

AGENDA
Lake City Community Redevelopment Agency Meeting
June 16, 2014
6:45 p.m. at City Hall

1. Call to Order
2. Roll Call
3. Approval of Minutes-May 19, 2014
4. Approval of Agenda
5. Resolution No. CRA 2014-01, if adopted by the CRA, will approve an additional grant program to the Revised and Restated Façade Grant Plan adopted and created by Resolution No. CRA 2010-08 by creating and establishing a one-time special awning grant program to be available to existing commercial building owners located on Marion Avenue between Duval Street (US Highway 90) and Franklin Street within the City of Lake City.
6. Consider Façade Grant Application-Ms. Teri Sherrod, owner of a building with two business suites located on the corner of Marion and Hillsboro.
7. Schedule Next Meeting
8. Adjournment

The City Council in and for the citizens of the City of Lake City met as the Community Redevelopment Agency, on May 19, 2014, beginning at 6:45 P.M. in the City Council Chambers, located at City Hall, 205 North Marion Avenue, Lake City, Florida 32055.

Members

Mayor/Councilmember	Stephen M. Witt
Vice Mayor/Councilmember	Eugene Jefferson
City Council	Melinda Moses
	Zack Paulk
	George Ward

1. Call to order
Chairman Witt called the meeting to order at 6:50 P.M.

2. Roll Call
Attendance is indicated above.

3. Approval of Minutes
 - a. January 21, 2014
 - b. March 3, 2014
 - c. March 17, 2014
 - d. April 21, 2014

Ms. Moses made a motion to approve the January 21, 2014, March 3, 2014, March 17, 2014, and April 21, 2014 minutes as presented. Mr. Jefferson seconded the motion and the motion carried unanimously on a voice vote.

4. Approval of Agenda
Mr. Ward made a motion to approve the agenda as presented. Mr. Jefferson seconded this motion and the motion carried unanimously on a voice vote.

5. Consider Façade Grant Application-Mr. Charles Williams, owner of TRACKS Sports Bar

Ms. Kite reported this is being brought forth as a recommendation from the Community Redevelopment Advisory Committee. Mr. Jefferson made a motion to approve the Façade Grant Application for TRACKS Sports Bar in the

amount of \$3,433.50. Ms. Moses seconded the motion. A roll call vote was taken and the motion passed.

Mr. Jefferson	Aye
Ms. Moses	Aye
Mr. Paulk	Aye
Mr. Ward	Aye
Chairman Witt	Aye

6. Schedule Next Meeting Date

The next CRA meeting will be scheduled as needed.

7. Adjournment

There being no further business the meeting adjourned at 6:57 P.M.

Stephen M. Witt, Chairman

Katy McCrary, Acting Secretary

RESOLUTION NUMBER CRA 2014-01

A RESOLUTION OF THE LAKE CITY COMMUNITY REDEVELOPMENT AGENCY (THE "CRA") APPROVING AN ADDITIONAL GRANT PROGRAM TO THE REVISED AND RESTATED FACADE GRANT PLAN ADOPTED AND CREATED BY RESOLUTION NUMBER CRA 2010-08 BY CREATING AND ESTABLISHING A ONE-TIME SPECIAL AWNING GRANT PROGRAM TO BE AVAILABLE TO EXISTING COMMERCIAL BUILDING OWNERS LOCATED ON MARION AVENUE BETWEEN DUVAL STREET (U. S. HIGHWAY 90) AND FRANKLIN STREET WITHIN THE CITY OF LAKE CITY.

