

The City Council in and for the citizens of the City of Lake City, Florida, met in Workshop, on February 5, 2018 beginning at 5:00 P.M., in the City Council Chambers, located at City Hall 205 North Marion Avenue, Lake City, Florida.

## PRESENT:

Mayor/Councilman  
City Council

Stephen M. Witt  
Jake Hill, Jr.  
Eugene Jefferson  
Melinda Moses  
George Ward  
Frederick Koberlein, Jr.  
Wendell Johnson  
Chief Gilmore  
Audrey E. Sikes

City Attorney  
City Manager  
Sergeant-at-Arms  
City Clerk

1. CALL TO ORDER  
Mayor Witt called the meeting to order at 5:04 p.m.
2. ROLL CALL  
Attendance is indicated above.
3. COUNCIL DISCUSSION OF CITY MANAGER SEARCH PROCESS  
Mayor Witt reported Mr. Johnson has turned in his notice effective June 1, 2018. Human Resources has submitted notice of the position opening to the International City Managers Association (ICMA), Florida City and County Manager Association (FCCMA) and the Florida League of Cities (FLC).

Ms. Moses inquired about the Range Rider Program. Mr. Johnson stated the Range Riders would provide a very effective pool of applicants. Attorney Koberlein suggested having members decide what is important to them and ask those questions rather than grading resumes. The advertisement can be tailored to include areas of expertise deemed most important.

Mr. Ward would like to see parameters identified in the advertisement. Mr. Johnson stated parameters and a definite closing date are needed tonight for the advertisement.

Human Resource Director Michele Greene handed out the advertisement submitted to ICMA, FCCMA and FLC for members to review.

Mr. Koberlein suggested for members to provide administration what they feel is important for inclusion in the advertisement. Ms. Moses asked Mr. Koberlein to provide any rubric from other cities that may be useful. Mr. Koberlein will submit information via email.

Members also discussed the possibility of handling the City Manager Search process with the RFQ process with potential scenarios.

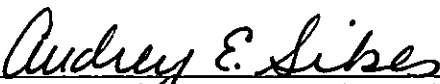
Members are to provide Ms. Greene with the areas of expertise they feel are most important in a City Manager along with potential scenarios that could be used in the search process. This information is due to Ms. Greene by February 12, 2018.

Members felt Community Redevelopment, Natural Gas, Airport, Union/Labor Negotiation experience needed to be included in the advertisement.

Members discussed holding a workshop meeting on February 20, 2018 at 5:00 PM.

4. **All matters having been handled, the meeting adjourned at 5:40 PM on a motion made and duly seconded.**

  
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Stephen M. Witt, Mayor/Council Member

  
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Audrey E. Sipes, MMC City Clerk