

The City Council in and for the citizens of the City of Lake City, Florida, met in Regular Session, on August 1, 2016 beginning at 6:00 P.M., in the City Council Chambers, located at City Hall 205 North Marion Avenue, Lake City, Florida.

PLEDGE OF ALLEGIANCE

INVOCATION - Mayor Stephen M. Witt

1. ROLL CALL

Mayor/Councilman	Stephen M. Witt
Vice Mayor/Council Member	Zack Paulk
City Council	Eugene Jefferson
	Melinda Moses
	George Ward
Acting City Attorney	Bonnie Green
City Manager	Wendell Johnson
Sergeant-at-Arms	Chief Gerald Butler
City Clerk	Audrey Sikes

2. PROCLAMATIONS

None

3. MINUTES

A. Regular Session-July 5, 2016

**Mr. Paulk made a motion to approve the minutes of the July 5, 2016 Regular Session meeting as presented. Ms. Moses seconded the motion and the motion carried unanimously on a voice vote.**

4. APPROVAL OF AGENDA

**Ms. Moses made a motion to approve the agenda as presented. Mr. Jefferson seconded the motion. The motion carried unanimously on a voice vote.**

5. APPROVAL OF CONSENT AGENDA

A. Approval for the Lake City Police Department to apply for the Edward Byrne Memorial Justice Assistance Grant FY 2016 in the amount of \$56,843.00 to purchase 12 Bodycam packages and 8 in-car camera/body-worn camera systems.

**Ms. Moses made a motion to approve the consent agenda consisting of item "A" identified above. Mr. Ward seconded the motion. The motion carried unanimously on a voice vote.**

6. PRESENTATIONS

None

- 7. PERSONS WISHING TO ADDRESS COUNCIL  
None
- 8. PERSONS WISHING TO APPEAR THAT ARE NOT ON THE AGENDA  
None
- 9. OLD BUSINESS  
A. ORDINANCES:

**At this time Mayor Witt closed the regular session and opened a public hearing for the purposes of hearing comments on City Council Ordinances No. 2016-2075 and No. 2016-2077. City Council Ordinances No. 2016-2075 and No. 2016-2077 were read by title. Mayor Witt asked if anyone wanted to be heard regarding City Council Ordinances No. 2016-2075 and No. 2016-2077. No one asked to be heard regarding City Council Ordinances No. 2016-2075 and No. 2016-2077, therefore Mayor Witt closed the public hearing.**

**B. ADOPTION OF ORDINANCES:**

- 1. Ordinance No. 2016-2075 (final reading), if adopted, relates to the voluntary annexation of the Pineywoods Lodge property located off of Highway 90 West into the boundaries of the City of Lake City. This property is currently owned by Aldi (Florida) L.L.C. and was previously owned by Eskebee, Inc. **Mr. Ward made a motion to adopt City Council Ordinance No. 2016-2075 on final reading, relating to the voluntary annexation of the Pineywoods Lodge property located off of Highway 90 West into the boundaries of the City of Lake City. This property is currently owned by Aldi (Florida) L.L.C. and was previously owned by Eskebee, Inc. Mr. Paulk seconded the motion. A roll call vote was taken and the motion passed.**

Mr. Ward	Aye
Mr. Paulk	Aye
Mr. Jefferson	Aye
Ms. Moses	Aye
Mayor Witt	Aye

- 2. Ordinance No. 2016-2077 (final reading), if adopted, relates to the voluntary annexation of the Captain D's property located off of Highway 90 West into the boundaries of the City of Lake City. This property is owned by Lake City Place, LP. **Mr. Jefferson made a motion to adopt City Council Ordinance No. 2016-2077 on final reading, relating to the voluntary annexation of the Captain D's property located off of Highway 90 West into the boundaries of the City of Lake City. This property is owned by Lake City Place, LP. Ms. Moses seconded the motion. A roll call vote was taken and the motion passed.**

Mr. Jefferson Aye  
Ms. Moses Aye  
Mr. Ward Aye  
Mr. Paulk Aye  
Mayor Witt Aye

