45 A.M. - 11:00 A.M. Recess
- 11:00 A.M. - 11:45 A.M. Glenn Irby interview
- 11:45 A.M. - 1:40 P.M. Lunch break
- 1:40 P.M. - 2:45 P.M. Vince Akhimie interview
- 2:45 P.M. - 3:00 P.M. Recess
- 3:00 P.M. - 4:00 P.M. Joseph Helfenberger interview
- 4:00 P.M. - 4:30 P.M. Recess
- 4:30 P.M. - 5:40 P.M. Danielle Judd interview
- 5:40 P.M. - 5:50 P.M. Recess
- 5:50 P.M. - 6:05 P.M. Member discussion and selection of top two finalists

During the planning session Mr. Ward thanked Human Resource Director Michele Greene for her efforts during this process. Members concurred to rank the applicants 1, 2, 3, 4, 5 with #1 being their

top ranked selection, etc. Members interviewed all five City Manager applicants. Upon completion of the interviews members ranked the five applicants on a ranking sheet. Results were tabulated by Human Resource Director Michele Greene and City Clerk Audrey Sikes.

Ms. Greene reported the following rankings:

<u>Hill</u>	<u>Jefferson</u>	<u>Moses</u>	<u>Ward</u>	<u>Witt</u>
1. Kraus	1. Helfenberger	1. Irby	1. Helfenberger	1. Judd
2. Judd	2. Kraus	2. Helfenberger	2. Irby	2. Kraus
3. Akhimie	3. Judd	3. Judd	3. Judd	3. Helfenberger
4. Irby	4. Irby	4. Kraus	4. Akhimie	4. Irby
5. Helfenberger	5. Akhimie	5. Akhimie	5. Kraus	5. Akhimie

Totals

12 Helfenberger
12 Judd
14 Kraus
15 Irby
22 Akime

Two (2) candidates tied for first place with a score of 12:

- Joseph Helfenberger
- Danielle Judd

Ms. Moses made a motion to accept the top two ranked candidates, Joseph Helfenberger and Danielle Judd, to move forward for the meet and greet and second round of interviews. Mr. Ward seconded the motion. A roll call vote was taken and the motion passed.

Ms. Moses	Aye
Mr. Ward	Aye
Mr. Jefferson	Aye
Mr. Hill	Aye
Mayor Witt	Aye

Members concurred to hold the meet and greet on June 18, 2018 from 5:00 PM to 6:00 PM with the City Council Meeting to follow.

Members concurred to hold the Special City Council Meeting on June 19, 2018 at 1:00 P.M. for the 2nd round of interviews and final selection. Background information should be received from the Lake City Police Department by June 15, 2018 for dissemination.

6. **ADJOURNMENT**

All matters having been handled, the meeting adjourned at 6:05 P.M. on a motion made and duly seconded.

Stephen M. Witt, Mayor/Council Member

Audrey Sikes, MMC City Clerk

The City Council in and for the citizens of the City of Lake City, Florida, met in Regular Session, on June 18, 2018 beginning at 6:00 P.M., in the City Council Chambers, located at City Hall 205 North Marion Avenue, Lake City, Florida.

PLEDGE OF ALLEGIANCE

INVOCATION - Council Member Eugene Jefferson

1. ROLL CALL

- | | |
|---------------------------|--------------------------|
| Mayor/Council Member | Stephen M. Witt |
| Vice Mayor/Council Member | Jake Hill, Jr. |
| City Council | Eugene Jefferson |
| | Melinda Moses |
| | George Ward |
| City Attorney | Frederick Koberlein, Jr. |
| Interim City Manager | Grayson Cason |
| Sergeant-at-Arms | Chief Argatha Gilmore |
| City Clerk | Audrey Sikes |

2. PROCLAMATIONS

None

3. MINUTES

None

4. APPROVAL OF AGENDA

Mr. Ward made a motion to approve the agenda as presented. Mr. Jefferson seconded the motion. The motion carried unanimously on a voice vote.

5. APPROVAL OF CONSENT AGENDA

A. Approval to award Bid Number ITB-019-2018 for 12 Inch Water Main Pipe to Fortiline Waterworks, the most responsive responsible bidder, for \$84,660.00.

Mr. Jefferson made a motion to approve the consent agenda consisting of item A identified above. Mr. Hill seconded the motion. The motion carried unanimously on a voice vote.

6. PRESENTATIONS

None

7. PERSONS WISHING TO ADDRESS COUNCIL

1. Walt Graham, 723 SW Sisters Welcome Road, Lake City, Florida, addressed members regarding the City's Procurement Policy and not

being awarded a recent bid, despite being the lowest bidder, due to not being under contract with the City of Lake City. Mr. Koberlein explained the bid was for ultra-hazardous work and due to liability issues, work must be completed by a vendor currently under contract with the City of Lake City. Mr. Ward expressed concern with the situation. Mayor Witt assured Mr. Grahahm he would work with City staff to look into the issue.

2. Tim Murphy, David Kraus, and Glenn Hunter addressed members regarding the Bell Road Project. Mr. Murphy stated they are here as a result of the Economic Summit Meeting. Columbia County would like the City to be a co-applicant for a Rural Infrastructure Grant for an environmental study. This would be a feasibility study for the construction of a distribution site East of town to support the Bel/1 Road Project. This matter will be scheduled for a City Utility Advisory Committee Meeting.