WHEREAS, the CRA Advisory Committee has recommended and requested the CRA approve an additional grant program to the Revised and Restated Facade Grant Plan established and created by Resolution Number CRA 2010-08, by creating and establishing a special one-time awning grant program, copy of which is attached hereto as Exhibit "A" and is incorporated herein by reference, (the "Special One-Time Awning Grant Program"), to be available to existing commercial building owners located on Marion Avenue between Duval Street (U.S. Highway 90) and Franklin Street within the City of Lake City, Florida; and

WHEREAS, the CRA desires to accept the recommendation of the CRA Advisory Committee and create and establish the Special One-Time Awning Grant Program.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMUNITY REDEVELOPMENT AGENCY OF THE CITY OF LAKE CITY, FLORIDA, as follows:

Section 1. The above recitals are all true and accurate and are incorporated herein.

Section 2. The Special One-Time Awning Grant Program is hereby approved

and the CRA is authorized to implement it.

Section 3. Stephen M. Witt, as Chairman of the Community Redevelopment Agency of the City, is hereby authorized to sign this resolution for and on behalf of the CRA.

Section 4. This resolution shall become effective upon adoption.

PASSED AND DULY ADOPTED in special session with a quorum present and voting, by the Community Redevelopment Agency, this ____ day of _____, 2012.

CITY COUNCIL OF THE CITY OF
LAKE CITY, FLORIDA, SERVING AS
THE COMMUNITY REDEVELOPMENT
AGENCY OF THE CITY OF LAKE
CITY, FLORIDA

STEPHEN M. WITT
Chairman

ATTEST:

AUDREY E. SIKES
Clerk

APPROVED AS TO FORM AND LEGALITY

By: _____
HERBERT F. DARBY
City Attorney

MEETING DATE
June 16, 2014

CITY OF LAKE CITY Report to CRA

CRA AGENDA	
SECTION	
ITEM NO.	6

SUBJECT: Request to award Façade Grant

DEPT / OFFICE: Community Redevelopment

Originator: Community Redevelopment Manager		
City Manager Wendell Johnson	Community Redevelopment Manager Jackie Kite	Date 6/11/14
Recommended Action: Recommendation to CRA to award Façade Grant to Ms. Teri Sherrod, owner of a building with two business suites, on the corner of Marion and Hillsboro. Currently housing Schotzie's and the one vacant suite.		
Summary Explanation & Background: The applicant has met Growth Management Review (Step One) of required information and is requesting consideration and approval (Step Two) from the CRA for reimbursement of up to 75% of funds (not to exceed \$10,000.00) for eligible improvements upon completion and final inspection (Step Three). The applicant's total amount of approved improvements for this application is \$10,276.00 and is requesting \$7,707.00 in reimbursement funds under the Façade Grant Program. The CRA Advisory Committee has reviewed this application and has made a recommendation of approval at their June 10, 2014 meeting.		
Alternatives: Deny the request		
Source of Funds: TIF		
Financial Impact: \$7,707.00		
Exhibits Attached: Copy of application and supporting documentation.		

**CITY OF LAKE CITY, FLORIDA
COMMUNITY REDEVELOPMENT AGENCY
205 N. Marion Avenue, Lake City, FL 32055 (386) 719-5766
FAÇADE GRANT APPLICATION FORM**

(Please print or type requested information)

APPLICANT NAME: Teri Sherrod

PROPERTY OWNER'S NAME: Teri Sherrod

PROPERTY ADDRESS: 326 N. Marion Ave. } 120 NW Hillsboro

PARCEL NUMBER: 00-00-00-12633-000

TELEPHONE: (Business) 904-868-3766 FAX: 904-230-6747

DESCRIBE TYPE OF IMPROVEMENTS PLANNED OR PROVIDE CONTRACTOR'S

ESTIMATE:

Proposals attached

TOTAL COST OF PROPOSED IMPROVEMENTS: \$ 19,276.00 AMOUNT OF FUNDING
REQUESTED: \$ 7,707.00 (May not exceed \$5,000 each storefront/business)

CONTRACT ACKNOWLEDGEMENT

I/we acknowledge, as evidenced by my/our signature(s) below, that I/we have received, read, understand and agree to comply with the terms and conditions as set forth in the CRA's Façade Grant Program Policy Guide. We further acknowledge that any breach of this contract may result in my being required to refund any funds awarded to me under this program.


