



**Community Redevelopment Agency
Advisory Committee**

**AGENDA
September 11, 2018
5:30 p.m. at City Hall**

1. Call to Order
2. Roll Call
3. Approval of Minutes
 - a. July 10, 2018
4. Approval of Agenda
5. TDC Presentation-John Kuykendall, Gloria Spivey and Leann Hires
6. Other Comments
 - Committee Members suggestions and ideas
7. Tour of the Blanche Project
8. Schedule Next Meeting-October 9, 2018
9. Adjournment

COMMUNITY REDEVELOPMENT ADVISORY COMMITTEE MEETING-MINUTES
July 10, 2018 5:30 P.M.

There was a Community Redevelopment Advisory Committee Meeting held on July 10, 2018, in the City Council Chambers, located on the second floor of Lake City, City Hall, and beginning at 5:30 P.M.

Committee Members:

Melinda Moses – Council Member/Committee Chair
Stephen Witt – Mayor/City Council
Grayson Cason – Assistant City Manager
Jackie Bower – Community Development Administrator

Brandon Beil
Dennille Decker – tardy
Lee Ann Hires
Glen Hunter – absent
John Kuykendall
Lester McKellum
Janet Moses
Jeff Simmons – tardy
Gloria Spivey
Matt Vann

Other Attendees:

Ann McKellum – citizen
Sandra Smith – citizen

1. CALL MEETING TO ORDER
The meeting was called to order by Ms. Moses at 5:30 P.M.
2. ROLL CALL
Ms. Moses asked Ms. Sikes to call the roll. Attendance is indicated above.
3. APPROVAL OF MINUTES
 - A. May 8, 2018
 - B. June 12, 2018

Ms. Sikes apologized to Mr. Beil for his name being misspelled on both sets of minutes and indicated the appropriate corrections would be made. Mr. Kuykendall made a motion to approve the May 8, 2018 and June 12, 2018 minutes as amended. Mr. McKellum seconded the motion. The motion passed unanimously on a voice vote.

4. APPROVAL OF THE AGENDA

Mr. Kuykendall made a motion to approve the agenda as presented. Ms. Spivey seconded the motion. The motion passed unanimously on a voice vote.

5. UPDATE ON WILSON PARK PROJECT REPORT-NORTH FLORIDA PROFESSIONAL SERVICES (GREG BAILEY)

Mr. Bailey was not in attendance, however, Chairperson Moses distributed and discussed the Wilson Park Re-Boot timeline handout. Chairperson Moses indicated as a result of her meeting with staff earlier in the day it is suggested for the project to be separated in three separate bids: park project; band shell; and the sound system. She also went over the estimated costs provided by Mr. Bailey and stated currently there is 1.1 million in funding allocated for the project and 1.25 million is needed. Members concurred by general consent to separate out the project into three bids to maximize funding availability. Members also concurred to work on donations from other sources to help offset funding shortfalls.

Chairperson Moses indicated an extension will be requested for spending of the funds as the deadline is August 2018 and stated October 1, 2018 is the target groundbreaking date for the project.

Marketing Committee members John Kuykendall and Gloria Spivey requested a current complete rendering of the band shell.

6. FAÇADE GRANT APPLICATION (JANET MOSES)

Ms. Bower reported the Façade Grant Application was included in the previous agenda packet. The grant application identifies the improvements and/or repairs at a cost of \$16,028.90. Ms. Moses is requesting the full \$5,000 on the grant application. **Mr. Kuykendall made a motion to approve the Façade Grant Application in the amount of \$5,000 for Janet Moses. Ms. Spivey seconded the motion. The motion passed unanimously on a voice vote with Ms. Janet Moses abstaining from the discussion and vote. (See attached Form 8B Memorandum of Voting Conflict)**

Members discussed the necessity to view the 2018/2019 budget prior to authorizing any additional requests for Façade Grant funding. **Ms. Spivey made a motion to suspend all façade grant applications until October 1, 2018. The motion provides reevaluation of the program to occur in October 2018. Mr. Kuykendall seconded the motion. The motion passed unanimously on a voice vote.**

7. OTHER COMMENTS

Chairperson Moses asked Ms. Decker to try and coordinate a tour of the Blanche in September for the Advisory Committee.

Ms. Decker requested to remain on the Advisory Committee as a business member and stated Jordan Perez would represent the Chamber of Commerce.

Ms. Bower provided a brief overview of recent permitting and site plans for development downtown.

Mr. McKellum inquired when the Greater Lake City Community Redevelopment Corporation could make application for the \$200,000 in funding for the redevelopment project. Mr. McKellum stated he was under the impression the funding had been allocated and pledged for this project. Chairperson Moses stated the committee served in an advisory capacity and all funding obligations must be approved at the Council level. Mr. Cason will conduct research on the topic and will get back with the committee.

Mr. Vann reported the target date for the ribbon cutting of the new Brown Vann location is October 4, 2018.

8. SCHEDULE NEXT MEETING

The next regular scheduled meeting will be held on August 14, 2018.

9. ADJOURNMENT

There being no further business before the committee, the Community Redevelopment Advisory Committee adjourned at 6:04 P.M. on a motion made and duly seconded.

Audrey Sikes, Acting Secretary