

SPECIAL CALLED
REGULAR SESSION

MINUTES

CITY

The City Council in and for the citizens of the City of Lake City, Florida, met in a Special Called Regular Session, on June 13, 2016 beginning at 6:00 P.M., in the City Council Chambers, located at City Hall 205 North Marion Avenue, Lake City, Florida.

PLEDGE OF ALLEGIANCE

INVOCATION - Mayor Stephen Witt

1. ROLL CALL

Mayor/Councilman	Stephen M. Witt
Vice Mayor/Council Member	Zack Paulk
City Council	Eugene Jefferson
	Melinda Moses
	George Ward-Absent
Acting City Attorney	Bonnie Green
City Manager	Wendell Johnson
Sergeant-at-Arms	Chief Argatha Gilmore
City Clerk	Audrey Sikes

2. PROCLAMATIONS

None

3. MINUTES

- A. Strategic Planning-April 14, 2016
- B. Strategic Planning-April 15, 2016
- C. Special Called Regular Session-May 9, 2016
- D. Regular Session-May 16, 2016

Ms. Moses made a motion to approve the minutes of the April 14, 2016 Strategic Planning, April 15, 2016 Strategic Planning, May 9, 2016 Special Called Regular Session, and May 16, 2016 Regular Session as presented. Mr. Jefferson seconded the motion. The motion carried unanimously on a voice vote.

4. APPROVAL OF AGENDA

Mr. Jefferson made a motion to approve the agenda as presented. Ms. Moses seconded the motion. The motion carried unanimously on a voice vote.

5. APPROVAL OF CONSENT AGENDA

- A. Approval to award Bid ITB-013-2016 for a 50 Ton Paver Style Lowboy Trailer to Chattanooga Trailer & Rental, the most responsive responsible bidder, for \$61,998.00.

Ms. Moses made a motion to approve the consent agenda consisting of item "A" identified above. Mr. Jefferson seconded the motion. The motion carried unanimously on a voice vote.

6. PRESENTATIONS

None

7. PERSONS WISHING TO ADDRESS COUNCIL

None

8. PERSONS WISHING TO APPEAR THAT ARE NOT ON THE AGENDA

Seber Newsome III (86110 Fieldstone Drive Yulee, FL) presented members with a sample ordinance for protection of monuments and asked members to consider enacting a similar ordinance.

9. OLD BUSINESS

None

10. NEW BUSINESS

A. ORDINANCES:

At this time Mayor Witt closed the regular session and opened a public hearing for the purposes of hearing comments on City Council Ordinance No. 2016-2076. City Council Ordinance No. 2016-2076 was read by title. Mayor Witt asked if anyone wanted to be heard regarding City Council Ordinance No. 2016-2076. No one asked to be heard regarding City Council Ordinance No. 2016-2076, therefore Mayor Witt closed the public hearing.

B. ADOPTION OF ORDINANCES:

1. City Council Ordinance No. 2016-2076 (first reading), if adopted, will amend the City Code by adding a new section Number 86-110-11 to Article III, Chapter 86, which provides for the permanent closing, vacating and abandoning of that portion of SW Means Street (formerly named Dade Street) lying between Block 17 and Block 24 of Moody's Addition, Western Division of the City, extending from the West right-of-way line of SW Main Boulevard to the East right-of-way line of SW Miller Terrace. **Ms. Moses made a motion to adopt City Council Ordinance No. 2016-2076, on first reading, amending the City Code by adding a new section Number 86-110-11 to Article III, Chapter 86, which provides for the permanent closing, vacating and abandoning of that portion of SW Means Street (formerly named Dade Street) lying between Block 17 and Block 24 of Moody's Addition, Western Division of the City, extending from the West right-of-way line of SW Main Boulevard to the East right-of-way line of SW Miller Terrace. Mr. Jefferson seconded the motion. A roll call vote was taken and the motion passed.**

