

**COMMUNITY REDEVELOPMENT ADVISORY COMMITTEE  
MEETING MINUTES  
October 8, 2013 5:30 PM**

**MINUTES**

There was a Community Redevelopment Advisory Committee Meeting held on October 8, 2013, in the City Council Chambers, located on the second floor of Lake City, City Hall, and beginning at 5:30 PM.

Committee Members:

Melinda Moses – Council Member/Committee Chair  
Stephen Witt – Mayor/Council Member  
Wendell Johnson – City Manager  
Jackie Kite – Community Redevelopment Administrator  
Audrey Sikes- City Clerk -absent

Beth Burlingame - absent  
Lee Ann Hires  
John Kuykendall  
Lester McKellum  
Jeff Simmons – absent  
Gloria Spivey  
Matt Vann – absent

1. CALL MEETING TO ORDER  
The meeting was called to order by Chairperson Melinda Moses at 5:30 PM.
2. ROLL CALL  
Ms. Moses asked Ms. Kite to call the roll. Attendance is indicated above.
3. APPROVAL OF MINUTES – **Mr. Kuykendall made a motion to approve the August 13, 2103 minutes as presented. Mr. Johnson seconded the motion. The motion passed unanimously on a voice vote.**
4. APPROVAL OF AGENDA  
**Mayor Witt made a motion to approve the agenda. Mr. Johnson seconded the motion. The motion passed unanimously on a voice vote.**
5. ITEMS FOR DISCUSSION:
  - A. Wilson Park Pavilion – Jackie Kite  
Ms. Kite reported that the Notice To Proceed has been issued and the contractor was working with the Building Department to pull permits and begin work. Mr. Johnson discussed that landscaping, decking, sidewalks, lighting and other finishing touches would be completed by the Public Works Department once the Pavilion is completed. The Committee discussed the need to establish Rental Policies and Revenues.
  - B. Lighting costs Wilson Park - Jackie  
Cost Projections for 6 Antique Poles to match other poles throughout downtown are \$3,500.00 per pole for a total cost of \$21,000.00. Mr. Johnson mentioned he has spoke with Jeff Simmons about upgrading the light bulbs of the current FPL lights. A cost comparison will be provided to the committee.

- C. Salvage Yard/North Entrance update – Jackie Kite  
Ms. Kite reported the poles had been set for the fence and that the chain link and the privacy slats would be installed within the week.
- D. Marion Avenue Landscaping Upgrades - Jackie  
Ms. Kite reported staff has met with Department of Transportation representatives and a private irrigation company to discuss landscaping upgrades along Marion Avenue. From the list of approved vegetation provided by the DOT staff will need to create a preliminary plan to remove existing trees and shrubs, make the necessary repairs/replacement to the irrigation system and replant with new trees and shrubs. Staff recommendations with estimated costs will be brought back to the Advisory Committee for review and recommendations to the Community Redevelopment Agency. Due to weather conditions and a multitude of events the best window of opportunity to complete such a project will be after mid February and before the end of May.
- E. Guy Williams Façade Grant Application – Jackie Kite  
The Committee members discussed the Façade Grant Application submitted by Mr. Williams for painting of his warehouse building within the CRA. The Committee agreed that this project could jump start other businesses to participate in beautifying the commercial district north of the Railroad along Marion Avenue. **Mr. Kuykendall made a motion to make recommendation to the CRA for approval of the application with the condition that other property owned by Mr. Williams in the District would be cleaned up. Ms. Hires seconded the motion. The motion passed unanimously on a voice vote.**

6. OTHER COMMENTS

A. Mr. Johnson discussed that owners of the Vann Property have approached him with the request to utilize the initial \$5,000.00 Façade Grant funds for the demolition of the old Powers Service Building. Mr. Johnson explained the original grant had been put on hold for various reasons trying to find someone to purchase and occupy the property. The owners no longer can manage vandalism and vagrancy which are contributing to the continued deterioration of the property. Consensus of the committee was to agree to the use of the \$5,000.00 of Façade Grant funds for demolition. It is noted that Mr. Kuykendall also made suggestions for the committee to try and find someone willing to renovate and occupy the building with the use of purchase as an incentive. Mr. Johnson was to make contact with the property owners to discuss this option.

B. Mr. Johnson discussed the status of the Blanche Hotel stating he is still meeting with several potential investors that are interested in prospective development of the Blanche.

7. NEXT MEETING

November 12, 2013 at 5:30 PM

8. ADJOURNMENT

There being no further business before the committee, the Community Redevelopment Advisory Committee adjourned at 7:20 PM on a motion made and duly seconded.

  
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Jackie Kite, CRA Administrator