

5:45 P.M.

UTILITY ADVISORY COMMITTEE MEETING

AGENDA
CITY OF LAKE CITY
City Council Regular Session
July 16, 2012
7:00 P.M. at City Hall

PLEDGE OF ALLEGIANCE

INVOCATION - Council Member Melinda Moses

1. ROLL CALL

Open First Public Hearing for Fiscal Year 2012 Community Development Block Grant Program

Powerpoint presentation-Ms. Martha Orthoefer, Senior Planner, North Central Florida Regional Planning Council followed by any comments or questions from the public

Close Public Hearing

2. PROCLAMATIONS

None

3. MINUTES

None

4. APPROVAL OF AGENDA

5. APPROVAL OF CONSENT AGENDA

None

6. PERSONS WISHING TO ADDRESS COUNCIL

Mr. John Mayo, President, Columbia County NAACP Branch

7. PERSONS WISHING TO APPEAR THAT ARE NOT ON THE AGENDA

8. OLD BUSINESS

OPEN PUBLIC HEARING

A. ORDINANCES:

1. Ordinance No. 2012-2024 (final reading and adoption), amending and restating Section 2-354, Article VIII of Chapter 2 of the Code of the City of Lake City; providing for the City Manager and City Finance Director to be authorized and empowered during any fiscal year to transfer and reallocate funds within any department budget as authorized by the provisions of the City Code and Florida Statutes; other than for capital expenditures and salary accounts.

CLOSE PUBLIC HEARING

B. ADOPTION OF ORDINANCES:

1. Ordinance No. 2012-2024 (final reading and adoption)

9. NEW BUSINESS

A. RESOLUTIONS:

1. City Council Resolution No. 2012-027, if adopted, will authorize the City to approve Change Order No. 1 to contract with Cal-Tech Testing, Inc., relating to the plugging and abandonment of twelve (12) production wells and two (2) test wells, which change order is to pay for an additional 102.02 yards of grout at an additional cost of \$41,942.46.
2. City Council Resolution No. 2012-028, if adopted, will approve Amendment Number Ten to agreement with First Federal Bank of Florida to decrease the amount of the Irrevocable Stand-By Letter of Credit issued to Florida Gas Utility (FGU) from \$217,000.00 to \$153,000.00.

3. City Council Resolution No. 2012-029, if adopted, calls for an election to be held August 14, 2012, for the election of a Mayor-Council Member at Large, the election of a Council Member from District Twelve and the election of a Council Member from District Thirteen.
4. City Council Resolution No. 2012-030, if adopted will authorize the City to grant to P. I. Holdings No. 3, Inc., a disclaimer to any interest the City may have in and to that portion of land lying Northerly of the North line of said Lot 8 in Marion Place Office Park Subdivision, upon which encroachments may be located to resolve a title issue to Lot 8.
5. City Council Resolution No. 2012-031, if adopted, will authorize the City, for and on behalf of the City Police Department, to make application for funding assistance from the Florida Department of Law Enforcement in the amount of \$22,222.00 to purchase equipment.
6. City Council Resolution No. 2012-032, if adopted, will declare a 2001 Chevrolet 15 passenger van owned by the City to be surplus to its needs; and authorizing the City to donate said vehicle to The Ichetucknee Partnership, Inc., a Florida not for profit corporation.

10. DEPARTMENTAL ADMINISTRATION

- A. Staff recommendation to approve proposed FY 13 millage rate and TRIM Schedule for FY 13 (Wendell Johnson)
- B. Proposed dates for Council Budget Workshops (Wendell Johnson)
- C. Recommendation for Negotiation for Group Health Insurance Provider (Gene Bullard)

City Council Agenda
July 16, 2012
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11. COMMENTS BY COUNCIL MEMBERS

