

The City Council in and for the citizens of the City of Lake City, Florida, met in Special Session, on February 26, 2018 beginning at 6:00 P.M., in the City Council Chambers, located at City Hall 205 North Marion Avenue, Lake City, Florida.

Mayor Witt called the Special Meeting to order at 6:05 PM.

1. ROLL CALL

Mayor/Councilman	Stephen M. Witt
Vice Mayor/Council Member	Jake Hill, Jr.
City Council	Eugene Jefferson
	Melinda Moses
	George Ward
Acting City Attorney	Fred Koberlein, Sr.
Assistant City Manager	Grayson Cason
Sergeant-at-Arms	Argatha Gilmore
City Clerk	Audrey E. Sikes

2. APPROVAL OF AGENDA

Ms. Moses made a motion to approve the agenda as presented. Mr. Hill seconded the motion. The motion carried unanimously on a voice vote.

3. PERSONS WISHING TO ADDRESS COUNCIL

1. Glenel Bowden, 1156 NE Bascom Norris Drive, Lake City, Florida. Asked members to consider replacing the word shall with should in the first sentence of the Ideal Candidate's Qualifications section. Referring to this same section, he also asked members to consider eliminating the verbiage stating Florida experience and ICMA is preferred.
2. Stew Lilker, Columbia County. Asked members to consider beginning the City Manager search after the next election. Mr. Lilker suggested: removing the accomplishments of the current City Manager from the job advertisement; preparing the job advertisement as an RFQ process to seal the applications until a later date; replacing the word shall with should in the first sentence of the Ideal Candidate's Qualifications section; and providing the rank and rating system that will be used prior to the advertisement going out.
3. Sandra Buckcamp, 238 NW Burk Avenue, Lake City, Florida. Asked members to consider replacing the word shall with should in the first sentence of the Ideal Candidate's Qualifications section and felt applicants privacy should be protected.
4. Vanessa George, 930 NE Joe Coney Terrace, Lake City, Florida. Asked members what the benefit was for the City Manager to be a member or affiliated with ICMA/FCCMA. Asked members for a rubric or scoring/grading system for the candidates.

4. CITY MANAGER SEARCH PROCESS

Mayor Witt suggested to the council utilizing the Senior Advisor Program F/K/A Range Riders to assist with the City Manager Search.

Human Resource Director Michele Greene stated the Senior Advisor Program offers a range of assistance to municipalities free of charge. Ms. Greene reported this program will assist with development of priorities and will help facilitate the process. The Senior Advisor Program does have a representative available should the council desire to move forward with a presentation.

Mr. Ward made a motion to move forward with the Senior Advisor Program F/K/A Range Riders to assist with the City Manager Search. Ms. Moses seconded the motion. A roll call vote was taken and the motion passed.

Mr. Ward	Aye
Ms. Moses	Aye
Mr. Jefferson	Aye
Mr. Hill	Aye
Mayor Witt	Aye

Members concurred by general consent for Ms. Greene to get the advertisement out immediately with the following changes:

- Change the word shall to should in the first sentence of the Ideal Candidate's Qualifications section.
- Change the word ideal to successful in the first sentence of the first paragraph of the Ideal Candidate's Qualifications section.
- Remove the last two sentences of the paragraph in the Ideal Candidate's Qualifications sections making reference to Florida experience, membership in ICMA, and active in FCCMA.
- Include a salary range of \$80,000 - \$130,000.

5. COMMENTS BY COUNCIL MEMBERS

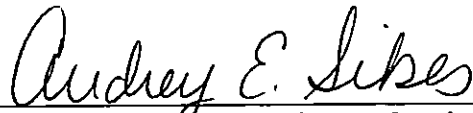
Mr. Hill felt it would be advantageous for the candidates to have input on the City Manager selection.

6. ADJOURNMENT

All matters having been handled, the meeting adjourned at 6:55 P.M.



Stephen M. Witt, Mayor/Council Member



Audrey E. Sikes, City Clerk