8. OLD BUSINESS
None

9. NEW BUSINESS

A. RESOLUTIONS:

1. City Council Resolution No. 2018-045, if adopted, will authorize the City to enter into a Lease Agreement with Med-Trans Corporation, leasing property located at the Lake City Gateway Airport consisting of the vacant former Airport Terminal Building and the adjacent property; and authorizes the execution of the lease. **Mr. Ward made a motion to adopt City Council Resolution No. 2018-045, authorizing the City to enter into a Lease Agreement with Med-Trans Corporation, leasing property located at the Lake City Gateway Airport consisting of the vacant former Airport Terminal Building and the adjacent property; and authorizes the execution of the lease. Mr. Jefferson seconded the motion. A roll call vote was taken and the motion passed.**

Mr. Ward	Aye
Mr. Jefferson	Aye
Ms. Moses	Aye
Mr. Hill	Aye
Mayor Witt	Aye

2. City Council Resolution No. 2018-047, if adopted, will authorize the City to enter into an Agreement with Municipal Code Corporation D/B/A Municode for the total recodification of the City Code at a cost not to exceed \$26,450.00. **Ms. Moses made a motion to adopt City Council Resolution No. 2018-047, authorizing the City to enter into an Agreement with Municipal**

Code Corporation D/B/A Municode for the total recodification of the City Code at a cost not to exceed \$26,450.00. Mr. Ward seconded the motion. A roll call vote was taken and the motion passed.

Ms. Moses	Aye
Mr. Ward	Aye
Mr. Jefferson	Aye
Mr. Hill	Aye
Mayor Witt	Aye

3. City Council Resolution No. 2018-048, if adopted, will authorize the City to enter into Amendment Number One to Task Assignment Number Eight to the basic contract between the City and Jones Edmunds & Associates, Inc. for professional consulting services and the assistance of consultant to provide the City with a Stormwater Utility User Fee Study Update for a not-to-exceed amount of \$4,204.00. The original not-to-exceed amount under Task Assignment Number Eight was \$18,037.00. **Mr. Jefferson made a motion to adopt City Council Resolution No. 2018-048, authorizing the City to enter into Amendment Number One to Task Assignment Number Eight to the basic contract between the City and Jones Edmunds & Associates, Inc. for professional consulting services and the assistance of consultant to provide the City with a Stormwater Utility User Fee Study Update for a not-to-exceed amount of \$4,204.00. The original not-to-exceed amount under Task Assignment Number Eight was \$18,037.00. Ms. Moses seconded the motion. A roll call vote was taken and the motion passed.**

Mr. Jefferson	Aye
Ms. Moses	Aye
Mr. Hill	Aye
Mr. Ward	Aye
Mayor Witt	Aye

4. City Council Resolution No. 2018-049, if adopted, will authorize the City to enter into an Amendment to the Traffic Signal Maintenance and Compensation Agreement with the State of Florida, Department of Transportation, authorized by City Council Resolution No. 2015-030. **Ms. Moses made a motion to adopt City Council Resolution No. 2018-049, authorizing the City to enter into an Amendment to the Traffic Signal Maintenance and Compensation Agreement with the State of Florida, Department of Transportation, authorized by City Council Resolution No. 2015-030. Mr. Jefferson seconded the motion. A roll call vote was taken and the motion passed.**

Ms. Moses Aye
Mr. Jefferson Aye
Mr. Hill Aye
Mr. Ward Aye
Mayor Witt Aye

10. DEPARTMENTAL ADMINISTRATION
None

11. COMMENTS BY COUNCIL MEMBERS

Mr. Ward stated he is delighted by the prospect of working with the County on the Bell Road Project.

Mr. Hill thanked Mr. Murphy, Mr. Hunter, and Mr. Kraus for coming to speak to the council members on the Bell Road Project.

Members concurred to have the City Manager Candidates Meet and Greet on June 27th from 5 p.m. to 7 p.m., and the Final City Manager Interviews and Selection on June 28th at 1 p.m.

Members concurred to cancel the Council Meeting on July 2, 2018.

12. ADJOURNMENT

All matters having been handled, the meeting adjourned at 6:52 p.m. on a motion made and duly seconded.

Stephen M. Witt, Mayor/Council Member

Audrey Sikes, City Clerk, MMC

CITY COUNCIL RESOLUTION NO. 2018-076

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKE CITY, FLORIDA, RELATING TO THE PROVISION OF FIRE PROTECTION SERVICES, FACILITIES AND PROGRAMS IN THE CITY OF LAKE CITY, FLORIDA; REIMPOSING FIRE PROTECTION ASSESSMENTS AGAINST ASSESSED PROPERTY LOCATED WITHIN THE CITY OF LAKE CITY FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2018; APPROVING THE RATES OF ASSESSMENT; APPROVING THE FINAL ASSESSMENT ROLL; CONFIRMING AND SUPPLEMENTING THE 2018 PRELIMINARY RATE RESOLUTION NUMBER 2018-058; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City Council of Lake City, Florida (the "City Council"), has enacted Ordinance 2002-958 (the "Ordinance") (codified as Chapter 46, Article IV, City of Lake City Code) which authorizes the imposition of Fire Protection Assessments for fire protection services, facilities, and programs against Assessed Property located within the City;

WHEREAS, the reimposition of a Fire Protection Assessment for fire protection services, facilities, and programs each fiscal year is an equitable and efficient method of allocating and apportioning the Fire Protection Assessed Cost among parcels of Assessed Property;

WHEREAS, the City Council desires to reimpose a Fire Protection Assessment within the City using the procedures provided by the Ordinance, including the tax bill collection method for the Fiscal Year beginning on October 1, 2018;

WHEREAS, the City Council, on August 6, 2018, adopted Resolution 2018-058 (the "2018 Preliminary Rate Resolution") as confirmed, supplemented and amended herein, containing and referencing a brief and general description of the fire protection facilities and services to be provided to Assessed Property, describing the method of apportioning the Fire Protection Assessed Cost to compute the Fire Protection Assessment for fire protection services, facilities, and programs against Assessed Property, updating and

estimating a rate of assessment, and directing the updating and preparation of the Assessment Roll, provision of published notice required by the Ordinance and mailed notice;

WHEREAS, in order to reimpose Fire Protection Assessments for the Fiscal Year beginning October 1, 2018, the Ordinance requires the City Council to adopt an Annual Rate Resolution, during its budget adoption process for each Fiscal Year, which establishes the rate of assessment and approves the Assessment Roll for the upcoming Fiscal Year, with such amendments as the City Council deems appropriate, after hearing comments and objections of all interested parties;

WHEREAS, the updated Assessment Roll has heretofore been made available for inspection by the public, as required by the Ordinance;

WHEREAS, notice of a public hearing has been published and mailed as required by the terms of the Ordinance and proof of publication being attached hereto as Appendix A.