12. ADJOURNMENT

CITY COUNCIL ORDINANCE NO. 2012-2024

AN ORDINANCE OF THE CITY OF LAKE CITY, FLORIDA, AMENDING AND RESTATING SECTION 2-354, ARTICLE VIII OF CHAPTER 2 OF THE CODE OF THE CITY OF LAKE CITY; PROVIDING FOR THE CITY MANAGER AND CITY FINANCE DIRECTOR TO BE AUTHORIZED AND EMPOWERED DURING ANY FISCAL YEAR TO TRANSFER AND REALLOCATE FUNDS WITHIN ANY DEPARTMENT BUDGET AS AUTHORIZED BY THE PROVISIONS OF THE CITY CODE AND FLORIDA STATUTES, OTHER THAN FOR CAPITAL EXPENDITURES AND SALARY ACCOUNTS; PROVIDING FOR A FISCAL YEAR FOR THE CITY; PROVIDING FOR THE REPEAL OF ALL ORDINANCES IN CONFLICT WITH ANY OF THE PROVISIONS OF THIS ORDINANCE; PROVIDING FOR A SEVERABILITY CLAUSE; PROVIDING FOR THE INCLUSION OF THIS ORDINANCE IN THE CITY CODE; AND PROVIDING FOR AN EFFECTIVE DATE.

NOW, THEREFORE, BE IT ENACTED BY THE PEOPLE OF THE CITY OF LAKE CITY, FLORIDA, AS FOLLOWS:

Section 1. That Section 2-354, Article VIII of Chapter 2 of the Code of the City of Lake City, Florida, is hereby amended and as amended shall read in its entirety as follows:

Sec. 2-354. Budget Amendment procedure.

(a) The city council, at any time within a fiscal year, may, by motion recorded in the minutes, amend a budget for that year as follows:

(1) Appropriations for expenditures in any fund may be decreased and other appropriations in the same fund correspondingly increased, provided that the total of the appropriations of the fund may not be changed.

(2) Appropriations from the reserve for contingencies may be made to increase the appropriation for any particular expense in the same fund, or to create an appropriation in the fund for any lawful purpose, but

expenditures may not be charged directly to the reserve for contingencies.

(b) The city council, at any time within a fiscal year, may, by resolution, amend a budget for that year as follows:

(1) The reserve for future construction and improvements may be appropriated for the purposes for which the reserve was made.

(2) A receipt of a nature from a source not anticipated in the budget and received for a particular purpose, including, but not limited to, grants, donations, gifts, or reimbursement for damages, may, by resolution of the city council, be appropriated and expended for that purpose, in addition to the appropriations and expenditures provided for in the budget. Such receipts and appropriations must be added to the budget of the proper fund. The resolution may amend the budget to transfer revenue between funds to properly account for unanticipated revenue.

(c) Only the following transfers may be made between funds:

(1) Transfers to correct errors in handling receipts and disbursements.

(2) Budgeted transfers.

(3) Transfers to properly account for unanticipated revenue or increased receipts.

(d) All unexpended balances of appropriations at the end of the fiscal year shall revert to the fund from which the appropriation was made, but reserves for sinking funds and for future construction and improvements may not be diverted

to other purposes.

(e) Notwithstanding any other provisions in this section 2-354 of this article to the contrary, the city manager and city finance director are authorized and empowered during any fiscal year to transfer and reallocate within any department budget appropriations for expenditures provided for in the budget for any particular purpose, other than for capital expenditures and salary accounts, to accomplish any of the following purposes:

(1) To make transfers within a department's budget for the purpose of changing and reallocating appropriations for expenditures for any particular budgeted purpose within such department's budget to any other purpose so as to increase or decrease the appropriation for any particular expense in such department's budget; or

(2) To create an appropriation in such department's budget for any other lawful purpose, provided that the total budget for such department shall not be changed.

(f) All such transfers and reallocated appropriations for expenditures made by the city manager and city finance director within each respective department budget authorized and permitted pursuant to subsection 2-354(e) shall be reported to the city council no less than quarterly during each fiscal year, detailing all transfers and reallocations that have been made and stating the reasons for such transfers and reallocations.

(g) If an amendment to a budget is required for any purpose not specifically authorized otherwise in this article, unless otherwise prohibited by law, the amendment may be authorized by resolution of the city council.

(h) The fiscal year of the city shall begin on the first day of October and end on the thirtieth day of September of each year.

Section 2. Repeal. All ordinances or parts of ordinances in conflict herewith are hereby repealed.

Section 3. Severability. Should any section, subsection, sentence, clause, phrase, or other provision of this ordinance be held invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not be so construed as to render invalid or unconstitutional the remaining provisions of this ordinance.