Ms. Moses	Aye
Mr. Jefferson	Aye
Mr. Paulk	Aye
Mayor Witt	Aye

C. RESOLUTIONS:

1. City Council Resolution No. 2016-028, if adopted, will authorize the City to enter into an End-User License Agreement with Smart Utility Systems, Inc., to provide the City with a software application; and authorizing the City to enter into a Statement of Work Agreement with Smart Utility Systems, Inc. relating to implementing a mobile/portal platform that provides comprehensive water usage information between the City and its customers based on a five year contract with annual payments of \$12,520.00 and a \$10,000.00 one-time implementation fee. **Mr. Paulk made a motion to adopt City Council Resolution No. 2016-028 authorizing the City to enter into an End-User License Agreement with Smart Utility Systems, Inc., to provide the City with a software application; and authorizing the City to enter into a Statement of Work Agreement with Smart Utility Systems, Inc. relating to implementing a mobile/portal platform that provides comprehensive water usage information between the City and its customers based on a five year contract with annual payments of \$12,520.00 and a \$10,000.00 one-time implementation fee. Ms. Moses seconded the motion. A roll call vote was taken and the motion passed.**

Mr. Paulk	Aye
Ms. Moses	Aye
Mr. Jefferson	Aye
Mayor Witt	Aye

2. City Council Resolution No. 2016-029, if adopted, will authorize the City to enter into Task Assignment Number Two to its basic contract with Tetra Tech, Inc., for a comprehensive study of the City's water, wastewater and reclaimed water rates and charges and identify the appropriate level of user rates for customers both inside and outside the City limits for a not to exceed cost of \$30,441.00, including all direct costs. This item was presented for consideration at the Utility Advisory Committee Meeting on June 13, 2016. **Mr. Jefferson made a motion to adopt City Council Resolution No. 2016-029 authorizing the City to enter into Task Assignment Number Two to its basic contract with Tetra Tech, Inc., for a comprehensive study of the City's water, wastewater and reclaimed water rates and charges and identify the appropriate level of user rates for customers both inside and outside the City limits for a not to exceed cost of \$30,441.00, including all direct costs. Mr. Paulk seconded the motion. A roll call vote was taken and the motion passed.**

Mr. Jefferson Aye
Mr. Paulk Aye
Ms. Moses Aye
Mayor Witt Aye

3. City Council Resolution No. 2016-030, if adopted, will authorize the City to enter into a Total Aviation Software License Agreement with Multi Service Technology Solutions, Inc., a Florida corporation, relating to the FBO/Fuel dealer module, including fuel inventory, point of sale, reporting, accounting export, dashboard, price class discounts and recurring bill for an initial term of one year with automatic renewals for successive one year periods for a unit price of \$325.00 per month and a one-time fee of \$200.00 for swipe hardware, consisting of PAX S80 Chip and Pin Card Reader for use at the Lake City Gateway Airport. **Ms. Moses made a motion to adopt City Council Resolution No. 2016-030 authorizing the City to enter into a Total Aviation Software License Agreement with Multi Service Technology Solutions, Inc., a Florida corporation, relating to the FBO/Fuel dealer module, including fuel inventory, point of sale, reporting, accounting export, dashboard, price class discounts and recurring bill for an initial term of one year with automatic renewals for successive one year periods for a unit price of \$325.00 per month and a one-time fee of \$200.00 for swipe hardware, consisting of PAX S80 Chip and Pin Card Reader for use at the Lake City Gateway Airport. Mr. Paulk seconded the motion. A roll call vote was taken and the motion passed.**

Ms. Moses Aye
Mr. Paulk Aye
Mr. Jefferson Aye
Mayor Witt Aye

*** Please note City Council Resolution No. 2016-031 is reflected under item C7. There were some technical difficulties with the PowerPoint presentation, therefore Mayor Witt proceeded with the agenda items and revisited City Council Resolution No. 2016-031 as the last resolution on the agenda.*

4. City Council Resolution No. 2016-032, if adopted, will declare certain personal property owned by the City to be either surplus to its needs and sold at public noticed sale or determined to be obsolete, non-serviceable, or beyond economic repair pursuant to and in accordance with the provisions and requirements of Section 2-183 of the City Code, and authorizing the City to remove such surplus property when sold or disposed of from the fixed assets of the City. **Mr. Jefferson made a motion to adopt City Council Resolution No. 2016-032 declaring certain personal property owned by the City to be either surplus to its needs and sold at public noticed sale or determined to be obsolete,**

non-serviceable, or beyond economic repair pursuant to and in accordance with the provisions and requirements of Section 2-183 of the City Code, and authorizing the City to remove such surplus property when sold or disposed of from the fixed assets of the City. Ms. Moses seconded the motion. A roll call vote was taken and the motion passed.