WHEREAS, a public hearing was held on September 4, 2018, and comments and objections of all interested persons have been heard and considered as required by the terms of the Ordinance.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LAKE CITY, FLORIDA:

SECTION 1. AUTHORITY. This resolution is adopted pursuant to the provisions of Ordinance 2002-958, (the "Ordinance")(codified as Chapter 46, Article IV, City of Lake City Code), Resolution 2002-055, as amended (the "Initial Assessment Resolution"), Resolution 2002-062 (the "Final Assessment Resolution"), Preliminary and Annual Resolutions adopted in subsequent years, and Resolution 2018-058 (the "2018 Preliminary Rate Resolution"), Article VIII, Section 2, Florida Constitution; sections 166.021 and 166.041, Florida Statutes, and other applicable provisions of law.

SECTION 2. DEFINITIONS AND INTERPRETATION. This resolution constitutes the Annual Rate Resolution as defined in the Ordinance. All capitalized terms in this resolution shall have the meanings defined in the

Ordinance, the Initial Assessment Resolution, as amended, the Final Assessment Resolution, amended, subsequent Preliminary and Annual Resolutions, as amended, and the 2018 Preliminary Rate Resolution, as may be amended by this Annual Resolution.

SECTION 3. REIMPOSITION OF FIRE PROTECTION ASSESSMENTS.

(A) The parcels of Assessed Property described in the Assessment Roll, as updated, which is hereby amended as needed and approved, are hereby found to be specially benefited by the provision of the fire protection services, facilities, and programs described or referenced in the Preliminary Rate Resolution, in the amount of the Fire Protection Assessment set forth in the updated Assessment Roll, a copy of which was present or available for inspection at the above referenced public hearing and is incorporated herein by reference. It is hereby ascertained, determined and declared that each parcel of Assessed Property within the City will be specially benefited by the City's provision of fire protection services, facilities, and programs in an amount not less than the Fire Protection Assessment for such parcel, computed in the manner set forth in the Preliminary Rate Resolution. Adoption of this Annual Rate Resolution constitutes a legislative determination that all parcels assessed derive a special benefit in a manner consistent with the legislative declarations, determinations and findings as set forth in the Ordinance, the Initial Assessment Resolution, as amended, the Final Assessment Resolution, as amended, and the subsequent Preliminary and Annual Rate Resolutions, as amended and supplemented by the 2018 Preliminary Resolution and this Annual Resolution, from the fire protection services, facilities, or programs to be provided and a legislative determination that the Fire Protection Assessments are fairly and reasonably apportioned among the properties that receive the special benefit.

The method for computing Fire Protection Assessments and the Parcel Apportionment methodology referenced in the 2017 Preliminary Rate Resolution and City of Lake City Fire Assessment Update – Final Report 2017 (August 1, 2017), and in prior resolutions as amended, adopted by the City Commission is hereby approved and reaffirmed. The provisions of the Initial Resolution (Resolution 2002-055), as amended and confirmed by subsequent Final, Preliminary and Annual Resolutions, including the provisions of the 2008 Preliminary Resolution (Resolution 2008-058), relating to Indigency Relief and Extraordinary Vacancies in Recreational Vehicle Parks, and as amended, supplemented and confirmed by the 2018 Preliminary Rate Resolution, are hereby reaffirmed. Notice of a public hearing has been published and mailed as required by the terms of the Ordinance and proof of

publication being attached hereto as Appendix A. A public hearing was held on September 4, 2018, and comments and objections of all interested persons have been heard and considered as required by the terms of the Ordinance

(B) The Fire Protection Assessments to be assessed and apportioned among benefited parcels pursuant to the Cost Apportionment and Parcel Apportionment to generate the estimated Fire Protection Assessed Cost for the Fiscal Year commencing October 1, 2018, are hereby established as follows:

FY2018-19 Fire Protection Assessment Rates

Residential Property Category	Rates	
Single Family Residential	Rate per Dwelling Unit	\$252.02
Multi-Family Residential	Rate per Dwelling Unit	\$213.25
Nonresidential Property Category	Rates	
Commercial	Rate per Square Foot	\$0.1619
Industrial/Warehouse	Rate per Square Foot	\$0.0443
Vacant/Agricultural	Rate per Parcel	\$ 50.40

(C) The above rates of assessment are hereby finally approved. Fire Protection Assessments for fire protection services, facilities, and programs in the amounts set forth in the updated Assessment Roll, as herein amended and approved, are hereby levied and reimposed on all parcels of Assessed Property described in such Assessment Roll for the Fiscal Year beginning October 1, 2018.

(D) No Fire Rescue Assessment shall be imposed upon a parcel of Government Property or upon Buildings located upon parcels of Institutional Property whose Building use is wholly exempt from ad valorem taxation under Florida law. Any shortfall in the expected Fire Protection Assessment proceeds due to any reduction or exemption from payment of the Fire Protection Assessments required by law or authorized by the City Council shall be supplemented by any legally available funds, or combination of such funds, and shall not be paid for by proceeds or funds derived from the Fire Protection Assessments.

(E) As authorized in Section 2.13 of the Ordinance (codified at sec. 46-110, City of Lake City Code), Interim Fire Protection Assessments are also levied and imposed against all property for which a Building Permit is issued after adoption of this Annual Rate Resolution based upon the rates of assessment approved herein.

(F) Fire Protection Assessments shall constitute a lien upon the Assessed Property so assessed equal in rank and dignity with the liens of all state, county, district or municipal taxes and other non-ad valorem assessments. Except as otherwise provided by law, such lien shall be superior in dignity to all other liens, titles and claims, until paid.

