

AGENDA
Lake City Community Redevelopment Agency Meeting
August 19, 2013
6:30 p.m. at City Hall

1. Call to Order
2. Roll Call
3. Approval of Minutes-July 1, 2013
4. Approval of Agenda
5. CRA Advisory Committee's Recommendation for the Event Pavilion in Wilson Park
6. Other Comments
7. Schedule Next Meeting
8. Adjournment

COMMUNITY
REDEVELOPMENT AGENCY

MINUTES

CITY COUNCIL

The City Council in and for the citizens of the City of Lake City met as the Community Redevelopment Agency, on July 1, 2013 beginning at 6:45 P.M. in the City Council Chambers, located at City Hall, 205 North Marion Avenue, Lake City, Florida 32055.

Members

- | | |
|--------------------------|------------------|
| Mayor/Councilmember | Stephen M. Witt |
| Vice Mayor/Councilmember | George Ward |
| City Council | Eugene Jefferson |
| | Melinda Moses |
| | Zack Paulk |

1. Call to order
Chairman Witt called the meeting to order at 6:45 P.M.

2. Roll Call
Attendance is indicated above.

3. Approval of minutes
A. Minutes- June 3, 2013

Mr. Jefferson made a motion to approve the June 3, 2013 as presented. Mr. Paulk seconded the motion and the motion carried unanimously on a voice vote.

4. Approval of agenda
Mr. Jefferson made a motion to approve the agenda as presented. Mr. Ward seconded this motion and the motion carried unanimously on a voice vote.

5. CRA Resolution No. 2013-01- Developer's Incentive Agreement with Southern Resource Contracting, Inc.

Mr. Darby stated the resolution authorizes the CRA to enter into the agreement which has a provision to allow the City Manager and the City Attorney any amendments to the agreements as needed. **Mr. Jefferson made a motion to approve CRA Resolution No. 2013-01, authorizing the Community Redevelopment Agency to enter into a Developer's Incentive Agreement with Southern Resource Contracting,**

Inc. and for \$21,000 from the CRA Trust Fund to be appropriated to reimburse Southern Resource Contracting, Inc. for 75% of the cost. Ms. Moses seconded the motion. A roll call vote was taken and the motion passed.

Mr. Jefferson	Aye
Ms. Moses	Aye
Mr. Paulk	Aye
Mr. Ward	Aye
Chairman Witt	Aye

6. Other Comments
None

7. Schedule Next Meeting Date
The next CRA meeting will be scheduled as needed.

8. Adjournment
There being no further business the meeting adjourned at 6:53 P.M.

Stephen M. Witt, Chairman

Michele L. Greene, Acting Secretary

MEETING DATE
August 19, 2013

CITY OF LAKE CITY

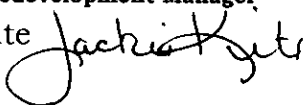
Report to CRA

CRA AGENDA	
SECTION	5
ITEM NO.	

SUBJECT: Request to accept the low bid made by Union LaSteel for the Event Pavilion in Wilson Park

DEPT / OFFICE: Community Redevelopment

Originator: Community Redevelopment Manager/ Community Redevelopment Advisory Committee

City Manager Wendell Johnson	Community Redevelopment Manager Jackie Kite 	Date 8/16/13
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Recommended Action:

Recommendation to CRA from the Community Redevelopment Advisory Committee to select Union LaSteele Company for building construction and to authorize moving forward with the brick option for the building. The motion also provides a recommendation to utilize cocoa brown as the roof color with the brick color selection and sub roof color selection to be addressed at a later date.

Summary Explanation & Background:

The Invitation to Bid was presented and approved by the CRA Agency on May 20, 2013. Notification to proceed with the solicitation was received by the Procurement Department on May 28, 2013. The Invitation to Bid was published in the Lake City Reporter on June 2, 2013. Four addendums were issued to answer questions pertaining to the solicitation. These addendums were issued on June 14, 21, 28 and July 3, 2013. Eight responses were received prior to the deadline of 11 a.m. on July 16, 2013. Procurement staff verified the responsiveness of all submittals and contacted the apparent low bidder to request additional information for evaluation purposes. A meeting was held on Thursday, August 1, 2013 with a representative of Union Lasteel and City staff to complete the evaluation. City staff has determined that Union Lasteel's bid of \$146,889 represents a complete understanding of the scope of work as identified in the Invitation to Bid and addendums one through four.

Staff presented a concept sketch to the CRA Advisory Committee, along with the following options for several modifications to the scope of work at thier August 13, 2013;

- ADD 60'X80' OF ROOF LINER PANELS - \$10,103.00
- ENCLOSE THREE GABLE ENDS WITH METAL SIDING - \$9,000.00
- BRICK 20'X60'X10' ENCLOSED AREA AND COLUMNS IN LIEU OF CEDAR SIDING 10' HIGH - \$21,500

Any modifications or changes to the scope of work identified will require a change order.

Alternatives: Deny the request

Source of Funds: TIF

Financial Impact: \$146,889.00 plus modifications totaling an estimated \$40,605.00

Exhibits Attached: Copy of Price Quote.

WILSON PARK
ADDITIVE ALTERNATES

- ADD 60'X80' OF ROOF LINER PANELS - \$10,103.00
- ENCLOSE THREE GABLE ENDS WITH METAL SIDING - \$9,000.00
- ~~ENCLOSE THREE GABLE ENDS WITH CEDAR SIDING - \$14,750.00~~ *not being considered jlk*
- BRICK 20'X60'X10' ENCLOSED AREA AND COLUMNS IN LIEU OF CEDAR SIDING 10' HIGH - \$21,500
- PERMIT COST - \$

**LAKE CITY COMMUNITY REDEVELOPMENT AGENCY MEETING
CITY OF LAKE CITY**

NOTICE IS HEREBY GIVEN that the Lake City Community Redevelopment Agency for the City of Lake City, Florida will hold a meeting on Monday, August 19, 2013, at 6:30 P.M., in the Council Chambers located on the second floor of City Hall at 205 North Marion Avenue, Lake City, Florida.

All interested persons are invited to attend.

CITY COUNCIL MEETING

THE CITY COUNCIL OF THE CITY OF LAKE CITY, FLORIDA WILL MEET ON MONDAY, AUGUST 19, 2013 AT 7:00 P.M. IN THE COUNCIL CHAMBERS LOCATED ON THE SECOND FLOOR OF CITY HALL AT 205 NORTH MARION AVENUE, LAKE CITY, FLORIDA

All interested persons are invited to attend.

SPECIAL REQUIREMENTS: If you require special aid or services for any of the meetings identified above, as addressed in the American Disabilities Act, please contact the City Manager's Office at (386) 719-5768.

AUDREY E SIKES, MMC
City Clerk