

The City Council in and for the citizens of the City of Lake City, Florida, met in Regular Session, on October 23, 2018 beginning at 6:00 P.M., in the City Council Chambers, located at City Hall 205 North Marion Avenue, Lake City, Florida.

PLEDGE OF ALLEGIANCE

INVOCATION - Council Member Eugene Jefferson

1. ROLL CALL

| | |
|---------------------------|--------------------------|
| Mayor/Council Member | Stephen M. Witt |
| Vice Mayor/Council Member | Jake Hill, Jr. |
| City Council | Eugene Jefferson |
| | Melinda Moses |
| | George Ward-absent |
| City Attorney | Frederick Koberlein, Jr. |
| City Manager | Joseph Helfenberger |
| Sergeant-at-Arms | Chief Argatha Gilmore |
| City Clerk | Audrey Sikes |

2. PROCLAMATIONS

A. Florida City Government Week-October 22-28, 2018

Mayor Witt presented a proclamation declaring Florida City Government Week for October 22-28, 2018.

3. MINUTES

None

4. APPROVAL OF AGENDA

Mr. Hill made a motion to approve the agenda as presented. Ms. Moses seconded the motion. The motion carried unanimously on a voice vote.

5. APPROVAL OF CONSENT AGENDA

A. Permit application from the Rotary Club of Lake City to hold the Christmas Parade on Saturday, December 8, 2018 from 5:00 p.m. until 8:00 p.m. The parade will start at 6:00 p.m. All supporting documents including certificate of insurance have been provided. In case of inclement weather, the parade will be held on Monday, December 10, 2018.

Ms. Moses made a motion to approve the Consent Agenda consisting of item "A" listed above. Mr. Hill seconded the motion. The motion carried unanimously on a voice vote.

6. PRESENTATIONS

None

7. PERSONS WISHING TO ADDRESS COUNCIL
Stew Lilker, 247 SW Lander Court Fort White, Florida, addressed council regarding police escorts for funerals.

Chief Gilmore stated the police department does their best to accommodate families when asked to assist. She stated this request typically comes from the Funeral Homes.

8. OLD BUSINESS
None
9. NEW BUSINESS
A. ORDINANCE

At this time Mayor Witt closed the regular session and opened a public hearing for the purpose of hearing comments on City Council Ordinance No. 2018-2100. City Council Ordinance No. 2018-2100 was read by title. Mayor Witt asked if anyone wanted to be heard regarding City Council Ordinance No. 2018-2100. No one asked to be heard regarding Ordinance No. 2018-2100, therefore Mayor Witt closed the public hearing.

B. ADOPTION OF ORDINANCE

1. Ordinance No. 2018-2100 (first reading), if adopted, will amend the City Code to add a new Section Number 86-110.11 to Article III, Chapter 86, which provides for the permanent closing, vacating and abandoning of all of that portion of an undeveloped street titled "Future Street R/W" according to a plat of Lake Forest recorded in Plat Book 3, page 59, of the public records of Columbia County, Florida; finding that the platted street has never been opened, maintained, improved or used by the City for any purpose; finding that the closing, vacating, and abandoning of the street will not adversely affect the public health, safety, or welfare; finding that it is in the best interest of the City and for the general welfare of its citizens to close, vacate, and abandon the street; finding that the street is surplus to the needs of the City; authorizing the City to convey to the abutting property owners by Quit-Claim Deed to the centerline of the vacated street which abuts their respective properties; providing waiver of the City's reservation of a perpetual easement for utilities over, under or across the vacated street; providing for severability; providing for repeal of ordinances in conflict; providing for inclusion into the City Code; and providing an effective date. **Ms. Moses made a motion to adopt Ordinance No. 2018-2100 on the first reading, amending the City Code to add a new Section Number 86-110.11 to Article III, Chapter 86, which provides for the permanent closing, vacating and abandoning of all of that portion of an undeveloped street titled "Future Street**