APPLICANT SIGNATURE:

5-22-14
DATE

PROPERTY OWNER SIGNATURE (If other than applicant)

Date Received by Growth Management _____

Zoning _____ conforming use Y N

Date Received by CRA Staff 5/22/14

Date Approved by CRA _____

RECEIVED

MIKE TODD CONSTRUCTION
129 N.E. COLBURN AVE.
LAKE CITY, FLORIDA 32055
PHONE 386-755-4387 FAX 386-755-1220
LICENSE No. CGC 006209
Email; mike@miketoddconstruction.com

April 30, 2014

Terri Sherrod
326 N Marion Ave
Lake City Fl 32055
Mothers Ph 466-5006
Store Ph 754-1150

PROPOSAL

Front Retail Space:

We propose to install, trim and paint, new 2.8x6.8 fiberglass door with window and pvc jambs. Includes installing a new threshold for the new door. (Color to be selected by Owner).

Cost \$ 1,310.00

Upstairs Entry:

We propose to install and trim a new 3.0x6.8 fiberglass door with pvc jamb. Includes replacement of broken tiles at the entry of the new door, replacing an entry light and painting of the new door. (Color to be selected by owner.) Fixture provided by owner, it is assumed that wiring is functional, if not, A change order will be required to correct any problems.

Cost \$ 1,475.00

Rear store front:

We propose to remove existing store front, install two vertical posts that will be wrapped and replace the store front with 6.0x7.0 outswing clear glass double doors. Includes the two door closers, and clear tempered glass in the remaining store front area. We propose to repair damaged interior sheet rock above the new store frontage area, repair the knee wall and paint the interior store frontage wall area. (Color to be selected by owner.)

Cost \$ 6,995.00

Back outside wall facing parking lot:

We propose to install the air conditioner back in the original location and install (2) new windows. Includes sealing around the air conditioner and trimming around the new windows. Includes sealing and painting the exterior, west wall.

Cost \$ 1,971.00

Options for weed control to be discussed.

ROOF :

IT DOES LOOK LIKE THE ROOF LEAKS ARE FROM AROUND THE A/C UNIT AND THAT IT COULD PROBABLY BE SEALED. HOWEVER, I WOULD LIKE TO DO A MORE THOROUGH EXAMINATION TO GIVE YOU AN ACCURATE ESTIMATE.

We propose hereby to furnish material & labor – complete in accordance with the above specifications, for the total sum of **eleven thousand seven hundred fifty one dollars (\$ 11,751.00)**

Payment to made as follows: UPON COMPLETION

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. Agreements are contingent upon strikes, accidents or delays beyond our control. Owner is to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workman’s Compensation Insurance

Authorized Signature _____

(Note: This proposal may be withdrawn by us if

not accepted within 45 days.)

Acceptance of Proposal – The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Date of Acceptance: _____

Signature: _____

Signature: _____

XFINITY Connect

sherrod22@comcast.net

± Font Size ±

remodel estimate

From : Bryan Zecher <bczecher@comcast.net>

Mon, Mar 10, 2014 09:09 PM

Subject : remodel estimate**To :** sherrod22@comcast.net

Hi Teri, sorry for the delay. It has been quite hectic the past couple of weeks. Below is the estimate for the work to be completed at your mothers store:

Back outside wall facing parking lot

- Replace broken window
- Repair wall around a/c unit- patch/paint to blend with existing
- Install a window where the wood is currently
- Paint exterior wall
- The only thing to prevent weeds is to pull up all the existing concrete and install a new slab. Your mom discussed the possibility of some type of deck.