Section 4. Inclusion in the City Code. It is the intention of the City Council of the City of Lake City, Florida, that the provisions of this ordinance shall become and be made a part of the Code of the City of Lake City, Florida, and that the sections of this ordinance may be numbered appropriately in order to accomplish such intentions.

Section 5. Effective Date. This Ordinance shall take effect upon its adoption.

PASSED AND ADOPTED upon first reading this ____ day of _____,
2012.

NOTICE PUBLISHED on the ____ day of _____ 2012.

PASSED AND ADOPTED upon second and final reading this ____ day
of _____ 2012.

STEPHEN M. WITT
MAYOR

ATTEST:

AUDREY SIKES
CITY CLERK

APPROVED AS TO FORM AND LEGALITY:

By: _____
HERBERT F. DARBY
City Attorney

Record of Vote On First Reading

	For	Against	Absent	Abstain
Mayor Witt	_____	_____	_____	_____
Councilmember Hill	_____	_____	_____	_____
Councilmember Jefferson	_____	_____	_____	_____
Councilmember Moses	_____	_____	_____	_____
Councilmember Ward	_____	_____	_____	_____

Certification

I, AUDREY E. SIKES, City Clerk for the City of Lake City, Florida, hereby certify that the above record vote is an accurate and correct record of the votes taken on this Ordinance by the City Council of the City of Lake City, Florida.

AUDREY E. SIKES
City Clerk

Record of Vote on Second and Final Reading

	For	Against	Absent	Abstain
Mayor Witt	_____	_____	_____	_____
Councilmember Hill	_____	_____	_____	_____
Councilmember Jefferson	_____	_____	_____	_____
Councilmember Moses	_____	_____	_____	_____
Councilmember Ward	_____	_____	_____	_____

Certification

I, AUDREY E. SIKES, City Clerk for the City of Lake City, Florida, hereby certify that the above record vote is an accurate and correct record of the votes taken on this Ordinance by the City Council of the City of Lake City, Florida.

AUDREY E. SIKES
City Clerk

Meeting Date
7-16-12

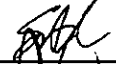
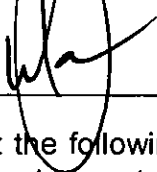
City of Lake City Report to Council

AGENDA	
Section	9
Item No.	A-1

SUBJECT:

Resolution No. 2012-027

DEPT. / OFFICE:

Originator: Stephen A. Roberts 		
City Manager Wendell Johnson 	Department Director Dave Clanton	Date 6/21/12
Recommended Action: Approve for payment the following change order invoice to cover additional materials needed to complete the well abandonments (ITB-011-2012 to Cal-Tech Testing, Inc.). Change order invoice amount - \$ 41,942.46.		
Summary Explanation & Background: This invoice includes a change order amount to cover the actual costs for the abandonment of wells that were used by the former Putnam (5-wells & 1-testwell), Melton Bishop (3-wells), Clayton Smith (2-wells), and Sealey Pine Ridge (2-wells & 1-testwell) water treatment plants. The change order is for an additional 102.02 yards of grout needed to complete the work. As noted in previous documents, the estimates provided by Cal-Tech assumed the well-hole diameter remained identical from top to bottom which was found not to be the case during the work. The attached "Cement Injection Summary" sheet outlines the additional grout needed to complete the abandonment projects. It outlines the calculated theoretical volumes versus the actual calculated volume consumed by each well. The report identifies specificities on where the additional grout material was pumped on each well site commonly known as voids.		
Alternatives: None – wells were required to be abandoned.		
Source of Funds: Budget approved line item: 410-050-536.34.		
Financial Impact: Change order amount: \$ 41,942.46		
Exhibits Attached:		

Meeting Date
2-21-12

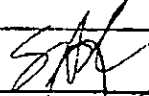
City of Lake City Report to Council

AGENDA	
Section	9
Item No.	A-2

SUBJECT:

Resolution No. 2012 - 010

DEPT. / OFFICE:

Originator: Stephen A. Roberts 		
City Manager Wendell Johnson	Department Director Dave Clanton	Date 2/13/12
Recommended Action: Award well abandonment - ITB-011-2012 to Cal-Tech Testing, Inc.		
Summary Explanation & Background: <p>This bid represents the low bid for the abandonment of wells that were used by the former Putnam (5-wells & 1-testwell), Melton Bishop (3-wells), Clayton Smith (2-wells), and Sealey Pine Ridge (2-wells & 1-testwell) water treatment plants.</p> <p>The estimates provided by all vendors assumes the well hole diameter remains identical from top to bottom which is not the case. As the well develops over time during usage, a cavity forms in the open earth that could grow to the size of a large room.</p> <p>Because the actual amounts of abandonment materials are not precisely known, there may be an emergency change-order following the completion of the abandonment work to cover excess materials used.</p>		
Alternatives: None – wells are required to be abandoned when no longer in service.		
Source of Funds: Budget approved line item: 410-050-536.34.		
Financial Impact: Bid amount - \$19,750.00		
Exhibits Attached:		



Well Abandonments

ITB-011-2012

Opened 02/09/2012 @ 11:15 A.M.

Awarded by Council on:

Huss Drilling Inc 35920 SR 52 Dade City, FL 33525 352 567 9500	Southeast Drilling Services PO Box 274045 Tampa, FL 33688 813 988 7277	Cal-Tech Testing, Inc PO Box 625 Lake City, FL 32056-1625 386 755 3633
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ITEM 1: All Cost Associated to Plug and Abandon Twelve (12)

Production and Two (2) Test Wells

TOTAL	\$68,000.00	\$133,550.00	\$19,750.00
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Diversified Drilling Corporation 8801 Maislin Dr Tampa, FL 33637 813 988 1132	Hall's Pump & Well Service Inc 904 NW Main Blvd Lake City, FL 32055 386 752 1854	Hughes Well Drilling & Pump Service LLC 12367 N US Hwy 441 Lake City, FL 32055 386 752 1840
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ITEM 1: All Cost Associated to Plug and Abandon Twelve (12)

Production and Two (2) Test Wells

TOTAL	\$80,599.20	\$94,030.30	\$75,000.00
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Recommendation: Cal-Tech Testing, Inc.

Laurette Burks

From: Steve Roberts
Sent: Friday, February 10, 2012 2:46 PM
To: Laurette Burks; Grayson Cason
Subject: Well estimation
Attachments: Well estimations.pdf

Importance: High

Grayson and Laurette,

Here is the volume calculations for each well on determining the grout needed.

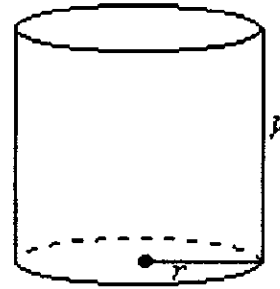
Steve

To calculate the volume of a cylindrical, pipe, or tube:

The formula: $volume = \pi r^2 h$

where: π is Pi, approximately 3.141592
 r is the radius of the circular end of the cylinder
 h is the height or depth of the cylinder

Note: Inches are converted to feet for the formula.



	Casing Diameter (Inches)	Radius (feet)	Total Depth (feet)	Total Volume (cubic-feet)
Well 1	10	0.42	350	191
Well 3	8	0.33	253	88
Well 4	12	0.50	350	275
Well 5	8	0.33	180	63
Well 6	14	0.58	351	375
Test well	4	0.17	351	31

Note: assumption made that test well has same depth as Well 6.

Melton Bishop Wells

North	6	0.25	160	31
Middle	6	0.25	180	35
South	6	0.25	160	31

Clayton Smith Wells

North	6	0.25	200	39
South	6	0.25	280	55

Sealey Pine Ridge Wells

Well 1	6	0.25	160	31
Well 2	6	0.25	180	35
Test Well	4	0.17	180	16

Note: assumption made that test well has same depth as Well 2.

Total **1298** cubic-feet

27 cubic-feet = 1 cubic-yard.

