

CITY OF LAKE CITY

HVAC PERMIT APPLICATION

Required Information

Office Use Only

Permit # _____

**APPLICATIONS WILL NOT BE ACCEPTED WITHOUT ALL REQUIRED DOCUMENTS.
PLEASE PRINT CLEARLY**

Contractor Name: _____
License Holder: _____ Contact Phone #: _____
Date Submitted: _____ Property Parcel #: _____
Job Name: _____
Job Address: _____
Job Value: \$ _____
Property Owner: _____
Tenant: _____

<input type="checkbox"/> Residential	<input type="checkbox"/> Stand Alone
<input type="checkbox"/> Commercial	<input type="checkbox"/> Sub for Master
	Permit # _____

***** CONTRACTOR'S LICENSE AND INSURANCES MUST BE CURRENT PRIOR TO APPLICATIONS BEING PROCESSED*****

***** IF YOU ARE THE PRIME CONTRACTOR *****

A RECORDED NOTICE OF COMMENCEMENT FOR JOBS OVER \$7500 IS REQUIRED.

****** THIS APPLIES TO BOTH RESIDENTIAL OR COMMERCIAL ******

PLEASE PROVIDE A DRAWING OF THE FLOOR PLAN

PLEASE PROVIDE ALL THE FOLLOWING INFORMATION:

NEW INSTALLATION _____

REPLACEMENT UNIT _____

TOTAL SQUARE FOOTAGE OF BUILDING _____

TYPE OF FRAME: (CIRCLE ONE)

WOOD

MASONRY

STEEL

REINFORCED CONCRETE

OTHER

TYPE OF HEATING FUEL: (CIRCLE ONE)

GAS

OIL

ELECTRIC

COAL

OTHER

NUMBER OF BEDROOMS (RESIDENTIAL ONLY) _____

NON-RESIDENTIAL: Describe in detail proposed use of building, e.g., food processing plant, machine shop, laundry building at hospital, elementary school, secondary school, college, parochial school, parking garage for department store, rental office building, office building at industrial plant. If use of existing building is being changed, enter proposed use. _____

*******PLAN REVIEW FEES AND STATE SURCHAGES APPLY*******

Contractor Signature: _____

Electronic Check Re-presentation Policy: In the event that your check is returned unpaid for insufficient or uncollected funds, we may re-present your check electronically. In the ordinary course of business, your check will not be provided to you with your bank statement, but a copy may be obtained by contacting your financial institution. A fee may be charged if the check is re-presented electronically. Effective date is August 15, 2007.