



REROOF PERMIT APPLICATION
Required Information

Office Use Only
Permit # _____

APPLICATIONS WILL NOT BE ACCEPTED WITHOUT ALL REQUIRED DOCUMENTS
PLEASE PRINT CLEARLY

Contractor Name: _____
License Holder: _____ Contact Phone #: _____
Date Submitted: _____ Property Parcel #: _____
Job Name: _____
Job Address: _____
Job Value: _____
Property Owner: _____
Property Owner Address: _____
Tenant: _____

<input type="checkbox"/> Residential	<input type="checkbox"/> Stand Alone
<input type="checkbox"/> Commercial	<input type="checkbox"/> Sub for Master Permit # _____

***** CONTRACTOR'S LICENSE AND INSURANCES MUST BE CURRENT PRIOR TO APPLICATIONS BEING PROCESSED*****

***** IF YOU ARE THE PRIME CONTRACTOR *****
A RECORDED NOTICE OF COMMENCEMENT FOR JOBS OVER \$2500 IS REQUIRED.
****** THIS APPLIES TO BOTH RESIDENTIAL OR COMMERCIAL ******

PLEASE PROVIDE ALL THE FOLLOWING INFORMATION:

TOTAL SQUARE FOOTAGE OF REROOF AREA (required info) _____
NUMBER OF ROOFING LAYERS: 1 OR 2 _____
TYPE OF ROOF REPLACEMENT MATERIAL: (CIRCLE ONE)
ASPHALT SHINGLE WOOD BUILT UP METAL OTHER
PLEASE PROVIDE ROOFING MATERIAL SPECIFICATION SHEET _____
NUMBER OF BEDROOMS (RESIDENTIAL ONLY) _____
NON-RESIDENTIAL: Describe in detail proposed use of building, e.g., food processing plant, machine shop, laundry building at hospital, elementary school, secondary school, college, parochial school, parking garage for department store, rental office building, office building at industrial plant. If use of existing building is being changed, enter proposed use. _____

*******PLAN REVIEW FEES AND STATE SURCHARGES APPLY*******

Contractor / Owner Signature: _____

Electronic Check Re-presentment Policy: In the event that your check is returned unpaid for insufficient or uncollected funds, we may re-present your check electronically. In the ordinary course of business, your check will not be provided to you with your bank statement, but a copy may be obtained by contacting your financial institution. A fee may be charged if the check is re-presented electronically. Effective date is August 15, 2007.