R/W" according to a plat of Lake Forest recorded in Plat Book 3, page 59, of the public records of Columbia County, Florida; finding that the platted street has never been opened, maintained, improved or used by the City for any purpose; finding that the closing, vacating, and abandoning of the street will not adversely affect the public health, safety, or welfare; finding that it is in the best interest of the City and for the general welfare of its citizens to close, vacate, and abandon the street; finding that the street is surplus to the needs of the City; authorizing the City to convey to the abutting property owners by Quit-Claim Deed to the centerline of the vacated street which abuts their respective properties; providing waiver of the City's reservation of a perpetual easement for utilities over, under or across the vacated street; providing for severability; providing for repeal of ordinances in conflict; providing for inclusion into the City Code; and providing an effective date. Mr. Hill seconded the motion. A roll call vote was taken and the motion passed.

| | |
|---------------|-----|
| Ms. Moses | Aye |
| Mr. Hill | Aye |
| Mr. Jefferson | Aye |
| Mayor Witt | Aye |

C. RESOLUTIONS:

1. City Council Resolution No. 2018-071, if adopted, will accept the bid of Florida Fill and Grading, Inc. in the amount of \$124,500.00, for the Pedestrian Mall-Plaza, a bid additive to ITB- 013-2018, and authorizes the City to enter into an amendment to the contract with Florida Fill and Grading, Inc. for the completion of this project. Mr. Moses made a motion to adopt City Council Resolution No. 2018-071, accepting the bid of Florida Fill and Grading, Inc. in the amount of \$124,500.00, for the Pedestrian Mall-Plaza, a bid additive to ITB- 013-2018, and authorizes the City to enter into an amendment to the contract with Florida Fill and Grading, Inc. for the completion of this project. Mr. Jefferson seconded the motion. A roll call vote was taken and the motion passed.

| | |
|---------------|-----|
| Ms. Moses | Aye |
| Mr. Jefferson | Aye |
| Mr. Hill | Aye |
| Mayor Witt | Aye |

2. City Council Resolution No. 2018-090, if adopted, will authorize the City to enter into Change Order Number One to the contract between the City and Florida Fill and Grading, Inc. relating to the construction of a parking facility and constructing additional entry and exit ways and installing additional

lighting, all for an additional payment not-to-exceed \$41,180.00. **Mr. Jefferson** made a motion to adopt **City Council Resolution No. 2018-090**, authorizing the City to enter into **Change Order Number One** to the contract between the City and **Florida Fill and Grading, Inc.** relating to the construction of a parking facility and constructing additional entry and exit ways and installing additional lighting, all for an additional payment not-to-exceed \$41,180.00. **Ms. Moses** seconded the motion. A roll call vote was taken and the motion passed.

| | |
|----------------------|------------|
| Mr. Jefferson | Aye |
| Ms. Moses | Aye |
| Mr. Hill | Aye |
| Mayor Witt | Aye |

3. City Council Resolution No. 2018-091, if adopted, will authorize Task Assignment Number Ten to the basic contract with Jones Edmunds & Associates, for professional services related to a study of a gravity line tie-in at the Sisters Welcome Road Wastewater Treatment Facility; and to pay Jones Edmunds for its services a not-to-exceed amount of \$4,000.00. **Mr. Jefferson** made a motion to adopt **City Council Resolution No. 2018-091**, authorizing Task Assignment Number Ten to the basic contract with Jones Edmunds & Associates, for professional services related to a study of a gravity line tie-in at the Sisters Welcome Road Wastewater Treatment Facility; and to pay Jones Edmunds for its services a not-to-exceed amount of \$4,000.00. **Ms. Moses** seconded the motion. A roll call vote was taken and the motion passed.

| | |
|----------------------|------------|
| Mr. Jefferson | Aye |
| Ms. Moses | Aye |
| Mr. Hill | Aye |
| Mayor Witt | Aye |

4. City Council Resolution No. 2018-092, if adopted, will declare certain personal property owned by the City to be either surplus to its needs and sold at a public noticed sale or determined to be obsolete, non-serviceable, or beyond economic repair pursuant to and in accordance with the provisions and requirements of Section 2-183 of the Code of the City; and authorizes the City to remove such surplus property when sold or disposed of from the fixed assets of the City. **Ms. Moses** made a motion to adopt **City Council Resolution No. 2018-092**, declaring certain personal property owned by the City to be either surplus to its needs and sold at a public noticed sale or determined to be obsolete, non-serviceable, or beyond economic repair pursuant to and in accordance with the provisions and requirements of Section 2-183 of the Code of the City; and authorizes the City to remove

such surplus property when sold or disposed of from the fixed assets of the City. Mr. Jefferson seconded the motion. A roll call vote was taken and the motion passed.