Rear store front

- Replace single door with a double door and a glass wall
- Repair outside light at door

Upstairs entry

- Replace door and paint
- Add light
- Repair tile

Front retail space

- Replace side entry door with a door with operable glass
- Paint and trim

Total estimate: \$9,150.00

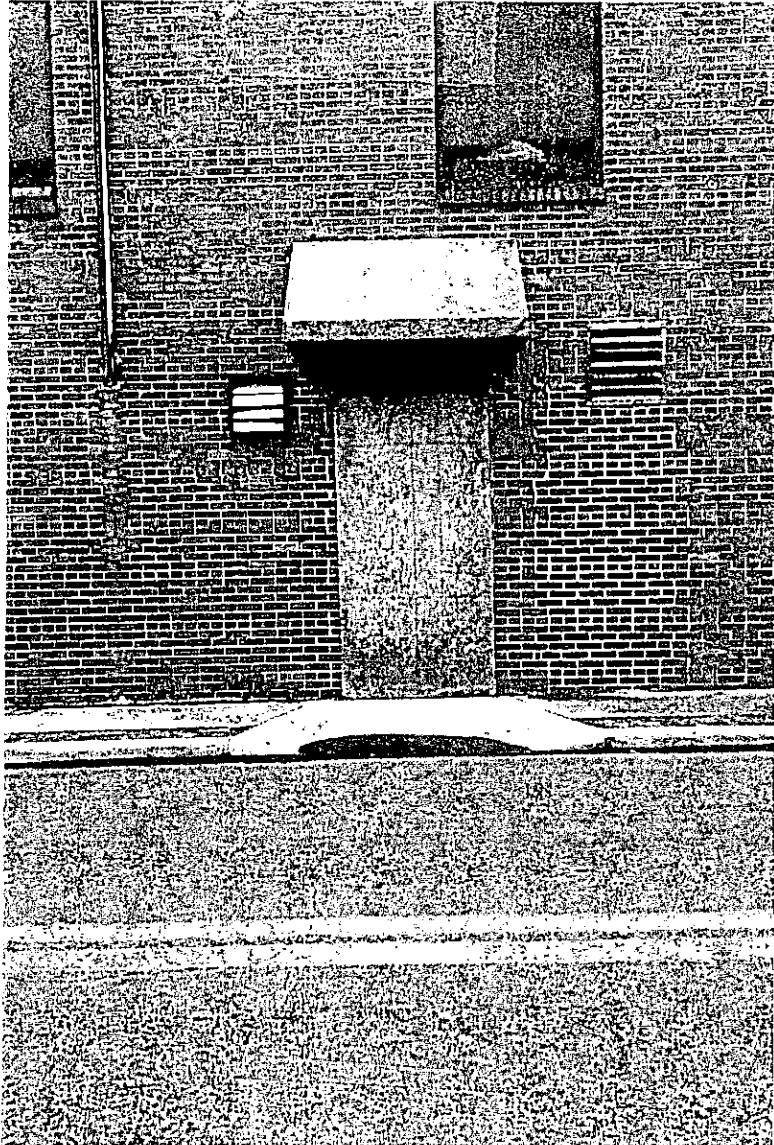
Roof- I don't repair roofs. I can give you some contacts for this, but this is not in our scope of work.

Please let me know if you have any questions.

Thanks for the opportunity,
Bryan Zecher

Property Address:
326 N. Marion Avenue
Lake City, FL 32055

Contact Information:
Teri Sherrod
1301 Loch Tanna Loop
Jacksonville, FL 32259
904/868-3766



SIDE
~~Front~~ Retail Space:

Install, trim and paint a new
2.8 x 6.8 fiberglass door
with a window, PVC jamb
and threshold.

Color will be an off white.

\$1,310.00

Property Address:
326 N. Marion Avenue
Lake City, FL 32055

Contact Information:
Teri Sherrod
1301 Loch Tanna Loop
Jacksonville, FL 32259
904/868-3766



SIDE
/Rear Store Front:

Remove existing store front and install two vertical posts that will be wrapped.