Mr. Jefferson Aye
Ms. Moses Aye
Mr. Paulk Aye
Mayor Witt Aye

5. City Council Resolution No. 2016-033, if adopted, will authorize the City to enter into Task Assignment Number Five to the basic contract with Mott MacDonald, LLC., formerly known as Hatch Mott MacDonald Florida, LLC., for professional engineering services associated with a 1.5 MGD expansion to the Kicklighter Water Reclamation Facility for a fee not to exceed \$181,725.00. This item was presented for consideration at the Utility Advisory Committee Meeting on June 13, 2016. **Mr. Jefferson made a motion to adopt City Council Resolution No. 2016-033 authorizing the City to enter into Task Assignment Number Five to the basic contract with Mott MacDonald, LLC., formerly known as Hatch Mott MacDonald Florida, LLC., for professional engineering services associated with a 1.5 MGD expansion to the Kicklighter Water Reclamation Facility for a fee not to exceed \$181,725.00. Ms. Moses seconded the motion. A roll call vote was taken and the motion passed.**

Mr. Jefferson Aye
Ms. Moses Aye
Mr. Paulk Aye
Mayor Witt Aye

6. City Council Resolution No. 2016-034, if adopted, will authorize the City to enter into Task Assignment Number Five to its basic contract with Jones Edmunds & Associates, Inc., for professional consulting services and assistance of Consultant to provide City with a stormwater utility user fee study update; and to pay Jones Edmunds for its services for Task Assignment Number Five for a not to exceed amount of \$40,428.00 for Phase I and an amount to be determined for Phase 2 upon additional information and input from the City. This item was presented for consideration at the Utility Advisory Committee Meeting on June 13, 2016. **Ms. Moses made a motion to adopt City Council Resolution No. 2016-034 authorizing the City to enter into Task Assignment Number Five to its basic contract with Jones Edmunds & Associates, Inc., for professional consulting services and assistance of Consultant to provide City with a stormwater utility user fee study update; and to pay Jones Edmunds for its services for Task Assignment Number Five for a not to exceed amount of \$40,428.00 for Phase I and an amount to be determined**

for Phase 2 upon additional information and input from the City. Mr. Jefferson seconded the motion. A roll call vote was taken and the motion passed.

Ms. Moses	Aye
Mr. Jefferson	Aye
Mr. Paulk	Aye
Mayor Witt	Aye

7. City Council Resolution No. 2016-031, if adopted, will authorize the City to enter into an Economic Development Agreement between the City and Hutton Gleason Place LC, LLC, a Florida limited liability company, relating to the development of a commercial or retail development consisting of a substantial capital investment in the City planned to be located and constructed on a tract of land at the terminus point of State Road 247 (Branford Highway) at US Highway 90 West; providing for City to grant Hutton incentives to induce Hutton to develop the project; authorizing the City Manager and City Attorney to make reasonable changes and modifications to the agreement as may be necessary to comply with all legal requirements and to be in the best interest of the citizens of the City. Kevin Jennings, representing Hutton Gleason Place Project, provided a PowerPoint presentation regarding the development of commercial/retail property located in the city. Stew Lilker, Ft. White, Florida) addressed the members regarding the quality of the job this project would create. **Ms. Moses made a motion to authorize the City to enter into an Economic Development Agreement between the City and Hutton Gleason Place LC, LLC, a Florida limited liability company, relating to the development of a commercial or retail development consisting of a substantial capital investment in the City planned to be located and constructed on a tract of land at the terminus point of State Road 247 (Branford Highway) at US Highway 90 West; providing for City to grant Hutton incentives to induce Hutton to develop the project; authorizing the City Manager and City Attorney to make reasonable changes and modifications to the agreement as may be necessary to comply with all legal requirements and to be in the best interest of the citizens of the City. Mr. Jefferson seconded the motion. A roll call vote was taken and the motion passed.**

Ms. Moses	Aye
Mr. Jefferson	Aye
Mr. Paulk	Aye
Mayor Witt	Aye

11. DEPARTMENTAL ADMINISTRATION
None

12. COMMENTS BY COUNCIL MEMBERS
Members were reminded there would be a meeting next Monday at 6PM.

13. ADJOURNMENT

All matters having been handled, the meeting adjourned at 7:04 p.m. on a motion made and duly seconded.


Stephen M. Witt, Mayor/Council Member


Audrey Sikes, MMC City Clerk