

ADVISORY UTILITY COMMITTEE MEETING MINUTES

January 16, 2014* 5:30P.M.* City Hall

The Advisory Utility Committee for the City of Lake City, met on January 16, 2014, at 5:30 P.M. in the Council Chambers on the second floor of City Hall located at 205 North Marion Avenue, Lake City, Florida.

MEMBERS

George Ward- City Council Member- Chairman
Eugene Jefferson- City Council Member
Stephen M. Witt- Mayor Ex- officio member-ABSENT
Grayson Cason- Assistant City Manager
Walt Graham- Contractor, non-council board member
Keith Hampton- Director of Distribution, Collection and Construction of Utility System
Thomas Henry- Director of Public Works
Wendell Johnson- City Manager
Steve Roberts- Executive Director of Utilities
Joe Sheldon- Gas Superintendent
Sonny Van-Skyhawk- Director of Wastewater

Also in attendance:

Zack Paulk- City Council Member
Mike Osborn- Director of the Water System
Jason Sparks- City Engineer
Mike Murphy- Hatch Mott MacDonald
Katy McCrary- Deputy City Clerk- Acting Committee Secretary

1. CALL TO ORDER
Chairman Ward called the meeting to order at 5:30PM.
2. ROLL CALL
Chairman Ward asked Ms. McCrary to call roll. Attendance is indicated above.
3. APPROVAL OF AGENDA
Mr. Johnson made a motion to approve the agenda as published. Mr. Jefferson seconded the motion and the motion carried on a voice vote.
4. PUBLIC COMMENTS
Barbara Lemley inquired as to why Lake City charges more for its water and sewer than Jacksonville; and if there are plans to put sewer in the Country Club area.

Steve Roberts introduced two new employees: Jason Sparks and Mike Osborn.
5. MINUTES- October 7, 2013
Mr. Johnson made a motion to accept the minutes of the October 7, 2013 Advisory Utility Meeting with one change on Item 7c: Hatch Mott McDonald should be Hatch Mott MacDonald. Mr. Jefferson seconded the motion and the motion carried on a voice vote.

6. OLD BUSINESS

- a. Water & Wastewater General Engineering Services – Staff Recommendation to Award General Services Engineering Contracts

Mr. Roberts made a motion to recommend to the City Council to have the City enter into General Services Engineering Contracts with the top three ranked Engineering firms: Tetra Tech, Hatch Mott MacDonald, and Jones Edmunds. Mr. Cason seconded the motion. The motion passed unanimously on a roll call vote.

7. NEW BUSINESS

- a. Utilities Compound Status

Mr. Roberts advised that he is obtaining quotes for repairs to the double wide on the corner of Kuhn Road and McFarlane. Mr. Roberts explained he is also obtaining quotes for the installation of a handicap bathroom at the recommendation of Building & Zoning. Mr. Roberts stated the tennis courts have been closed and this area will be used to park trucks. Mr. Roberts reported the destruction of the racquet ball courts is also underway.

- b. Kicklighter WWTP – Staff Recommendation to Proceed with the Engineering Design of a 1.5 MGD Facility and West Side Re-Route Force Main.

Mr. Johnson made a motion to recommend to the City Council, authorizing the existing contract engineer, Hatch Mott McDonald, to proceed with the design, permitting, bid document preparation and bid process to construct the 1.5 MGD Kicklighter Wastewater Treatment Plant Facility, the location to be determined. It will be either on the original Kicklighter or the WWTP Spray Field. The motion also recommends to the City Council to authorize staff to proceed with design, permitting and construction of the West Side Force Main Re-Route to the Kicklighter Waste Water Treatment Facility. The motion identifies these tasks associated with the West Side Force Main Re-Route as being completed by the City Engineer. Mr. Roberts seconded the motion. The motion passed unanimously on a roll call vote.

- c. St. Margaret WWTP Effluent Sprayfield to Groundwater Recharge Wetlands Conversion Update

Mr. Ward raised water capacity concerns with the St. Margaret and Kicklighter Wastewater Treatment Plant Facilities.

- d. Water & Wastewater Master Planning Discussion

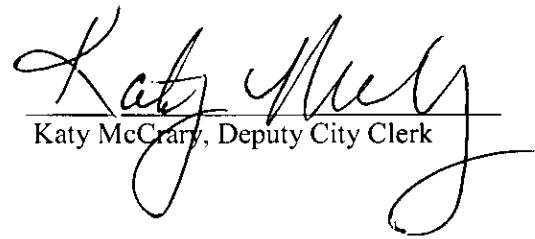
Mr. Roberts stated that Water & Wastewater will prepare an action plan, but will need outside assistance. Mr. Johnson stated at some point the committee will come back and request authority to hire an engineering firm to prepare the Water & Wastewater Master Planning Discussion.

e. Other Discussions

Mr. Johnson asked Mr. Murphy to discuss funding sources and what the city can do to acquire legislative funds. Mr. Murphy discussed the types of projects that would qualify and that Hatch Mott McDonald would be pursuing these funds on behalf of the city.

8. ADJOURNMENT

There being no further business the meeting adjourned at 6:15 PM on a motion duly made and seconded.


Katy McCrary, Deputy City Clerk