Total **48** cubic-yards

Assuming well slurry (commonly called grout) costs: \$ 160.00 cubic-yard

Total grout: **\$ 7,689.92**

Lake City Well Abandonment

Bid Date 2/10/2012

Well ID.	Location	Casing Length (ft)	Total Depth (ft)	Casing Diameter (in.)	Diameter (ft)	Radius (ft)	Area (ft ²)	Volume of Hole cu yds ³	Time to cut and Cap hrs	Pull Equipment
1	821 SE Putnam St.	158	350	10	0.83	0.416866687	0.545415391	7.0701995	5	
3	457 SE Ermine St.	130	253	8	0.67	0.333333333	0.34906585	3.2708783	5	
4	184 SE Colburn Ave.	200	350	12	1.00	0.5	0.785398164	10.181087	8	
5	600 SE Sycamore Terr.	100	180	8	0.67	0.333333333	0.34906585	2.3271057	5	
6	155 SE Montrose Ave.	184	351	14	1.17	0.583333333	1.069014167	13.897184	7	
Test Well	155 SE Montrose Ave.			4	0.33	0.166666687	0.087286483	0		
North	Melton Bishop Production, SE Scandia Way	100	180	6	0.50	0.25	0.196349541	1.1635528	4	3
Middle	Melton Bishop Production, SE Scandia Way	100	180	6	0.50	0.25	0.196349541	1.3089969	4	3
South	Melton Bishop Production, SE Scandia Way	100	180	6	0.50	0.25	0.196349541	1.1635528	4	3
North	Clayton Smith Production, SE Faye Lane	121	200	6	0.50	0.25	0.196349541	1.454441	4	3
South	Clayton Smith Production, SE Faye Lane	160	280	6	0.50	0.25	0.196349541	2.0382175	4	3
1	Sealey Pine Ridge NW Starting Terr.	105	180	6	0.50	0.25	0.196349541	1.1635528	4	3
2	Sealey Pine Ridge NW Starting Terr.	120	180	6	0.50	0.25	0.196349541	1.3089969	4	3
Test Well	Sealey Pine Ridge NW Starting Terr.			4	0.33	0.166666687	0.087286483	0	3	3
Total		1556	2804					46.348784 428	59	24

Bid Submitted \$19,743.30
Per Yard \$426.00

CITY COUNCIL RESOLUTION NO. 2012-027

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKE CITY, FLORIDA, AUTHORIZING THE CITY TO APPROVE CHANGE ORDER NO. 1 TO CONTRACT WITH CAL-TECH TESTING, INC., PREVIOUSLY AUTHORIZED BY CITY RESOLUTION 2012-010, RELATING TO THE PLUGGING AND ABANDONMENT OF TWELVE (12) PRODUCTION WELLS AND TWO (2) TEST WELLS, WHICH CHANGE ORDER IS TO PAY FOR AN ADDITIONAL 102.02 YARDS OF GROUT AT AN ADDITIONAL COST OF \$41,942.46.

WHEREAS, in response to the City of Lake City, Florida ("City") Invitation to Bid ITB 011-2012, the City accepted and awarded the Bid to Cal-Tech Testing, Inc. ("Contractor"), for the plugging and abandonment of twelve (12) production wells and two (2) test wells, all of which are owned by the City (the "Project"); and

WHEREAS, the City entered into a contract (the "Contract") with Contractor to perform the Project authorized by Resolution No. 2012-010; and

WHEREAS, the bid was accepted and the Contract entered into based upon the assumption that the volume of cement necessary to plug all of the wells was 48.04 yards; and

WHEREAS, the actual volume of cement which was required to plug the wells was 156.06 yards; and

WHEREAS, to successfully complete the Project the Contractor was required to use an additional 102.02 yards of cement which increased the cost of the Project by \$41,942.46; and

WHEREAS, the City finds that it is obligated to pay the additional cost to complete the Project pursuant to Change Order Number 1 invoice, copy of which is

attached hereto and made a part of this resolution.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LAKE CITY, FLORIDA, AS FOLLOWS:

Section 1. The above recitals are all true and accurate and are made a part of this resolution.

Section 2. Change Order Number 1 is approved and the City is authorized to pay the Contractor an additional \$41,942.46 for the completion of the Project.

PASSED AND ADOPTED at a meeting of the City Council this ____ day of _____, 2012.

Mayor-Councilman

ATTEST:

City Clerk

APPROVED AS TO FORM AND LEGALITY:

By: _____
HERBERT F. DARBY
City Attorney

CAL-TECH TESTING, INC.

