
AGENDA
CITY OF LAKE CITY
Special City Council Meeting
April 19, 2018
6:00 P.M. at City Hall

PLEDGE OF ALLEGIANCE

INVOCATION - Mayor Stephen Witt

1. ROLL CALL

2. APPROVAL OF AGENDA AS AMENDED
EMERGENCY ITEM # 5.A.- appointment of Interim City Manager effective May 1, 2018 has been added to the agenda after the initial advertising of this Special Meeting.

3. PERSONS WISHING TO ADDRESS COUNCIL

4. OLD BUSINESS
 - A. City Manager Search-Short listing of Applicants (Mayor Witt)

5. NEW BUSINESS
 - A. **EMERGENCY ITEM** - Designate Assistant City Manager Grayson Cason authority for the day to day operations of the City until a permanent City Manager is seated. Effective May 1, 2018.

6. DEPARTMENTAL ADMINISTRATION

7. COMMENTS BY COUNCIL MEMBERS

8. ADJOURNMENT

Agenda Item 4A.

Staff needs guidance on the following:

- Motion to determine how many applicants, as well as identify those applicants to perform the preliminary background screening on.
- Discuss and accept suggested timeline as presented below.
- Determine if the City will reimburse any cost for first round and/or second round interviews. History: last City Manager search process reimbursement only applied to second round of interviews.
- Determine 2 days with the potential for a third date for interviews during the week of June 4th – June 8th 2018.

Suggested timeline:

May, 4, 2018	Background information from Human Resources to members for review.
May 9, 2018	Special Meeting to finalize short list of applicants after members review of preliminary background.
May 18, 2018	Deadline for submission of 3-5 interview questions to Human Resources Director.
June 4 th – 8 th , 2018	Special Meetings two days (potentially three) this week for interviews.
June 11 th – 15 th , 2018	LCPD background checks on top 2 applicants as determined by council.
June 18 th , 2018	Reception prior to Council Meeting from 5-6 pm for top 2 candidates.
June 19, 2018	Special Meeting 1PM second round of interviews for top 2 candidates with selection of successful applicant to move forward in the negotiation process.

CITY MANAGER SHORTLIST

Helpfenberger, Joseph	36
Judd, Dannielle	33
Irby, Glenn	25
Lucas, Danny	23
Klimm, John	19
Hammond, Charles	17
Kraus, David	16
Akhimie, Vince	15
Healy, William	15
Bonner, Lyndon	12
Harwell, Nick	12
Brillhart, Michael	9
McCroskey, Jim	9
Housley, Leonard	7
Schmidt, Robert	6
Edwards, Christopher	5
Kautz, Kelly	4
Quillen, Jesse	4
Anderson, Brian	3
Hennessee, Shawn	2
Mobley, Phillip	2
Gomez, Robin I	1