Replace the store front with 6.0 x 7.0 outswing clear glass double doors.

Includes the two door closers and clear tempered glass in the remaining store front area.

Repair damaged sheet rock above the new store frontage area.

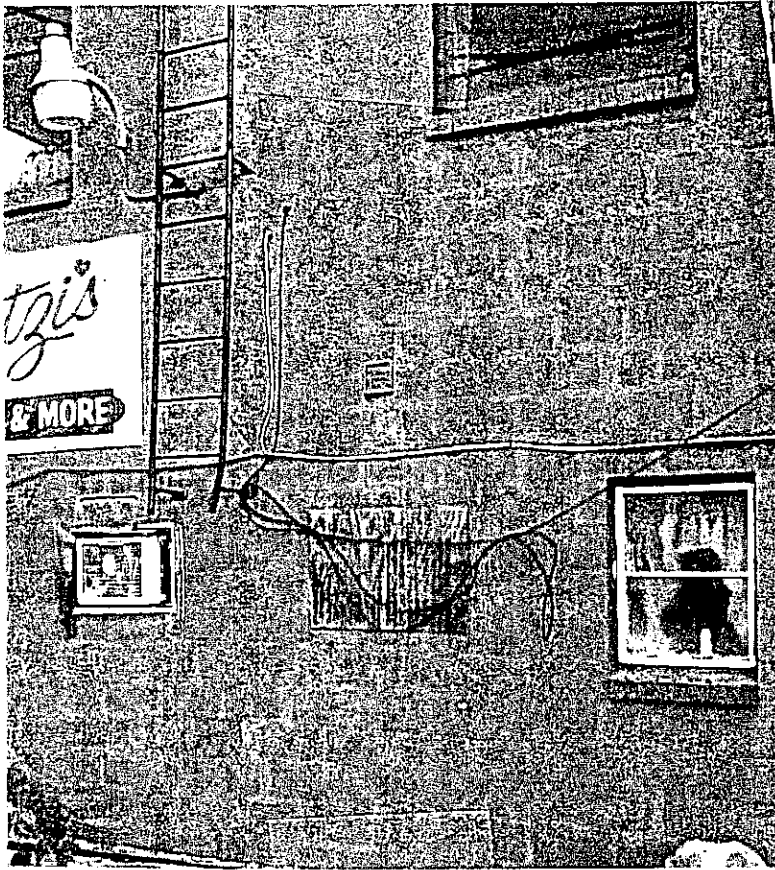
Repair the knee wall and paint the interior store frontage wall area.

Color will be an off white.

\$6,995.00

Property Address:
326 N. Marion Avenue
Lake City, FL 32055

Contact Information:
Teri Sherrod
1301 Loch Tanna Loop
Jacksonville, FL 32259
904/868-3766



**Back Outside Wall Facing
Parking Lot:**

Remove and replace air
conditioner back in the
original location, sealing
around it.

Install two new windows
where board currently is
and broken bathroom
window is.

Trim around new windows.

Paint entire exterior wall.

Color will be a red tone to
match brick on rest of
building.

\$6,995.00

\$1,571.00



Property Address:
326 N. Marion Avenue
Lake City, FL 32055

Contact Information:
Teri Sherrod
1301 Loch Tanna Loop
Jacksonville, FL 32259
904/868-3766

Roof:

Currently there's leaking that occurs when we have a hard rain.

It's believed that that the water intrusion is coming from around the air conditioner unit which sits on the roof.

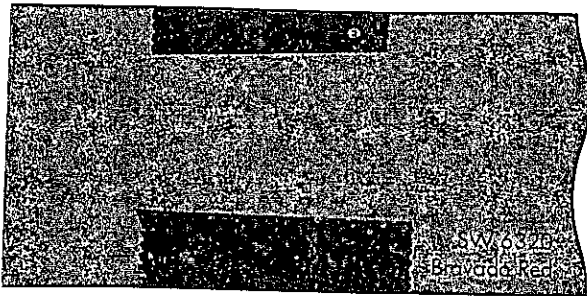
It's believed that the area around the air conditioner just needs to be sealed, but more thorough examination needs to be done to provide an accurate estimate.