**P.O. Box 1625
Lake City, FL 32056
386-755-3633**

CAL-TECH INVOICE

DATE	INVOICE NO:
6/21/2012	41743A

BILL TO CLIENT
City of Lake City 205 N. Marion Ave. Lake City, FL 32055 ACCOUNTS PAYABLE ATTN: Steve Roberts

TERMS	DUE DATE	JOB NO
Upon Receipt	7/1/2012	12-072

ITEM	TYPE TEST	LAB NO.	QTY	REPORT NO.	UNIT COST	EXTENSION
Injection P...	2012 Well Abandonments Additional Cement Injected, 102.02 yards		102.02		411.12	41,942.46

All Invoices are due Upon Receipt and subject to 18% finance Charge after 30 Days.	TOTAL DUE \$41,942.46
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Cal-Tech Testing, Inc.

- Engineering
- Geotechnical
- Environmental

LABORATORIES

Lake City, FL 32056 • P.O. Box 1625

Tel. (386) 755-3633 • Fax (386) 752-5456

Jacksonville, FL 32259 • 450 SR 13 North, Suite 106
No.308

Tel. (904) 381-8901 • Fax (904) 381-8902

Cement Injection Summary

PROJECT NAME: 2012 Well Abandonments - City of Lake City
CLIENT: City of Lake City, Attention: Mr. Steve Roberts
LOCATION: 621 SE Putnam St.
OWNER: City of Lake City.
CTI PROJECT NO.: 12-00072-01

WELL ID No.	Plan Depth of Well	Actual Depth of Well	Casing Depth (FT)	Tremie Pipe Depth	Date of Grouting Completion	Water Table	Casing Diameter	Pump Strokes	Theoretical Grout Volume (yd ³)	Actual Grout Volume (yd ³)	Overage Grout Volume (yd ³)	Remarks	
PUTNAM WTP PRODUCTION WELLS													
1	350	345	156'	340'	5/31/2012	140'	10"	1137	7.07	21.84	14.77	Void at 312' 271' and 173'	
3	253	174'	130'	0	6/1/2012	136'	8"	273	3.27	5.24	1.97	pump remained in well grouted outer and inner casing	
4	350	346'	200'	340'	5/30/2012	141'	12"	1798	10.18	34.54	24.36	voids at 173' and 185'	
5	180	246'	100'	235'	5/31/2012	136'	8"	707	2.33	13.58	11.25	void at 121'	
6	351	346'	164'	340'	5/25/2012	142'	14"	1153	13.90	22.14	8.24	void at 300' and 274'	
Test well	351	257'	UK	250'	5/25/2012	142'	4"	253	1.13	4.86	3.73	void at 124'	
MELTON BISHOP PRODUCTION WELLS													
North	160	145'	100	140	5/22/2012	63'	6"	267	1.16	5.13	3.97	void at 137' and 126'	
Middle	180	144'	100	140	5/23/2012	63'	6"	231	1.31	4.44	3.13	unknown void area pipe filled to 27' several times	
South	160	157'	100	155	5/23/2012	63'	6"	191	1.16	3.67	2.51	void at 132'	
CLAYTON SMITH PRODUCTION WELLS													
North	200	197'	121	195'	5/23/2012	96'	6"	274	1.45	5.28	3.81	void at unknown level filled to 46' several times	
South	280	278'	160'	275'	5/24/2012	96'	6"	454	2.04	8.73	6.69	void at 275'	
SEALEY PINE PRODUCTION WELLS													
1	160	135'	105'	130'	5/22/2012	63'	6"	300	1.16	5.76	4.60	unknown void area pipe filled to top then settle to 50'	
2	180	178'	120'	175'	5/22/2012	62.5'	6"	591	1.30	11.35	10.05	void at 163'	
Test Well	180	163'	UK	160'	5/18/2012	63'	4"	183	0.58	3.52	2.94	void at 143'	
									Totals	48.040	150.06	102.02	
									Total Theoretical Cement Volume				
									Total Actual Cement Volume Pumped				
									Total Cement Volume Exceeding Plan Quantity				
									Ordered Not Pumped		6.94		
									Total Cement Ordered		157		

CITY COUNCIL RESOLUTION NO. 2012-028

A RESOLUTION BY THE CITY OF LAKE CITY, FLORIDA, APPROVING AMENDMENT NUMBER TEN TO AGREEMENT WITH FIRST FEDERAL BANK OF FLORIDA TO DECREASE THE AMOUNT OF THE IRREVOCABLE STAND-BY LETTER OF CREDIT ISSUED TO FLORIDA GAS UTILITY ("FGU") FROM \$217,000.00 TO \$153,000.00 AND APPROVING THE EXECUTION THEREOF BY STEPHEN M. WITT, AS MAYOR, AND AUDREY SIKES, AS CITY CLERK.