(G) The Assessment Roll, as herein approved, together with the correction of any errors or omissions as provided for in the Ordinance, shall be delivered to the Tax Collector for collection using the tax bill collection method in the manner prescribed by the Ordinance. The Assessment Roll, as delivered to the Tax Collector, shall be accompanied by a Certificate to Fire Protection Non-Ad Valorem Assessment Roll in substantially the form attached hereto as Appendix B.

SECTION 4. AMENDMENT AND CONFIRMATION OF PRELIMINARY RATE RESOLUTION. The 2018 Preliminary Rate Resolution (Resolution 2018-058), as may have been modified, supplemented and amended herein, is hereby confirmed.

SECTION 5. EFFECT OF ADOPTION OF RESOLUTION. The adoption of this Annual Rate Resolution shall be the final adjudication of the issues presented (including, but not limited to, the determination of special benefit and fair apportionment to the Assessed Property, the method of apportionment and assessment, the rate of assessment, the Assessment Roll and the levy and lien of the Fire Protection Assessments), unless proper steps shall be initiated in a court of competent jurisdiction to secure relief within 20 days from the adoption of this Annual Rate Resolution.

SECTION 6. SEVERABILITY. If any clause, section or other part of this resolution shall be held by any court of competent jurisdiction to be unconstitutional or invalid, such unconstitutional or invalid part shall be considered as eliminated and in no way affecting the validity of the other provisions of this resolution.

SECTION 7. EFFECTIVE DATE. This Annual Rate Resolution shall take effect immediately upon its passage and adoption.

PASSED AND ADOPTED at a meeting of the City Council this ____ day of September, 2018.

CITY OF LAKE CITY, FLORIDA

By: _____
Stephen M. Witt, Mayor

ATTEST:

By: _____
Audrey E. Sikes, City Clerk

APPROVED AS TO FORM AND LEGALITY:

By: _____
Frederick L. Koberlein, Jr.,
City Attorney

APPENDIX A

PROOF OF PUBLICATION OF NOTICE

THE LAKE CITY REPORTER

Lake City, Columbia County, Florida

STATE OF FLORIDA,
COUNTY OF COLUMBIA,

Before the undersigned authority personally appeared Todd Wilson who on oath says that he is Publisher of the Lake City Reporter, a newspaper published at Lake City, Columbia County, Florida; that the attached copy of advertisement, being a

in the matter of Legal Notice of Hearing to Re-impose and provide for Collection of Fire Protection Special Assessments
in the Court was published in said newspaper in the issues of August 10, 2018

Affiant further says that The Lake City Reporter is a newspaper published at Lake City in said Columbia County, Florida, and that the said newspaper has heretofore been continuously published in said Columbia County, Florida, and has been entered as second class mail matter at the post office in Lake City, in said Columbia County, Florida, for a period of one year next preceding the first publication of the attached copy of advertisement; and affiant further says that he has neither paid nor promised any person, firm or corporation any discount, rebate, commission or refund for the purpose of securing this advertisement for publication in the said newspaper.

Sworn to and subscribed before me this 10 day of August A.D., 20 18



KATHLEEN A. RIOTTA
MY COMMISSION # FF 133403
EXPIRES: August 20, 2019
Bonded Thru Budget Notary Services

Notary Public

Dinner Theater, dancing and Painting with a Twist

The Lifestyle Enrichment Center, 628 S. E. Allison

each month and for the summer months will be held from 9 am until noon. Same hours for August, September - always third

the days of distribution or anytime. Items can be left on the patio or in the Church Office during normal business hours..

NOTICE OF HEARING TO RE-IMPOSE AND PROVIDE FOR COLLECTION OF FIRE PROTECTION SPECIAL ASSESSMENTS

Legal Copy
As Published

NOTICE OF HEARING TO RE-IMPOSE AND PROVIDE FOR COLLECTION OF FIRE PROTECTION SPECIAL ASSESSMENTS

Notice is hereby given that the City Council of the City of Lake City will conduct public hearing to consider re-imposing fire protection special assessments for the provision of fire protection services within the City of Lake City (see map of City below) for the Fiscal Year beginning October 1, 2018.

The hearing will be held at 6:00 p.m. on September 4, 2018, in the City Council Chambers of City Hall, 205 North Marion Avenue, Lake City, Florida, for the purpose of receiving public comment on the proposed assessments. All affected property owners have a right to appear at the hearing and to file written objections with the City Council within 20 days of this notice. If a person decides to appeal any decision made by the City Council with respect to any matter considered at the hearing, such person will need a record of the proceedings and may need to ensure that a verbatim record is made, including the testimony and evidence upon which the appeal is to be made. In accordance with the Americans with Disabilities Act, persons needing a special accommodation or an interpreter to participate in this proceeding should contact the City Clerk's office at (386)719-5756, at least three (3) days prior to the date of the hearing.

The assessment for each parcel of property will be based upon each parcel's classification and the total number of billing units attributed to that parcel. The following table reflects the proposed fire protection assessment schedule:

Proposed Fire Protection Assessment Rates for FY2018-19

Residential Property Category	Not to Exceed Rates	
Single Family	Rate Per Dwelling Unit	\$ 252.02
Multi-family	Rate Per Dwelling Unit	\$ 213.25
Nonresidential Property Category	Not to Exceed Rates	
Commercial	Rate Per Square Foot	\$0.1619
Industrial/Warehouse	Rate Per Square Foot	\$0.0443
Vacant/Agricultural	Rate Per Parcel	\$ 50.40

Copies of the Fire Protection Assessment Ordinance (Ordinance No. 2002-958), the Initial Assessment Resolution (Resolution No. 2002-055), the Final Assessment Resolution (Resolution No. 2002-062), subsequent Preliminary and Annual resolutions amending and confirming the Fire Protection Assessments, including the 2017 Preliminary Rate Resolution incorporating the 2017 Fire Assessment Update Report, the 2018 Preliminary Assessment Resolution and preliminary Assessment Roll for the upcoming fiscal year are available for inspection at the City Clerk's office located at City Hall, 205 North Marion Avenue, Lake City, Florida.