10. NEW BUSINESS

A. RESOLUTIONS:

1. City Council Resolution No. 2016-037, if adopted, will authorize the City to enter into an agreement with Kim M. Landry, M.D., P.A. and Kim M. Landry, M.D. to serve the City as the City Fire Department Medical Director for the City Emergency Management Dispatch System commencing July 1, 2016, at an annual fee of \$20,000.00. **Ms. Moses made a motion to adopt City Council Resolution No. 2016-037, authorizing the City to enter into an agreement with Kim M. Landry, M.D., P.A. and Kim M. Landry, M.D. to serve the City as the City Fire Department Medical Director for the City Emergency Management Dispatch System commencing July 1, 2016, at an annual fee of \$20,000.00. Mr. Ward seconded the motion. A roll call vote was taken and the motion passed.**

Ms. Moses Aye  
Mr. Ward Aye  
Mr. Jefferson Aye  
Mr. Paulk Aye  
Mayor Witt Aye

2. City Council Resolution No. 2016-038, if adopted, relates to the provision of Fire Protection Services, Facilities and Programs in the City of Lake City, reimposing Fire Protection Assessments for the purpose of funding fire protection services in the City; directing the preparation of an assessment roll; reaffirming fire protection not to exceed assessment rates as adopted and confirmed in Resolution No. 2015-046; authorizing a Public Hearing and direction the provision of notice thereof; and providing an effective date. **Mr. Jefferson made a motion to adopt City Council Resolution No. 2016-038, relating to the provision of Fire Protection Services, Facilities and Programs in the City of Lake City, reimposing Fire Protection Assessments for the purpose of funding fire protection services in the City; directing the preparation of an assessment roll; reaffirming fire protection not to exceed assessment rates as adopted and confirmed in Resolution No. 2015-046; authorizing a Public Hearing and direction the provision of notice thereof; and providing an effective date. Ms. Moses seconded the motion. A roll call vote was taken and the motion passed.**

Mr. Jefferson Aye  
Ms. Moses Aye  
Mr. Ward Aye  
Mr. Paulk Aye  
Mayor Witt Aye

3. City Council Resolution No. 2016-039, if adopted, relates to the adoption of a policy relating to the employment of small, women owned and minority businesses for use in administering Community Development Block Grants; adopts a policy relating to the employment of minorities by the City; provides definitions; defines an action plan; and provides an effective date. **Ms. Moses made a motion to adopt City Council Resolution No. 2016-039, relating to the adoption of a policy relating to the employment of small, women owned and minority businesses for use in administering Community Development Block Grants; adopts a policy relating to the employment of minorities by the City; provides definitions; defines an action plan; and provides an effective date. Mr. Ward seconded the motion. A roll call vote was taken and the motion passed.**

Ms. Moses Aye  
Mr. Ward Aye  
Mr. Jefferson Aye  
Mr. Paulk Aye  
Mayor Witt Aye

4. City Council Resolution No. 2016-040, if adopted, adopts an updated CDBG Procurement Policy, including a Minority Business Enterprise Participation Program for purchases made under the CDBG Program. **Mr. Ward made a motion to adopt City Council Resolution No. 2016-040, adopting an updated CDBG Procurement Policy, including a Minority Business Enterprise Participation Program for purchases made under the CDBG Program. Mr. Paulk seconded the motion. A roll call vote was taken and the motion passed.**

Mr. Ward Aye  
Mr. Paulk Aye  
Mr. Jefferson Aye  
Ms. Moses Aye  
Mayor Witt Aye

5. City Council Resolution No. 2016-041, if adopted, will adopt a policy for the protection of individuals engaging in non-violent civil rights demonstrations, repealing all resolutions in conflict, and providing for an effective date. **Mr. Paulk made a motion to adopt City Council Resolution No. 2016-041, adopting a policy for the protection of individuals engaging in non-violent civil rights demonstrations, repealing all resolutions**

in conflict, and providing for an effective date. Mr. Jefferson seconded the motion. A roll call vote was taken and the motion passed.