WHEREAS, pursuant to Agreement for Irrevocable Stand-By Letter of Credit and Security Agreement (the "Agreement") approved by Resolution No. 2003-024, as amended by Amendment Number One, Amendment Number Two, Amendment Number Three, Amendment Number Four, Amendment Number Five, Amendment Number Six, Amendment Number Seven, Amendment Number Eight and Amendment Number Nine approved by Resolutions No. 2003-097, 2004-069, 2005-091, 2006-066, 2007-078, 2008-060, 2009-077, 2010-087 and 2011-063 respectively, Bank issued FGU its Irrevocable Stand-By Letter of Credit No. 423608 (the "Letter of Credit") in the amended amount of \$217,000.00 which expires on September 30, 2012; and

WHEREAS, FGU has authorized the City to decrease the Letter of Credit from \$217,000.00 to \$153,000.00 effective October 1, 2012, with all of the other terms and conditions of the Letter of Credit to be unchanged; and

WHEREAS, Bank is willing to amend its Letter of Credit to decrease the amount from \$217,000.00 to \$153,000.00; and

WHEREAS, City desires to enter into an amendment to the Agreement with Bank pursuant to the terms and conditions of Amendment Number Ten, copy of which

is attached hereto as Exhibit "1" and made a part of this resolution ("Amendment Number Ten") to amend the Letter of Credit by decreasing the amount from \$217,000.00 to \$153,000.00, effective October 1, 2012, pursuant to Amendment Number Ten to the Letter of Credit, copy of which Letter of Credit Amendment Number Ten is attached hereto as Exhibit "2" and made a part of this resolution

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LAKE CITY, FLORIDA, AS FOLLOWS:

Section 1. The above recitals are all true and accurate and are made a part of this resolution.

Section 2. The City is hereby authorized to enter into Amendment Number Ten to Agreement with Bank and hereby authorizes the execution of Amendment Number Ten to Agreement by Mayor Stephen M. Witt, and Audrey Sikes, as City Clerk.

PASSED AND ADOPTED at a meeting of the City Council this ____ day of

_____, 2012.

Mayor-Councilman

ATTEST:

City Clerk

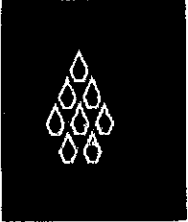
APPROVED AS TO FORM AND LEGALITY:

By:

HERBERT F. DARBY
City Attorney

FGU

June 20, 2012



Florida Gas Utility

Wendell Johnson
City of Lake City
P O Box 1687
Lake City, FL 32055

RE: Credit Enhancement Requirement Changes Effective October 1, 2012

Dear Wendell:

At the Board of Directors meeting on June 8, 2012, the Board adopted the Fiscal 2012-13 Budget including the approval of the Credit Enhancement Requirements for each Member. The new Credit Enhancement Requirements become effective October 1st of each year.

Pursuant to the Board of Directors' action, the City of Lake City may decrease its Letter of Credit with FGU from \$217,000 to \$153,000 as of October 1, 2012 when the City extends its Letter of Credit. The attached schedule reflects the Credit Enhancement Requirement for each Member effective October 1, 2012.

Thanks for your continued support and compliance with FGU policies. If you have any questions, please don't hesitate to call me at 352-334-0770 ext. 110 or Nancy Holloway at ext. 109.

Sincerely,

Lisa M. Marousky, CPA
Controller

Enclosure

Cc: Donna Duncan
Grayson Cason

4619 NW 53rd Avenue
Gainesville, Florida 32653
Telephone: 352/334-0770
Fax: 352/334-0789
e-mail: info@flgas.com

**AMENDMENT NUMBER TEN TO AGREEMENT FOR IRREVOCABLE,
STAND-BY LETTER OF CREDIT AND SECURITY AGREEMENT**

THIS AMENDMENT NUMBER TEN ("Amendment Number Ten") to Agreement for Irrevocable Stand-By Letter of Credit and Security Agreement dated April 8, 2003 (the "Agreement"), made this ____ day of _____, 2012, by and between FIRST FEDERAL BANK OF FLORIDA (formerly known as First Federal Savings Bank of Florida), whose mailing address is 2571 U. S. 90 West, Lake City, Florida 32056 (herein "Bank"), and the CITY OF LAKE CITY, FLORIDA, a municipal corporation organized and existing under the laws of Florida, whose mailing address is 205 North Marion Avenue, Lake City, Florida 32055 (herein "City").

