

COMMUNITY REDEVELOPMENT ADVISORY COMMITTEE
MEETING MINUTES
March 12, 2013 5:30 P.M.

MINUTES

The Community Redevelopment Advisory Committee Meeting was held on March 12, 2013 in the City Council Chambers, located on the second floor of City Hall, and beginning at 5:30 p.m.

Committee Members:

Melinda Moses – Council Member/Committee Chair
Stephen Witt – Mayor/Council Member
Wendell Johnson – City Manager
Jackie Kite – Community Redevelopment Agency Administrator
Herbert Darby – City Attorney
Beth Burlingame - Absent
Lee Ann Hires - Absent
John Kuykendall
Lester McKellum
Jeff Simmons
Gloria Spivey
Matt Vann

1. CALL MEETING TO ORDER
The Meeting was called to order by Chair Melinda Moses at 5:30 p.m.
2. ROLL CALL
Ms. Moses asked for the roll call which was taken by Jackie Kite – Attendance is indicated above.
3. APPROVAL OF MINUTES – JANUARY 22, 2013
Jeff Simmons made a motion to approve the minutes as presented; seconded by John Kuykendall; motion to approve the minutes passed unanimously.
4. APPROVAL OF THE AGENDA
John Kuykendall made a motion to approve the agenda as published; seconded by Gloria Spivey; motion to approve the agenda passed unanimously.
5. ITEMS FOR DISCUSSION:
 - a. Fiscal Year 2012 CRA Annual Report – Jackie Kite
Jackie Kite opened the discussion by advising the Committee that the CRA Annual Report had been considered and approved by the Community Redevelopment Agency (CRA) during their regular meeting on March 4, 2013. Ms. Kite and Mr. Johnson provided background information on the annual report. A lengthy discussion ensued regarding the CRA Façade Grant Program and the Committee

requested that the Policy be presented for amendment review during the next regular meeting. The committee requested that the next annual report (2013) be presented for Advisory Committee review prior to submission to the CRA for Approval. The committee also requested a detailed budget report be included beginning with the 2013 annual report.

b. ART LEAGUE- GATEWAY ART GALLERY UPDATE

Ms. Kite and Mr. Johnson updated the committee concerning the new location of the Art Gallery within the CRA boundaries.

c. WILSON PARK PAVILION

Ms. Kite provided the committee with information concerning the progress of drafting the specifications of the pavilion in order to solicit bids. Mr. Johnson stated that the anticipated timeline to begin construction would be late fall, early winter.

d. OLD ICE HOUSE/SALVAGE YARD/NORTH ENTRANCE

Ms. Kite updated the committee with information from the meeting with Brian Linton, property owner and city staff conducted in late January. Mr. Linton appears to be open for discussion and suggestions on how to enhance his property that fronts Marion Avenue. Thomas Henry has obtained an estimate and fence buffer design. Mr. Linton will be contacted and another appointment to discuss these options will be scheduled.

e. SPRINGING UP AROUND DOWNTOWN

Ms. Kite updated the committee on the downtown decorating contest as well as the planting of spring flowers in the planters on Marion Avenue. Mr. Johnson commended Mr. Kuykendall for the recommendation of the spring flowers for the downtown planters.

f. 2nd ANNUAL EASTER EGG HUNT

Ms. Kite passed out flyers and reminded the committee about the upcoming community Easter Egg Hunt to be held in Wilson Park on March 30th.

11. OTHER COMMENTS

Ms. Moses continued the discussion concerning the Façade Grant Program. Ms. Moses requested that the committee review our current Façade Grant Program and bring new ideas back to the next meeting. She also requested another property owner's map so that they can target businesses. Discussion about conducting a needs assessment survey of current property owners, examples of Façade Grants from surrounding counties was all mentioned.

Ms. Moses mentioned ideas to subsidize incubator businesses as well as ideas for the Blanche.

Mr. Johnson mentioned he had met with leaders from Focus Downtown, formerly known as Downtown Action Corporation (DAC). Focus Downtown was advised to bring ideas concerning downtown to the Community Redevelopment Advisory Committee for review and recommendation.

8. NEXT MEETING – TUESDAY, APRIL 9, 2013 AT 5:30 PM

9. ADJOURNMENT

There being no further business before the committee, the Community Redevelopment Advisory Committee adjourned at 6:50 PM on a motion made and duly seconded.



JACKIE KITE, CRA Administrator