Cost is to be determined.

Color Chips

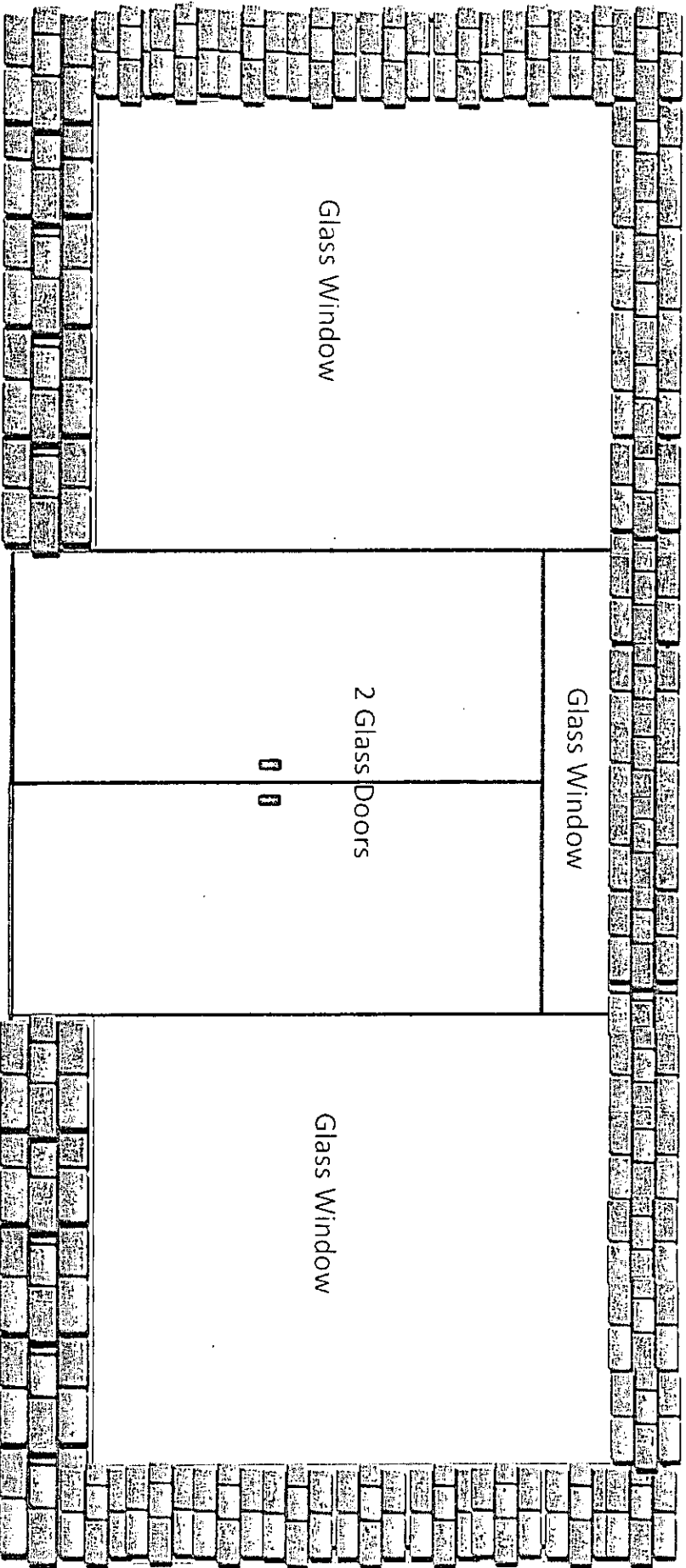
SW 7596
Only Natural

- Front Retail Space Door
- Upstairs Entry Door
- Rear Stone front (interior Stone front)



- Back outside wall facing parking lot

Rear Store Front



Columbia County Tax Collector

generated on 5/29/2014 4:32:22 PM EDT

Tax Record

Last Update: 5/29/2014 4:31:22 PM EDT

Ad Valorem Taxes and Non-Ad Valorem Assessments

The information contained herein does not constitute a title search and should not be relied on as such.

