

Candidate Qualifying Information

for Candidates for Council Member by District
City Clerk's Office

City of Lake City
2018 Councilmember Candidates
Candidate Qualifying Information

Qualifications: [City of Lake City Charter, Article III, Section 301]

- ❖ Eighteen (18) years of age or older
- ❖ Qualified voters residing in the City for a minimum of one (1) year prior to qualifying (must provide copy of voter registration card and executed Affidavit of Residency)

Type of Election: All City elections shall be nonpartisan.
[City of Lake City Charter, Article V, Section 507]

Election Area: District ten (10) shall consist of and embrace all of the territory or area of the City lying and being North of each SE Putnam Street, SE Knox Street and SW Knox Street and lying and being East of Main Boulevard beginning at the intersection of SW Main Boulevard with SW Knox Street and extending North to the City limits. Main Boulevard, as located on the effective date of City Council Ordinance No. 2013-2034, is also designated as U.S. Highway 41.

District fourteen (14) shall consist of and embrace all of the territory or area lying of the City lying and being in the following tracts:

Tract One of District 14 shall consist of and embrace all the territory or area of the City lying and being East of SW Main Boulevard starting at the intersection of SW Main Boulevard with SW Knox Street and lying South of SE Putnam Street, SE Knox Street and SW Knox Street.

Tract Two of District 14 shall consist of and embrace all of the territory or area of the City lying and being South of West Duval Street to its intersection with SW Baya Drive and lying North of SW Baya Drive to its intersection with SW Main Boulevard and lying West of SW Main Boulevard to its intersection with West Duval Street and SW Main Boulevard.

Tract Three of District 14 shall consist of and embrace all of the territory or area of the City lying and being South of each SW St. Margaret Drive and Margaret Road from its intersection with SW Main Boulevard and extending West along each SW St. Margaret Drive and Margaret Road as extended along the South line of the NE ¼ of Section 1, Township 4 South, Range 16 East, and lying East of SW Sisters Welcome Road, and lying West of SW Main Boulevard.

Tract Four of District 14 shall consist of and embrace all of the territory or area of the City located and being in Quail Heights, a subdivision as per plat recorded in Plat Book 3, page 104, and public records of Columbia County, Florida.

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Term: [City of Lake City Charter, Article III, Section 301(c)]
Four (4) year terms [City of Lake City Charter, Article III, Section 301(d)(2)]

Gross Salary: \$17,764.24 (Based on salary as of October 1, 2017)

Election Dates: Primary Election: August 28, 2018
General Election: November 6, 2018
[City of Lake City Charter, Article V, Section 507]

Qualifying Dates: Noon, Monday June 18, 2018, through Noon, Friday, June 22, 2018

- ❖ A qualifying office may accept and hold qualifying papers submitted not earlier than 14 days prior to the beginning of the qualifying period, to be processed and filed during the qualifying period.
[F.S. 99.061(8)]

Petition Deadline: Noon, May 21, 2018

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Candidate Qualifying Information

Qualifying Requirements:

The following items must be submitted to the City of Lake City City Clerk's Office:

Qualifying Method- Qualifying Fee

1. Appointment of Campaign Treasurer and Designation of Campaign Depository for Candidates (Form DS-DE 9)
2. Statement of Candidate (Form DS-DE 84)
3. Acknowledgement of Candidate Orientation and Receipt of Candidate Notebook (Form CLC-Election 1)
4. Form 1 – Full and Public Disclosure of Financial Interest – 2017 (Form 1) along with any other applicable forms. Public officers who have filed financial disclosure with the Florida Commission on Ethics may file a copy with filing officer at time of qualifying.
5. Candidate Oath- Candidate with No Party Affiliation (DS-DE 24B)
6. Qualifying Fee
Each candidate shall, at the time of filing notice of his or her candidacy, pay to the city clerk a qualifying fee equal to six percent (6 %) of the annual salary of the council seat sought (\$1,065.85). This includes the one percent (1%) election assessment required by F.S. 99.093. [City of Lake City Charter, Article V, Section 508, City of Lake City Code, Chapter 34-6 and F.S. 99.092(1) and 99.093 (1)]
7. If you currently hold an elected or appointed position, please consult with your attorney to determine whether you are required to resign from the office you presently hold to run for this office.

City of Lake City
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Candidate Qualifying Information

Qualifying Method – Petitions

1. Appointment of Campaign Treasurer and Designation of Campaign Depository for Candidates (Form DS-DE 9)
2. Statement of Candidate (Form DS-DE 84)
3. Acknowledgement of Candidate Orientation and Receipt of Candidate Notebook (Form CLC-Election 1)
4. Form 1 – Full and Public Disclosure of Financial Interest – 2017 (CE Form 1) along with any other applicable forms. Public officers who have filed financial disclosure with the Florida Commission on Ethics may file a copy with filing officer at time of qualifying.
5. Candidate Oath- Candidate with No Party Affiliation (DS-DE 24B)
6. Candidate Petition (Form DS-DE 104)

In lieu of paying any qualifying fee, a person seeking to qualify as a candidate may qualify to have his or her name placed on the ballot by means of a petitioning process which would require a candidate to obtain the signatures on a petition of **at least five percent (5%) of the total number of registered voters in the respective district in which the candidate is seeking office for**, as shown by the records of the Supervisor of Elections of Columbia County for the last preceding city election. [City of Lake City Charter, Article V, Section 508]

The deadline to turn in petitions is noon, May 21, 2018 at the Supervisor of Elections Office.

Candidates that qualify by petition method will be responsible to pay to the City an election assessment of one percent (1 %) of the annual salary of the council seat sought (\$177.64). If the candidate is unable to pay the election assessment without imposing an undue burden on personal resources or on resources otherwise available to them, the candidate must submit the Affidavit of Undue Burden for Municipal Candidates (election Assessment Only) to the City Clerk's Office. [City of Lake City Charter, Article V, Section 508, City of Lake City Code, Chapter 34-6 and F.S.99.092(1) and 99.093 (1)]

7. If you currently hold an elected or appointed position, please consult with your attorney to determine whether you are required to resign from the office you presently hold to run for this office.

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Who Can Sign Petitions? [F.S. 99.095]

- ❖ Any registered elector in the geographical area of candidacy may sign a petition.
- ❖ Signatures may not be obtained until the candidate has filed the Appointment of Campaign Treasurer and Designation of Campaign Depository for Candidates pursuant to F.S. 106.021 and valid only for the qualifying period immediately following such filings.

Deadline for Submitting Petitions: [F.S. 99.095]

- ❖ Candidates must submit petitions for verification to the Columbia County Supervisor of Elections Office no later than noon of the 28th day proceeding the first day of the qualifying period (May 21, 2018).

Petition Verification: [F.S. 99.097]

- ❖ There is a charge for verification of signatures, which must be paid to the Columbia County Supervisor of Elections Office upon submission of petitions. The candidate may file an “Affidavit of Undue Burden” with the Columbia County Supervisor of Elections Office to waive the cost of verification. [F.S. 99.097(4)]

If any person is paid to solicit signatures on a petition, an undue burden oath may not subsequently be filed in lieu of paying the fee to have signatures verified for that petition. If an undue burden oath has been filed and payment is subsequently made to any person to solicit signatures on a petition, the undue burden oath is no longer valid and a fee for all signatures previously submitted to the supervisor of elections and any that are submitted thereafter shall be paid by the candidate who submitted the undue burden oath. [F.S. 99.097(6)]

If the candidate is unable to collect the required number of signatures, he/she may still qualify by paying the qualifying fee.