

COMMUNITY REDEVELOPMENT ADVISORY COMMITTEE

MEETING MINUTES

February 18, 2014 4:30 PM

MINUTES

There was a Community Redevelopment Advisory Committee Meeting held on February 18, 2014, in the City Council Chambers, located on the second floor of Lake City, City Hall, and beginning at 4:30 PM.

Committee Members:

Melinda Moses – Council Member/Committee Chair
Stephen Witt – Mayor/Council Member – absent
Wendell Johnson – City Manager
Jackie Kite – Community Redevelopment Administrator
Audrey Sikes- City Clerk
Herbert Darby – City Attorney

Beth Burlingame – absent
Lee Ann Hires
John Kuykendall – absent
Lester McKellum
Jessie Quillen – absent
Jeff Simmons – absent
Gloria Spivey
Matt Vann – absent

Other attendees

Grayson Cason – Assistant City Manager
Thomas Henry – Public Works Director

1. CALL MEETING TO ORDER
The meeting was called to order by Chairperson Melinda Moses at 4:30 PM.
2. ROLL CALL
Ms. Moses asked Ms. Sikes to call the roll. Attendance is indicated above.
3. APPROVAL OF MINUTES
 - A. December 10, 2013
 - B. January 14, 2014

Mr. McKellum made a motion to approve the December 10, 2013 and the January 14, 2014 minutes as presented. Ms. Spivey seconded the motion and the motion carried unanimously on a voice vote.

4. APPROVAL OF AGENDA
Ms. Hires made a motion to approve the agenda as presented. Mr. McKellum seconded the motion. The motion passed unanimously on a voice vote.

5. ITEMS FOR DISCUSSION:

- A. Wilson Park Pavilion – Ms. Kite
Ms. Kite reported the project is still on target for March completion. Mr. Johnson asked members to be thinking about security measures for the property.
- B. 2013 CRA Annual Report – Ms. Kite
Members discussed CRA sunset in 2018. Members were asked to consider an extension.
- C. Wilson Park Event Pavilion Rental Agreement – Ms. Kite/Mr. Johnson
Members discussed the rental agreement provided by Ms. Kite. Items of discussion/concern: Event cut off time 9PM, insurance (information needs to be made available as to where to obtain proper insurance), alcohol, security (every 50 persons requires an officer), catering v's covered dish, entertainment (sound contained) and glass containers.

Ms. Spivey made a motion to remove verbiage relating to catering/food must be provided by licensed vendors. Mr. Johnson seconded the motion. The motion passed unanimously on a voice vote.

- D. Wilson Park Event Pavilion outdoor furniture and accessories – Ms. Kite/Mr. Johnson
Ms. Hires made a motion to recommend to City Council the purchase of 18 Easy Access 8' plastic tables, 2 ADA Easy Access 6' plastic tables, 4 benches, and 12 trash cans at a cost of \$22,000. Ms. Spivey seconded the motion. The motion passed unanimously on a voice vote.
- E. FPL lighting upgrade Wilson Park – Mr. Johnson
Public Works Director Thomas Henry provided an update on his and Mr. Simmons findings.
- F. Unsightly canopies in the 100 block of Marion Avenue – Mr. Johnson
Mr. Johnson reported he would like to bring this recommendation back to the committee for consideration and feels it would make a huge improvement to this area.
- G. United Way new building opportunity – Mr. Johnson
Mr. McKellum made a motion to support the conveyance of ownership of this property to United Way with understanding a new building will be built. The motion includes for the conveyance of property to be inclusive of a reversion clause. Ms. Hires seconded the motion. The motion passed unanimously on a voice vote.
- H. 3rd Annual Easter Egg Hunt and 5th Annual Derby Dash/Car Show, Haven Hospice Fundraiser- Ms. Kite.
Ms. Kite asked the committee for monetary support for each event.

Mr. Johnson made a motion to provide between \$500 to \$1,000 monetary support of each of these events. Ms. Spivey seconded the motion. The motion passed unanimously on a voice vote.

6. OTHER COMMENTS

- A. Committee member suggestions and ideas.
Mr. McKellum reminded members of the Greater Lake City Community Development Corporation 9th Annual Fundraising event to be held Saturday night at 6PM. Tickets are \$30 each.

7. NEXT MEETING – March 11, 2014 at 5:30 PM

8. ADJOURNMENT

There being no further business before the committee, the Community Redevelopment Advisory Committee adjourned at 5:39 PM on a motion made and duly seconded.



AUDREY E. SIKES, MMC City Clerk