

**ADVISORY UTILITY COMMITTEE
MEETING MINUTES
February 18, 2014 * 5:30 P.M. * CITY HALL**

The Advisory Utility Committee for the City of Lake City, met on February 18, 2014 at 5:30 P.M. in the Council Chambers on the second floor of City Hall located at 205 North Marion Avenue, Lake City, Florida.

MEMBERS

George Ward – City Council Member – Chairman
Eugene Jefferson – City Council Member
Stephen Witt – Mayor Council Member
Grayson Cason – Assistant City Manager
Walt Graham – Contractor
Keith Hampton – Distribution and Collection Director
Thomas Henry – Director of Public Works
Wendell Johnson – City Manager
Steve Roberts – Executive Utilities Director
Joe Sheldon – Gas Department Director
Sonny VanSkyhawk – Wastewater Director

Staff Support

Herbert Darby - City Attorney
Mike Osborn – Director of Water Treatment
Audrey Sikes – City Clerk – Committee Secretary
Jason Sparks – City Engineer

1. CALL TO ORDER
Chairman Ward called the meeting to order at 5:45 PM.
2. ROLL CALL
Chairman Ward asked City Clerk Audrey Sikes to call roll. Attendance is indicated above.
3. APPROVAL OF AGENDA
No formal motions made to approve or modify the agenda.
4. MINUTES – Board Meeting held January 16, 2014
One correction was made to minutes Koon Road was corrected to read Kuhn Road. **Mr. Roberts made a motion to approve the January 16, 2014 minutes as amended. Mr. Johnson seconded the motion and the motion carried on a voice vote.**
5. PUBLIC COMMENTS
None
6. OLD BUSINESS
 - A. Anderson Columbia – 6 inch Natural Gas Main Extension
Mr. Johnson made a motion to recommend to City Council, providing support to

the project (Florida Gas Utility (FGU), authorizing to proceed with route design, permitting and construction of a six (6) inch natural gas main extension to service the Anderson Columbia Lake City Plant) providing the proper conditions exist for this to be a feasible project. The Report to Utility Committee document identified the funding source as the Natural Gas Utility unrestricted reserves. Mr. Roberts seconded the motion and the motion carried on a voice vote.

7. NEW BUSINESS

- A. National League of Cities Service Line Warranty Program
Mike Madden provided a PowerPoint Presentation regarding this program.
Sign up for the program only takes place in April.

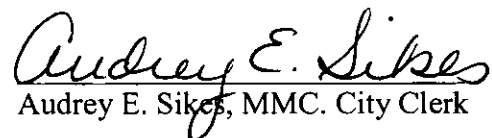
Mr. Johnson made a motion for the Utility Advisory Committee to be supportive and pursue this program for the residential customers. The motion provides for the City Attorney to review the agreement with a recommendation to come back to members at the next Utility Advisory meeting. Mr. Roberts seconded the motion and the motion carried on a voice vote.

- B. Hatch Mott MacDonald – SR47 I-75 Septic Tank Elimination Grant Fund
Mr. Johnson made a motion supporting the application for the I-75 SR47 Septic Tank Elimination Grant Fund Project. Mr. Cason seconded the motion and the motion carried on a voice vote.
- C. Design & Permitting Proposal for Kicklighter 1.5 MGD Wastewater Treatment Plant
Mr. Roberts made a motion to recommend to City Council the approval of the design and permitting proposal for the Kicklighter 1.5 MGD Wastewater Treatment Plant. Mr. Sparks seconded the motion and the motion carried on a voice vote.
- D. Update on Water Distribution Loss
A one page document was submitted by Mr. Roberts for informational purposes.

Mr. Johnson stated a recap of utility activities is available in the Weekly Report.

8. ADJOURNMENT

There being no further business the meeting adjourned at 6:47 PM on a motion duly made and seconded.


Audrey E. Sikes, MMC. City Clerk

Note: On item 7C, Mr. Sparks seconded a motion. Mr. Sparks is not an appointed member of the committee. This was not caught during the actual meeting.