



City of Lake City

205 NORTH MARION AVENUE
LAKE CITY, FLORIDA 32055

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Date: September 11, 2018

Mayor-Council Member
STEPHEN M. WITT

Vice-Mayor Council Member
JAKE HILL, JR.

Council Members
EUGENE JEFFERSON
MELINDA MOSES
GEORGE WARD

MEMORANDUM

To: Vice-Mayor/Council Member Jake Hill, Jr.
Council Member Eugene Jefferson
Council Member Melinda Moses
Council Member George Ward
City Manager Joe Helfenberger
City Attorney Fred Koberlein, Jr.
City Clerk Audrey Sikes

City Attorney
FREDERICK KOBERLEIN, JR.

City Manager
JOSEPH HELFENBERGER

City Clerk
AUDREY E. SIKES

From: Mayor Stephen M. Witt

Ref: Special City Council Meeting

Under the provisions of the City Charter Section 309 (a), please accept this as notification of a Special City Council Meeting to be held on Wednesday, September 12, 2018 at 6:00 P.M. in the council chambers located on the second floor of City Hall at 205 North Marion Avenue. The purpose of the meeting is to consider staff recommendation for the purchase of a used 15,000 gallon Jet-A fuel tank system.

Stephen M. Witt, Mayor/Councilman

cc: Finance Director Donna Duncan
Police Chief Argatha Gilmore
Deputy City Clerk Katy McCrary

AGENDA
CITY OF LAKE CITY
Special City Council Meeting
September 12, 2018
6:00 P.M. at City Hall

PLEDGE OF ALLEGIANCE

INVOCATION - Mayor Stephen Witt

1. ROLL CALL

2. APPROVAL OF AGENDA

3. PERSONS WISHING TO ADDRESS COUNCIL

4. OLD BUSINESS

None

5. NEW BUSINESS

- A. Consider staff recommendation to purchase a used 15,000 gallon Jet-A fuel tank system from Memco, Inc., Bushnell, Florida for \$66,540.00

6. DEPARTMENTAL ADMINISTRATION

7. COMMENTS BY COUNCIL MEMBERS

8. ADJOURNMENT

Meeting Date
September 12, 2018

City of Lake City Report to City Council

AGENDA	
Section	
Item No.	

SUBJECT: Purchase
15,000 Jet-A Fuel Tank

DEPT. / OFFICE:
Gateway Airport

Originator: Roland C. Luster		
City Manager Joe Helfenberger	Department Director Roland C. Luster	Date September 11, 2018
Recommended Action: City Staff recommendation is for the purchase of a used 15,000 gallon Jet-A Fuel Tank System from Memco, Inc., Bushnell, Florida for \$66,540.00. This price includes the 15,000 gallon Jet-A Fuel Tank System (\$60,000.00) and the cost of shipping (\$6,540.00).		
Summary Explanation & Background: About 1 ½ years ago the Jet-A fuel tank failed and had to be taken out of service. As result of the tank failure it was decided to replace the fuel farm completely. A new fuel farm was designed and bid but came in way over budget, (lowest bid was \$1,143,000.00). To get the project within budget and still expand our fuel storage capacity it was decided to upgrade/expand our current fuel farm and not relocate/build a new one. Our plan is to have the two current fuel tanks cleaned, sand blasted inside and out, repainted and new liners installed in each tank. The 10,000 gallon tank will be changed over to Jet-A and the 12,000 gallon tank changed to 100LL AvGas fuel tank. The plan also included adding a 15,000 gallon Jet-A fuel tank to the current 10,000 gallon Jet-A fuel tank. With the purchase of this 15,000 gallon Jet-A Fuel Tank System and making the above changes to the two current fuel tanks we will be able to reach our goal of expanding our fuel farm storage capacity. This new tank will expand our fuel farm from 12,000 gallons of Jet-A fuel to 25,000 gallons and the 100LL AvGas fuel from 10,000 gallons to 12,000 gallons and still stay within our budget of \$300,000.00. This plan will save the City \$843,000.00 or more.		
Alternatives: Pay an additional \$843,000.00 or more for a new fuel farm.		
Source of Funds: The funding will come from the Airport loan at 100% funding.		
Financial Impact: \$300,000 or less to come from the Airport loan.		
Exhibits Attached: Photo of Jet-A Tank System		



FLAMMABLE
JET-A
15,000 GAL

NO SMOKING

1863

FLAMMABLE
JET-A
15,000 GAL

RE
ETC.
CLEAR

FE
KEEP