NOTICE OF HEARING TO RE-IMPOSE AND PROVIDE FOR COLLECTION OF FIRE PROTECTION SPECIAL ASSESSMENTS

Notice is hereby given that the City Council of the City of Lake City will conduct a public hearing to consider re-imposing fire protection special assessments for the provision of fire protection services within the City of Lake City (see map of City below) for the fiscal year beginning October 1, 2018.

The hearing will be held at 6:00 p.m. on September 4, 2018, in the City Council Chambers of City Hall, 205 North Marion Avenue, Lake City, Florida, for the purpose of receiving public comment on the proposed assessments. All affected property owners have a right to appear at the hearing and to file written objections with the City Council within 10 days of this notice. If a person decides to appeal any decision made by the City Council with respect to any matter considered at the hearing, such person will need a record of the proceedings and may need to ensure that a verbatim record is made, including the testimony and evidence upon which the appeal is to be made. In accordance with the Americans with Disabilities Act, persons needing a special accommodation or an interpreter to participate in this proceeding should contact the City Clerk's office at (386)719-5755, at least five (5) days prior to the date of the hearing.

The assessment for each parcel of property will be based upon the parcel's classification and the total number of billing units attributed to that parcel. The following table reflects the proposed fire protection assessment schedule.

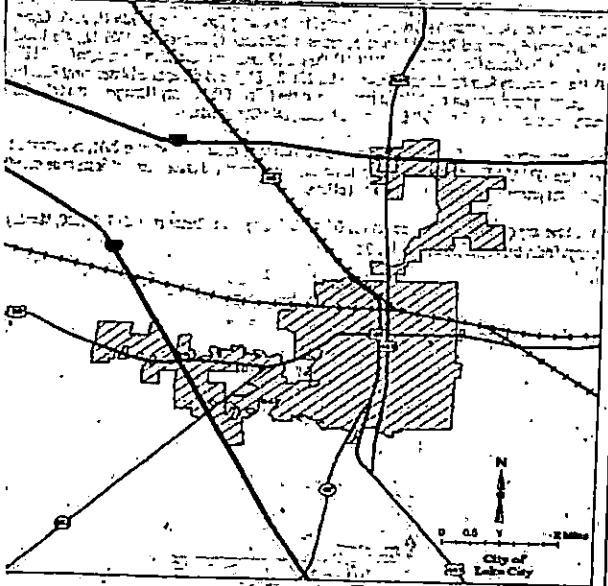
Proposed Fire Protection Assessment Rates for FY2018-19

Residential Property Category	Not to Exceed Rates
Single Family	Rate Per Dwelling Unit \$ 252.02
Multi-Family	Rate Per Dwelling Unit \$ 213.25
Nonresidential Property Category	Not to Exceed Rates
Commercial	Rate Per Square Foot \$0.1619
Industrial/Warehouse	Rate Per Square Foot \$0.0443
Vacant/Agriculture	Rate Per Parcel \$ 50.40

Copies of the Fire Protection Assessment Ordinance (Ordinance No. 2002-958), the initial Assessment Resolution (Resolution No. 2002-055), the Final Assessment Resolution (Resolution No. 2002-062), subsequent Preliminary and Annual resolutions amending and confirming the Fire Protection Assessments, including the 2017 Preliminary Rate Resolution incorporating the 2017 Fire Assessment Update Report, the 2018 Preliminary Assessment Resolution and preliminary Assessment Roll for the upcoming fiscal year are available for inspection at the City Clerk's office located at City Hall, 205 North Marion Avenue, Lake City, Florida.

The assessments will be collected by the Tax Collector on the ad valorem property tax bill which will be mailed in November 2018, as authorized by section 197.3632, Florida Statutes. Failure to pay the assessments will cause a tax certificate to be issued against the property which may result in a loss of title.

If you have any questions, please contact the City Manager's Office at (386) 719-5768, Monday through Friday between 8:00 a.m. and 5:00 p.m.



APPENDIX B

**FORM OF CERTIFICATE TO
NON-AD VALOREM ASSESSMENT ROLL**

**CERTIFICATE
TO FIRE PROTECTION
NON-AD VALOREM ASSESSMENT ROLL**

I HEREBY CERTIFY that, I am the Mayor of the City of Lake City, or authorized agent of the City of Lake City, Florida (the "City"); as such I have satisfied myself that all property included or includable on the non-ad valorem assessment roll for fire protection services (the "Fire Protection Non-Ad Valorem Assessment Roll") for the City is properly assessed so far as I have been able to ascertain; and that all required extensions on the above described roll to show the non-ad valorem assessments attributable to the property listed therein have been made pursuant to law.

I FURTHER CERTIFY that, in accordance with the Uniform Assessment Collection Act, this certificate and the herein described Non-Ad Valorem Assessment Roll will be delivered to the Columbia County Tax Collector by September 15, 2018.

IN WITNESS WHEREOF, I have subscribed this certificate and directed the same to be delivered to the Columbia County Tax Collector and made part of the above described Non-Ad Valorem Assessment Roll this ____ day of _____, 2018.

CITY OF LAKE CITY, FLORIDA

By: _____
Stephen M. Witt, Mayor

**(To Be Delivered to Columbia County Tax Collector no later than Sept. 15,
2018)**

5 B

RESOLUTION NO. 2018-069

A RESOLUTION OF THE CITY OF LAKE CITY, FLORIDA, ADOPTING A MILLAGE RATE FOR THE LEVY OF AD VALOREM TAXES FOR THE CITY OF LAKE CITY FOR FISCAL YEAR 2018-2019; AND, PROVIDING AN EFFECTIVE DATE.