Account Number	Tax Type	Tax Year			
R12633-000	REAL ESTATE	2013			
Mailing Address SHERROD TERESA A 1301 LOCK TANNA LOOP JACKSONVILLE FL 32259		Property Address 326 MARION N GEO Number 000000-12633-000			
Exempt Amount	Taxable Value				
See Below	See Below				
Exemption Detail	Millage Code	Escrow Code			
NO EXEMPTIONS	101				
<u>Legal Description (click for full description)</u>					
00-00-00 2100/2100 .13 Acres C DIV: BEG NW COR, RUN E 202.31 FT, S 27.08 FT, W 202.02 FT, N 26.88 FT TO POB. (BLOCK 4) ORB 556-157, 641-538 THRU 543, 776-1941, 791-1017, 845-1323, 928-2817, WD 1121-1150					
Ad Valorem Taxes					
Taxing Authority	Rate	Assessed Value	Exemption Amount	Taxable Value	Taxes Levied
CITY OF LAKE CITY	3.9816	80,897	0	\$80,897	\$322.10
BOARD OF COUNTY COMMISSIONERS	8.0150	80,897	0	\$80,897	\$648.39
COLUMBIA COUNTY SCHOOL BOARD					
DISCRETIONARY	0.7480	80,897	0	\$80,897	\$60.51
LOCAL	4.9470	80,897	0	\$80,897	\$400.20
CAPITAL OUTLAY	1.5000	80,897	0	\$80,897	\$121.35
	0.4143	80,897	0	\$80,897	\$33.52

SUWANNEE RIVER
 WATER MGT DIST
 LAKE SHORE 0.9620 80,897 0 \$80,897 \$77.82
 HOSPITAL AUTHORITY

Total Millage	20.5679	Total Taxes	\$1,663.89
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Non-Ad Valorem Assessments

Code	Levying Authority	Amount
XLCF	CITY FIRE ASSESSMENT	\$779.80
Total Assessments		\$779.80

Taxes & Assessments \$2,443.69

If Paid By	Amount Due
	\$0.00

Date Paid	Transaction	Receipt	Item	Amount Paid
3/26/2014	PAYMENT	9921086.0001	2013	\$2,443.69

Prior Years Payment History

Prior Year Taxes Due
NO DELINQUENT TAXES

SUNDAY, JUNE 15, 2014

**LAKE CITY COMMUNITY REDEVELOPMENT AGENCY MEETING
CITY OF LAKE CITY**

NOTICE IS HEREBY GIVEN that the Lake City Community Redevelopment Agency for the City of Lake City, Florida will hold a meeting on Monday, June 16, 2014, at 6:30 P.M., in the Council Chambers located on the second floor of City Hall at 205 North Marion Avenue, Lake City, Florida.

All interested persons are invited to attend.

CITY COUNCIL MEETING

THE CITY COUNCIL OF THE CITY OF LAKE CITY, FLORIDA WILL MEET ON MONDAY, JUNE 16, 2014 AT 7:00 P.M. IN THE COUNCIL CHAMBERS LOCATED ON THE SECOND FLOOR OF CITY HALL AT 205 NORTH MARION AVENUE, LAKE CITY, FLORIDA

All interested persons are invited to attend.

SPECIAL REQUIREMENTS: If you require special aid or services for any of the meetings identified above, as addressed in the American Disabilities Act, please contact the City Manager's Office at (386) 719-5768.

AUDREY E SIKES, MMC
City Clerk