

Requirements for demolition of structures
**PLEASE ALLOW APPROXIMATELY 2 WEEKS FOR
PERMIT TO BE ISSUED**

Notify Building Department of intent to demolish by submitting a **completed** permit application.

Complete each requirement listed below. It is recommended that you note the name of the City employee you speak with, if applicable. Return this sheet to permit tech in Growth Management when completed.

_____ Contractor to call for locates 811 Call before you Dig ticket # _____.

_____ Contractor to notify customer service to locate gas service

_____ Contractor to notify customer service to locate water service at the meter.

***** Customer Service is located in the lobby of City Hall *****

_____ Contractor to notify all other utilities independently

_____ Contractor to notify Florida Department of Environmental Protection, Division of Air Resources Management for NESHAP compliance 904-807-3258

When utilities are confirmed secured by the City Utilities departments, they will notify permit tech in Growth Management. You will receive a call advising that contractor, customer service and (cc) permit tech can proceed to the following steps.

_____ Contractor to cut & cap water and sewer lines, if gas lines(gas dept responsible) notify City Utilities at 758-5492 for inspection(@ property line)

_____ Utilities to notify Growth Management, permit tech, by e-mail when inspection is complete and approved

_____ Contractor will receive a phone call from permit tech to pick up demolition permit.

_____ Contractor to perform demolition. Upon completion, contractor must call for an inspection by Growth Management Dept. Phone - 719-5750