Mr. Paulk	Aye
Mr. Jefferson	Aye
Mr. Ward	Aye
Ms. Moses	Aye
Mayor Witt	Aye

6. City Council Resolution No. 2016-042, if adopted, will authorize the City to enter into an Interlocal Agreement with Columbia County relating to the ownership and maintenance of roads that lie within both the City limits of Lake City and within the boundaries of Columbia County. **Mr. Paulk made a motion to adopt City Council Resolution No. 2016-042, authorizing the City to enter into an Interlocal Agreement with Columbia County relating to the ownership and maintenance of roads that lie within both the City limits of Lake City and within the boundaries of Columbia County. Mr. Jefferson seconded the motion. A roll call vote was taken and the motion passed.**

Mr. Paulk	Aye
Mr. Jefferson	Aye
Mr. Ward	Aye
Ms. Moses	Aye
Mayor Witt	Aye

7. City Council Resolution No. 2016-043, if adopted, will authorize the City to enter into Task Assignment Number Eleven under City's Basic Contract for Professional Consulting Services with Passero Associates, L.L.C. for professional civil engineering assistance for bidding, construction administration, resident engineering and inspection/observation and grant administration assistance relating to Taxiway "B" pavement and lighting rehabilitation located at the Lake City Gateway Airport at a cost not to exceed \$385,000.00, contingent upon the City being awarded grant funding from FAA of 90%, FDOT of 8%, and the City's match of 2% funding shares. **Mr. Ward made a motion to adopt City Council Resolution No. 2016-043, authorizing the City to enter into Task Assignment Number Eleven under City's Basic Contract for Professional Consulting Services with Passero Associates, L.L.C. for professional civil engineering assistance for bidding, construction administration, resident engineering and inspection/observation and grant administration assistance relating to Taxiway "B" pavement and lighting rehabilitation located at the Lake City Gateway Airport at a cost not to exceed \$385,000.00, contingent upon the City being awarded grant funding from FAA of 90%, FDOT of 8%, and the City's match of 2% funding shares. Mr. Paulk seconded the motion. A roll call vote was taken and the motion passed.**

Mr. Ward           Aye  
Mr. Paulk          Aye  
Mr. Jefferson      Aye  
Ms. Moses          Aye  
Mayor Witt         Aye

8. City Council Resolution No. 2016-044, if adopted, will authorize the City to enter into Task Assignment Number Twelve under City's Basic Contract with Passero Associates, L.L.C. for professional civil engineering assistance with updating the overall goals of the Lake City Gateway Airport's Disadvantaged Business Enterprise ("DBE") Plan for 2015, 2016, and 2017, and assistance with annual DBE achievement reporting to the FAA at a cost not to exceed \$4,000.00, contingent upon the City being awarded grant funding from FAA of 90%, FDOT of 8%, and the City's match of 2% funding shares. **Mr. Paulk made a motion to adopt City Council Resolution No. 2016-044, authorizing the City to enter into Task Assignment Number Twelve under City's Basic Contract with Passero Associates, L.L.C. for professional civil engineering assistance with updating the overall goals of the Lake City Gateway Airport's Disadvantaged Business Enterprise ("DBE") Plan for 2015, 2016, and 2017, and assistance with annual DBE achievement reporting to the FAA at a cost not to exceed \$4,000.00, contingent upon the City being awarded grant funding from FAA of 90%, FDOT of 8%, and the City's match of 2% funding shares. Mr. Ward seconded the motion. A roll call vote was taken and the motion passed.**

Mr. Paulk           Aye  
Mr. Ward            Aye  
Mr. Jefferson       Aye  
Ms. Moses           Aye  
Mayor Witt          Aye

9. City Council Resolution No. 2016-045, if adopted, will authorize the City to enter into Task Assignment Number Six under City's Basic Contract for Professional Consulting Services with Mott MacDonald, L.L.C. for professional engineering services associated with miscellaneous improvements to the City's water and sewer system for a fee not to exceed \$7,500.00. **Ms. Moses made a motion to adopt City Council Resolution No. 2016-045, authorizing the City to enter into Task Assignment Number Six under City's Basic Contract for Professional Consulting Services with Mott MacDonald, L.L.C. for professional engineering services associated with miscellaneous improvements to the City's water and sewer system for a fee not to exceed \$7,500.00. Mr. Ward seconded the motion. A roll call vote was taken and the motion passed.**