WHEREAS, it is necessary that the millage rate for taxes to be levied on property located within the City of Lake City, Florida, be set by the City Council of the City of Lake City; and

WHEREAS, notices have been published as required concerning setting and adopting a millage rate by the City of Lake City, Florida for the Fiscal Year 2018-2019; and

WHEREAS, the City Council of the City of Lake City, Florida finds that it is necessary that a rate of 4.9000 mills be levied against property within the City of Lake City, Florida.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LAKE CITY, FLORIDA:

1. There shall be levied a tax on all property located within the City of Lake City, Florida at the rate of 4.9000 mills for the Fiscal Year 2018-2019; and

2. The rate of 4.9000 mills represents a 3.38% increase over the rolled back rate of 4.7399 mills as defined by Florida Statutes.

3. This final millage rate of 4.9000 mills for the General Fund is for the fiscal year 2018 to fund the expenses for the fiscal year commencing October 1, 2018 and ending September 30, 2019.

PASSED AND DULY ADOPTED, upon second and final reading at the Final Budget Hearing with a quorum present and voting, by the City Council this 17th day of September 2018.

**CITY COUNCIL
CITY OF LAKE CITY**

ATTEST:

Stephen M. Witt, Mayor

Audrey Sikes, City Clerk

APPROVED AS TO FORM AND LEGALITY:

Frederick L. Koberlein, City Attorney

5C

RESOLUTION NO. 2018-070

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKE CITY, FLORIDA, ADOPTING THE BUDGET FOR FISCAL YEAR 2018-2019; AND, PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City of LAKE CITY, Florida, must adopt a budget for the fiscal year 2018-2019, and

WHEREAS, it is necessary that appropriations be made for said fiscal year as shown by the following budget summary which is included herein and made a part hereof:

**Budget Summary
City of LAKE CITY
Fiscal Year 2018-2019**

THE PROPOSED BUDGET EXPENDITURES OF THE CITY OF LAKE CITY ARE 4.1% LESS THAN LAST YEAR'S TOTAL OPERATING EXPENDITURES.

PROPOSED MILLAGE – 4.9000 MILLS

PROJECTED REVENUES - UNRESTRICTED		
Ad Valorem Taxes	\$	3,758,985
General Fund		12,485,496
Gas Fund		4,171,823
Water/Sewer Fund		18,218,860
Total Unrestricted Funds		\$ 38,635,164

PROJECTED REVENUES - RESTRICTED		
Debt Service	\$	368,185
Community Redevelopment Agency		1,333,417
Fire Fund		2,521,886
CDBG Fund		323,185
Airport Fund		1,368,457
Impact Fee Trust Fund		1,503,045
Airport Construction		9,707,223
Total Restricted Funds		\$ 17,125,398

TOTAL PROJECTED REVENUES AND OTHER FINANCING SOURCES		\$ 55,760,562
PROJECTED EXPENDITURES/EXPENSES – UNRESTRICTED		

GENERAL FUND

General Government	\$ 5,517,646
Public Safety	5,710,016
Health & Welfare	205,000
Transportation	3,478,778
Physical Environment	450,548
Culture & Recreation	882,493

TOTAL PROJECTED GENERAL FUND EXPENDITURES \$ 16,244,481

ENTERPRISE FUNDS

Gas	\$ 4,171,823
Water/Sewer	18,218,860

TOTAL PROJECTED ENTERPRISE FUNDS EXPENDITURES \$ 22,390,683

PROJECTED EXPENDITURES – RESTRICTED

Debt Service	\$ 368,185
Fire Special Assessment	2,521,886
CDBG Fund	323,185
Airport	1,368,457
Community Redevelopment Agency	1,333,417
Impact Trust Fund	1,503,045
Airport Construction	9,707,223

TOTAL PROJECTED RESTRICTED FUNDS EXPENDITURES \$ 17,125,398

TOTAL PROJECTED EXPENDITURES/EXPENSES - All funds \$ 55,760,562

WHEREAS, Section 166.241(2), Florida Statutes requires that appropriations for said fiscal year be made for all expenditures and that appropriations not exceed revenues; and

WHEREAS, a millage of 4.9000 mills was tentatively approved by CITY COUNCIL at a public hearing held on July 9, 2018.

WHEREAS, at the said public hearing it was publicly announced that the proposed millage rate was 4.9000 mills and the rolled-back rate is 4.7399 mills, which is a 3.38% increase from the current year proposed operating millage rate.

WHEREAS, the CITY COUNCIL intends to adopt a millage and budget at a final hearing and the required budget summary was properly published for public notice on September 13, 2018; and

WHEREAS, the budget needs to be finalized, after the tax millage has been set, after public hearing.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LAKE CITY, FLORIDA:

Section 1. The appropriations as shown in the budget which have been adopted, are hereby appropriated for the Fiscal Year 2018-2019, effective October 1, 2018.

Section 2. All of the items shown as appropriations and anticipated revenues are hereby appropriated for use during the fiscal year 2018-2019 and all of said figures are confirmed by this Resolution, having been reviewed and authorized for publication at a public hearing held on September 17, 2018.

Section 3. That the subject of this Resolution after being tentatively approved was published in the newspaper on September 13, 2018, to give at least two (2) days notice prior to its final adoption.

PASSED AND DULY ADOPTED, upon second and final reading at the Final Budget Hearing with a quorum present and voting, by the City Council this 17th day of September 2018.

