

**UTILITY ADVISORY COMMITTEE  
MEETING MINUTES  
June 13, 2016**

The City Utility Advisory Committee for the City of Lake City met on June 13, 2016, at 5:15 P.M. in the Council Chambers on the second floor of City Hall located on 205 North Marion Avenue, Lake City, Florida.

**MEMBERS**

George Ward-City Council Member-Chairman-Absent  
Eugene Jefferson-City Council Member  
Stephen Witt-Mayor Council Member

Grayson Cason-Assistant City Manager  
Paul Dyal-Executive Director of Utilities  
Wendell Johnson-City Manager  
Leroy Marshall-City Engineer  
Steve Roberts-Director of Safety/Risk Management-Absent

**Support Staff**

Bonnie Green-Acting City Attorney  
Audrey Sikes-City Clerk-Committee Secretary

**Others in Attendance**

Mike Osborn-Water Plant Director  
Brian Hepburn, Jones Edmunds Project Manager  
Brett Cunningham, Jones Edmunds

1. CALL TO ORDER  
Chairman Ward called the meeting to order at 5:18 PM.
2. ROLL CALL  
Mayor Witt asked City Clerk Audrey Sikes to call roll. Attendance is indicated above.
3. APPROVAL OF AGENDA  
**Mr. Johnson made a motion to approve the agenda with the amendment of the date of the Minutes to reflect 12/7/2015 instead of 12/7/2016 reflected on item 5. Mr. Cason seconded the motion and the motion carried on a voice vote.**
4. PUBLIC COMMENTS  
None
5. MINUTES  
December 17, 2015  
**Mr. Johnson made a motion to approve the December 17, 2015 minutes as presented. Mr. Cason seconded the motion and the motion carried on a voice vote.**

6. OLD BUSINESS

A. I-75/SR 47 Septic Tank Removal Project (update)

Mr. Marshal provided an update on the grant process for this project. The project is on the list of funded projects through the Florida Department of Environmental Protection. The City is waiting to see if it will be funded.

B. 18 Inch Potable Water Bypass Project (update)

Mr. Marshall stated the City was not awarded the grant for this project.

7. NEW BUSINESS

A. Jones Edmunds Proposal for Storm Water Rate Study

**Mr. Johnson made a motion to recommend to City Council, approval of the Jones Edmunds Engineering Task Proposal to complete a Stormwater Utility User Fee Rate Study at a cost not to exceed \$40,428.00 from the Enterprise Funds. This motion encompasses Phase I, tasks 1-6, with a determination of tasks 7-8 to be made at a later date. Mr. Cason seconded the motion. A roll call vote was taken and the motion passed.**

Mr. Johnson	Aye
Mr. Cason	Aye
Mr. Jefferson	Aye
Mayor Witt	Aye
Mr. Dyal	Aye
Mr. Marshal	Aye

B. Tetra Tech Proposal for Water, Wastewater, and Reclaim Study

**Mr. Dyal made a motion to recommend to City Council, approval of the Tetra Tech Engineering Task Proposal to complete Water, Wastewater and Reclaimed Water Rate Study at a cost of \$30,441 from the Enterprise Funds. Mr. Cason seconded the motion. A roll call vote was taken and the motion passed.**

Mr. Dyal	Aye
Mr. Cason	Aye
Mr. Johnson	Aye
Mr. Jefferson	Aye
Mayor Witt	Aye
Mr. Marshal	Aye

C. Hatch Mott MacDonald Proposal for Kicklighter Reclamation Plant Expansion

**Mr. Johnson made a motion to recommend to City Council, approval of the Hatch Mott MacDonald Task Order for Engineering Services to expand the Kicklighter Water Reclamation Facility by an additional 1.5 MGD at a cost of \$181,725.00 from the 2016 Series Utility Bond Funds and Utility Enterprise Reserves. Mr. Cason seconded the motion. A roll call vote was taken and the motion passed.**

<b>Mr. Johnson</b>	<b>Aye</b>
<b>Mr. Cason</b>	<b>Aye</b>
<b>Mr. Jefferson</b>	<b>Aye</b>
<b>Mayor Witt</b>	<b>Aye</b>
<b>Mr. Dyal</b>	<b>Nay</b>
<b>Mr. Marshal</b>	<b>Aye</b>

D. Cross-Connection Control Program

Mr. Daniel Houston (Public) expressed concerns regarding the inability to compete for bids.

Mr. George Rowe (Public) expressed citizens should be able to decide whom they hire.

Mr. Johnson stated he is not opposed to bringing the Cross-Connection Control Program in house. Mr. Osborn stated the City needs to keep the program as is with Hydro-Corp in order to be compliant as of December 2016.

**Mr. Cason made a motion to Piggyback on the Palm Springs Cross Connection Contract with Hydro-Corp., Inc. to furnish management services for the Cross Connection Program. This motion identified this as a 90 day trial with the City monitoring who is hired by Hydro-Corp to complete Cross Connection jobs. The motion identified the funding source as 410.72.536.030.46 at a cost of \$23,805.00. Mr. Johnson seconded the motion. A roll call vote was taken and the motion passed.**

<b>Mr. Cason</b>	<b>Aye</b>
<b>Mr. Johnson</b>	<b>Aye</b>
<b>Mr. Jefferson</b>	<b>Aye</b>
<b>Mayor Witt</b>	<b>Aye</b>
<b>Mr. Dyal</b>	<b>Aye</b>
<b>Mr. Marshal</b>	<b>Aye</b>

8. ADJOURNMENT

There being no further business, the meeting adjourned at 6:10 PM on a motion duly made and seconded.

*Audrey E. Sikes*

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Audrey E. Sikes, MMC City Clerk