<b>Ms. Moses</b>	<b>Aye</b>
<b>Mr. Ward</b>	<b>Aye</b>
<b>Mr. Jefferson</b>	<b>Aye</b>
<b>Mr. Paulk</b>	<b>Aye</b>
<b>Mayor Witt</b>	<b>Aye</b>

10. City Council Resolution No. 2016-046, if adopted, will authorize the City to enter into a Lease Agreement with Covenant Healthcare Lab, LLC., doing business as Aurora Diagnostics Clinical Services, leasing property located at the Lake City Gateway Airport; and authorizing execution of the lease. **Mr. Jefferson made a motion to adopt City Council Resolution No. 2016-046, authorizing the City to enter into a Lease Agreement with Covenant Healthcare Lab, LLC., doing business as Aurora Diagnostics Clinical Services, leasing property located at the Lake City Gateway Airport; and authorizing execution of the lease. Mr. Paulk seconded the motion. A roll call vote was taken and the motion passed.**

<b>Mr. Jefferson</b>	<b>Aye</b>
<b>Mr. Paulk</b>	<b>Aye</b>
<b>Mr. Ward</b>	<b>Aye</b>
<b>Ms. Moses</b>	<b>Aye</b>
<b>Mayor Witt</b>	<b>Aye</b>

11. DEPARTMENTAL ADMINISTRATION

A. Approval to write off 854 non-collectible utility accounts totaling \$191,435.65 for the period ending September 30, 2014. This is 1.178% of the amount billed for that period for utility accounts.  
(Donna Duncan)

**Mr. Ward made a motion to approve the write off of 854 non-collectible utility accounts totaling \$191,435.65 for the period ending September 30, 2014. This is 1.178% of the amount billed for that period for utility accounts. Mr. Paulk seconded the motion. A roll call vote was taken and the motion passed.**

<b>Mr. Ward</b>	<b>Aye</b>
<b>Mr. Paulk</b>	<b>Aye</b>
<b>Mr. Jefferson</b>	<b>Aye</b>
<b>Ms. Moses</b>	<b>Aye</b>
<b>Mayor Witt</b>	<b>Aye</b>

B. City Attorney Legal Services RFP-022-2016 (Laurette Burks)  
Members provided Procurement Director Laurette Burks with the following point allocations to be used in the ranking process: location 10 points, experience of the law firm 20 points, experience of the attorney 35 points, fee proposal 15 points and references 20 points. Members are to submit rankings for tabulation to Procurement Director Laurette Burks no later than August 12, 2016. Members will meet on August 15, 2016 to discuss

the rankings. Members agreed by general consensus to hold interviews for City Attorney Legal Services on August 31, 2016 with interviews scheduled at 5:30 PM, 6:00 PM, and 6:30 PM.

12. COMMENTS BY COUNCIL MEMBERS

Mayor Witt asked Mr. Johnson what he suggested for a meeting schedule. Mr. Johnson recommends one meeting a month with a Special Meeting if necessary to address any City business. Mr. Johnson stated the meeting schedule would be re-evaluated at the end of the calendar year.

Mayor Witt reminded members of the following upcoming dates of interest:

Budget Workshops-Council Chambers:

Wednesday, August 10 5:30 PM - General Fund

Thursday, August 11 5:30 PM - Enterprise Fund

(Additional Workshops may be scheduled if needed)

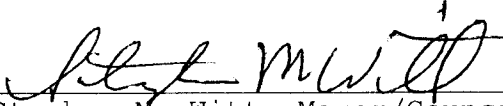
City Council Meetings:

Wednesday, September 7, 2016 5:30 PM - Public Hearing - Annual Resolution Non Ad Valorem Fire Assessment FY 17 and Tentative Budget Hearing FY 17

Monday, September 19, 2016 6:00 PM - Final Budget Hearing FY 17

13. ADJOURNMENT

**All matters having been handled, the meeting adjourned at 6:57 p.m. on a motion made and duly seconded.**

  
\_\_\_\_\_  
Stephen M. Witt, Mayor/Council Member

  
\_\_\_\_\_  
Audrey Sikes, MMC City Clerk

NOTE: After the meeting adjourned Mr. Johnson introduced Roland Luster as the new Airport Manager.