**CITY COUNCIL
CITY OF LAKE CITY**

Stephen M. Witt, Mayor

ATTEST:

Audrey Sikes, City Clerk

APPROVED AS TO FORM AND LEGALITY:

Frederick L. Koberlein, City Attorney

Meeting Date
September 4, 2018

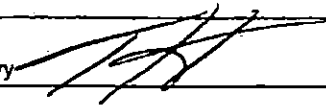
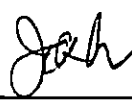
City of Lake City Report to Council

AGENDA	
Section	10
Item No.	A

SUBJECT:
Public Works Facility

Resolution No. 2018-073

DEPT. / OFFICE: Public Works

Originator: Thomas Henry 		
City Manager Joe Helfenberger 	Department Director Thomas Henry	Date 8-23-18
Recommended Action: Approve Task Assignment with Tetra Tech on Risk Management Option (RMO) Closure Documents		
Summary Explanation & Background: We have been working on cleaning the Public Works facility since 2007 and we are finally ready to close the (FDEP) clean-up project. Tetra Tech has been the Engineering Firm that has been working on this project since it was started. To finish the documents, we need Tetra Tech Engineering and their Environmental Division to fill out the paper work to close this project.		
Alternatives: N/A		
Source of Funds: Contractual Services account 541.34		
Financial Impact: \$ 19,601.00		
Exhibits Attached: See Attachment <i>(following resolution)</i>		

CITY COUNCIL RESOLUTION NO. 2018-073

A RESOLUTION OF THE CITY COUNCIL AUTHORIZING THE CITY OF LAKE CITY, FLORIDA, TO ENTER INTO TASK ASSIGNMENT NUMBER SIX TO ITS BASIC CONTRACT WITH TETRA TECH, INC., FOR PROFESSIONAL CONSULTING SERVICES RELATED TO A RISK MANAGEMENT OPTION II CLOSURE; AND TO PAY TETRA TECH FOR ITS SERVICES FOR TASK ASSIGNMENT NUMBER SIX A NOT-TO-EXCEED AMOUNT OF \$19,601.00.

WHEREAS, the City of Lake City, Florida ("City") entered into a Basic Contract for Professional Engineering Services with Tetra Tech, Inc. ("Tetra Tech") effective February 3, 2014 (the "Basic Contract"), as authorized by City Council Resolution No. 2014-007 with respect to certain studies, planning, design, and construction of improvements to the City water system, wastewater system, reuse water, stormwater systems, gas system, Lake City Gateway Airport ("Airport"), City recreational facilities, City Hall, City safety facilities and streets (herein collectively the "City Projects"); and

WHEREAS, the Basic Contract provides that Tetra Tech shall perform services to the City only when requested to and authorized in writing by the City and that each request for services shall be for a specific project, with the scope of the work to be performed by and compensation to be paid to Tetra Tech for each separate project and be defined by and embodied in a separate Task Assignment; and

WHEREAS, the City desires to enter into Task Assignment Number Six to its Basic Contract with Tetra Tech for engineering consulting services relating to

a Risk Management Option (RMO) II proposal pursuant to the terms and conditions of Task Assignment Number Six, copy of which is attached hereto as Exhibit A and made a part of this resolution ("Task Assignment Number Six"), and in compliance with the Basic Contract.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LAKE CITY, FLORIDA, AS FOLLOWS:

Section 1. The above recitals are all true and accurate and are incorporated herein and made a part of this resolution.

Section 2. The City is hereby authorized to enter into Task Assignment Number Six with Tetra Tech for the additional services.

Section 3. The City Manager and City Attorney are authorized to make such reasonable changes and modifications to Task Assignment Number Six as may be deemed necessary to be in the best interest of the City and its citizens. The Mayor is authorized and directed to execute and deliver Task Assignment Number Six in the name and on behalf of the City, with such changes, amendments, modifications, omissions, and additions made by the City Manager and City Attorney. Execution by the Mayor and Tetra Tech shall be deemed to be conclusive evidence of approval of such changes, amendments, modifications, omissions, and additions.

PASSED AND ADOPTED at a meeting of the City Council this ____ day of
September, 2018.

CITY OF LAKE CITY, FLORIDA

By: _____
Stephen M. Witt, Mayor

ATTEST:

By: _____
Audrey E. Sikes, City Clerk

APPROVED AS TO FORM AND LEGALITY:

By: _____
Frederick L. Koberlein, Jr.,
City Attorney

**TASK ASSIGNMENT NUMBER SIX TO
BASIC CONTRACT BETWEEN THE CITY OF LAKE CITY, FLORIDA,
AND TETRA TECH, INC.,
FOR PROFESSIONAL CONSULTING SERVICES**

THIS TASK ASSIGNMENT NUMBER SIX made and entered into this _____ day of September 2018, by and between the CITY OF LAKE CITY, FLORIDA, a municipal corporation, located at 205 North Marion Avenue, Lake City, Florida 32055 (herein referred to as "City") and TETRA TECH, INC., a Florida corporation (herein referred to as "Consultant").

RECITALS

A. City and Consultant have heretofore entered into a Basic Contract for professional consulting services as authorized by City Resolution No. 2014-007 (the "Basic Contract")

B. The Basic Contract provides that Consultant shall perform services to the City only when requested to and authorized in writing by City and that each request for services shall be for a specific project, with the scope of the work to be performed by and compensation to be paid to Consultant for each separate project and be defined by and embodied in a separate Task Assignment.

C. The Basic Contract provides that Consultant shall be responsible for the performance, and payment, of Consultant's subcontractors.

D. The City is in need of professional engineering services related to a Risk Management Option (RMO) II Closure Proposal; and desires to enter into this Task Assignment Number Six with Consultant for such services pursuant

to the terms and conditions contained herein.

NOW, THEREFORE, in consideration of the premises and the mutual covenants and agreements herein contained, the parties hereto agree as follows:

1. **RECITALS:** The above recitals are all true and accurate and are incorporated herein and made a part of this Task Assignment Number Six.

2. **PROJECT:** The City hereby engages Consultant and Consultant agrees to furnish to City the services and work as set forth in the correspondence dated July 27, 2018, received by the City from Consultant including four (4) pages referenced as "Professional Services Proposal No. 18ROL0727, Risk Management Option (RMO) II Closure, Lake City Public Works Complex" attached hereto and made a part of this Task Assignment Number Six.