| | |
|---------------|-----|
| Ms. Moses | Aye |
| Mr. Jefferson | Aye |
| Mr. Hill | Aye |
| Mayor Witt | Aye |

5. City Council Resolution No. 2018-093, if adopted, will appoint Georgalis Mavis to the Planning & Zoning Board to fill the vacancy of Martin Martinez who resigned. Ms. Moses made a motion to adopt City Council Resolution No. 2018-093, appointing Georgalis Mavis to the Planning & Zoning Board to fill the vacancy of Martin Martinez who resigned. Mr. Hill seconded the motion. A roll call vote was taken and the motion.

| | |
|---------------|-----|
| Ms. Moses | Aye |
| Mr. Hill | Aye |
| Mr. Jefferson | Aye |
| Mayor Witt | Aye |

6. City Council Resolution No. 2018-095, if adopted, will authorize the City to enter into a Small County Outreach Program Agreement with the State of Florida, Department of Transportation, for the road reconstruction and resurfacing of SW McFarlane Avenue from Bascom Norris to Baya Drive. Ms. Moses made a motion to approve City Council Resolution No. 2018-095, authorizing the City to enter into a Small County Outreach Program Agreement with the State of Florida, Department of Transportation, for the road construction and resurfacing of SW McFarlane Avenue from Bascom Norris to Baya Drive. Mr. Jefferson seconded the motion. A roll call vote was taken and the motion passed.

| | |
|---------------|-----|
| Ms. Moses | Aye |
| Mr. Jefferson | Aye |
| Mr. Hill | Aye |
| Mayor Witt | Aye |

10. DEPARTMENTAL ADMINISTRATION

A. Update on Tennis Court Facility (Joe Helfenberger)

Mr. Helfenberger stated the application for the grant has been completed. The project includes four tennis courts and four pickleball courts.

Council members thanked Mr. Henry and Mr. Helfenberger for working on the project.

B. City Hall Building Brick Façade (Joe Helfenberger)

Mr. Helfenberger stated the issue of unsecured bricks must be addressed in order to reopen the sidewalks around City Hall. Mr. Helfenberger presented council with a netting option to secure the bricks. Only one company was able to provide a quote for this product. Mr. Helfenberger reported once the product is ordered, the netting will take two weeks to come in and two weeks for installation. Installation of netting would allow the sidewalks to be open during holiday events downtown.

Ms. Moses made a motion to approve the emergency purchase of a netting cover to secure the bricks on the side of City Hall for the total cost of \$51,259.60. Ms. Moses cited the concerns Mr. Helfenberger presented to council as the reasoning for the emergency purchase. Mr. Hill seconded the motion. A roll call vote was taken and the motion passed.

| | |
|---------------|-----|
| Mr. Moses | Aye |
| Ms. Hill | Aye |
| Mr. Jefferson | Aye |
| Mayor Witt | Aye |

C. Technical assistance provided by Lake City for recovery response regarding Hurricane Michael (Joe Helfenberger)

Mr. Helfenberger reported twelve (12) city utility employees traveled to the Grand Ridge Community to assist with getting their wastewater system back up and running. Also, two (2) city information technology staff members traveled to West Florida to provide assistance at local law enforcement, dispatch, and Emergency Operations facility.

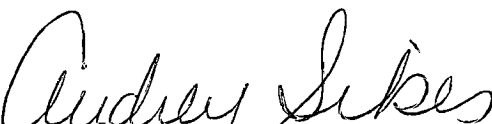
Mr. Helfenberger thanked all those staff members for going above and beyond to help out local communities in a time of crisis.

11. COMMENTS BY COUNCIL MEMBERS

Council members thanked staff for their assistance with communities dealing with the aftermath of Hurricane Michael.

12. ADJOURNMENT

All matters having been handled, the meeting adjourned at 6:43 p.m. on a motion made and duly seconded.


Audrey Sikes, City Clerk MMC


Stephen M. Witt, Mayor/Council Member