3. **COMPENSATION TO CONSULTANT:** City shall pay Consultant for its services a fee no to exceed \$19,601.00.

4. **PROVISIONS OF BASIC CONTRACT:** The terms, provisions, conditions, and requirements of the Basic Contract are incorporated herein and made a part of this agreement and shall be complied with by Consultant.

5. **ATTORNEYS' FEES AND COSTS.** In the event of breach by either party of the Basic Contract or any Task Assignment, the breaching party shall be liable for, and agrees to pay, all costs and expenses incurred in the enforcement of the Basic Contract or any Task Assignment, including

reasonable attorneys' fees and legal costs and fees incurred in seeking reasonable attorneys' fees.

6. **ENTIRE AGREEMENT.** This Task Assignment Number Six constitutes the entire agreement between City and Consultant and supercedes all prior written or oral understandings with respect to the project. This Task Assignment Number Six may only be amended, supplemented, modified, or canceled by a duly executed written instrument.

7. **PARTIES BOUND.** This Task Assignment Number Six shall be binding upon and shall inure to the benefit of City and Consultant, their successors and assigns.

(Remainder of this page intentionally left blank)

(signatures begin on next page)

IN WITNESS WHEREOF, the parties hereto have made and executed this Task Assignment Number Six as of the day and year first above written.

CITY OF LAKE CITY, FLORIDA

By: _____
Stephen M. Witt, Mayor

ATTEST:

By: _____
Audrey Sikes, City Clerk

APPROVED AS TO FORM AND LEGALITY:

By: _____
Frederick L. Koberlein, Jr.,
City Attorney

TETRA TECH, INC.

By: _____
Name: _____
Title: _____



TETRA TECH

Document No.: 18ORL0727

July 27, 2018

Mr. Thomas Henry
Public Works Director
Lake City Public Works Department
205 N. Marion Avenue
Lake City, Florida 32055

Via Email: henryt@lcfla.com]

**Subject: Professional Services Proposal No. 18ORL0727
Risk Management Option (RMO) II Closure
Lake City Public Works Complex**

Dear Mr. Henry:

Per your request, Tetra Tech, Inc., (Tetra Tech) is submitting this cost proposal No. 18ORL0727 to prepare the Risk Management Option (RMO) II closure documents for the Lake City Public Works Complex site, located at 180 NE Gum Swamp Road, Lake City, Florida.

The purpose of the proposed effort is to generate required closure documents in accordance with the requirements of Florida Administrative Code Chapter 62-780. Details of this closure effort and proposed compensation are presented in Attachment A.

We look forward to serving the City on this important project. If the scope terms and pricing of this proposal are acceptable to the City of Lake City, please execute one (1) copy and return it to our office.

If you have any questions, please do not hesitate to call me.

Sincerely,

Tetra Tech

Dave Giddens, PG
Environmental Division Manager

Attachments



TETRA TECH

Mr. Henry Thomas
Public Works Director
July 27, 2018
Page 2

PROFESSIONAL SERVICES PROPOSAL NO. 18ORL0727 APPROVED BY:

Mr. Thomas Henry
Public Works Director - City of Lake City

Date: _____

Cc: John Fox PE, VP – Tetra Tech
Mark Speranza PE, VP – Tetra Tech
John Toomey, PE, - Tetra Tech
Jennifer Deal, PE Tetra Tech



ATTACHMENT A

**RMO II CLOSURE PROPOSAL
LAKE CITY PUBLIC WORKS COMPLEX**

TASK ASSIGNMENT SCOPE OF WORK

1.0 PROJECT DESCRIPTION

The Florida Department of Environmental Protection (FDEP) has agreed with the recommendations to pursue site closure of residual soil and groundwater contamination under a Risk Management Option (RMO) II. Tetra Tech, Inc. (Tetra Tech) will coordinate completion of required actions and documents to facilitate closure under this process, and ensure all parties understand the proposed scope of work.

Services will be performed in accordance with our Basic Contract for Professional Consulting Services, dated February 3, 2014.

The proposed scope of work is presented below.

RMO II Closure Requirements:

The following restrictions will need to be placed on the site:

- Groundwater restrictions
- Land-use restrictions
- Engineered controls

A draft restrictive covenant must be submitted to the FDEP for review and consideration. The following information is required with the draft restrictive covenant and will be prepared and/or presented by Tetra Tech and supporting legal team partner, Burr & Forman, LLP.

- Property Deed
- Full property legal description
- Legal description of partial encumbrance area
- Boundary survey of complete site with specific purpose survey of the restricted area, as defined under Chapter 5J-17, Florida Administrative Code, prepared using the minimum technical standards that includes four corners of the restricted area labeled with the State Plane Coordinates system or geographical coordinates
- An Ownership and Encumbrance Report, Title Insurance Commitment, or Title Insurance Policy that reflects all parties having an interest in the Property, including owners, lienors, or easement holders. The search will commence with the instrument constituting the root of title under the Marketable Record Title Act (MRTA) and includes a review of all subsequently recorded instruments that are not eliminated by MRTA
- Copies of all documents showing an interest in the property (e.g., mortgages, leases, liens, easements, etc.)



- A Survey of the location of these interests in the property in relation to location of the proposed restricted area
- Copies of the notices required in Attachments 19-21, of the Institutional Controls Procedures Guidance, as appropriate
- Copies of the “Actual Notice of Intent to Approve Use of Institutional Controls” sent to each recorded mortgage holder, easement holder, and leaseholder along with evidence of receipt of such notice

The associated cost for the services outlined above is presented as a lump sum fee below. Supplemental submittals to the FDEP are not included. Any additional services that are not specifically included in this Task Assignment Scope of Work will be additional fee and may be added to this Task Assignment through a change order. Period of performance for specified work is 90 days from contract authorization.

2.0 COMPENSATION

TASK	FEE
Professional Services	\$15,693
Legal Support Services	3,908
TOTAL	\$19,601