RECITALS.

A. Pursuant to Agreement dated April 8, 2003, as amended by Amendment Number One dated October 20, 2003, Amendment Number Two dated September 10, 2004, Amendment Number Three dated September 20, 2005, Amendment Number Four dated September 18, 2006, Amendment Number Five dated August 6, 2007, Amendment Number Six dated September 2, 2008, Amendment Number Seven dated September 8, 2009, Amendment Number Eight dated September 10, 2010, and Amendment Number Nine dated August 24, 2011, approved by City Resolutions No. 2003-024, 2003-097, 2004-069, 2005-091, 2006-066, 2007-078, 2008-060, 2009-077, 2010-087 and 2011-063 respectively, Bank has issued FGU its Irrevocable Stand-By Letter of Credit No. 423608 (the "Letter of Credit") in the amended amount of \$217,000.00 which expires on September 30, 2012.

B. FGU has authorized the City to decrease the Letter of Credit from \$217,000.00 to \$153,000.00 effective October 1, 2012, with all of the other terms and

conditions of the Letter of Credit as amended to be unchanged.

C. Bank is willing to amend its Letter of Credit to decrease the amount from \$217,000.00 to \$153,000.00.

NOW, THEREFORE, in consideration of the premises, and other good and valuable considerations, Bank and City agree as follows:

1. **RECITALS**. The above recitals are all true and accurate and are made a part of this Agreement.

2. **AMENDMENT TO LETTER OF CREDIT**. Bank hereby agrees to further amend its Irrevocable Stand-By Letter of Credit No. 423608 in favor of Florida Gas Utility to decrease the amount thereof by \$64,000.00 to a total of \$153,000.00 with all other terms and conditions of the Letter of Credit as amended to expire on September 30, 2013, at Midnight unless extended or reinstated by Bank

3. **AGREEMENT TO CONTINUE TO BE EFFECTIVE**. Except as amended by Amendment Number One, Amendment Number Two, Amendment Number Three, Amendment Number Four, Amendment Number Five, Amendment Number Six, Amendment Number Seven, Amendment Number Eight, Amendment Number Nine and this Amendment Number Ten all terms and conditions of the Agreement shall remain in full force and effect.

IN WITNESS WHEREOF, City and Bank have executed this Agreement this

_____ day of _____, 2012.

Signed, sealed and delivered
in the presence of:

FIRST FEDERAL BANK OF
FLORIDA

Witness

(type or print name)

By: _____
Name: _____
Title: _____

(CORPORATE SEAL)

"BANK"

Witness

(type or print name)
Witnesses as to Bank

Signed, sealed and delivered
in the presence of:

CITY OF LAKE CITY, FLORIDA

Witness

(Print/type name)

By: _____
STEPHEN M. WITT
Mayor

ATTEST:

Witness

(Print/type name)

AUDREY SIKES
City Clerk

"CITY"

STATE OF FLORIDA

COUNTY OF COLUMBIA

The foregoing instrument was acknowledged before me this ____ day of _____, 2012, by _____, as _____ of FIRST FEDERAL BANK OF FLORIDA, a corporation under the laws of the United States of America, on behalf of said Corporation, who is personally known to me.

Notary Public, State of Florida

(Print/type name)

My Commission Expires:

(NOTARIAL
SEAL)

STATE OF FLORIDA

COUNTY OF COLUMBIA

The foregoing instrument was acknowledged before me this _____ day of _____, 2012, by STEPHEN M. WITT and AUDREY SIKES, as Mayor and City Clerk respectively of the CITY OF LAKE CITY, FLORIDA, for and on behalf of the City, who are personally known to me.

Notary Public, State of Florida

(Print/type name)

My Commission Expires:

(NOTARIAL
SEAL)

**AMENDMENT NUMBER TEN
TO IRREVOCABLE LETTER OF CREDIT NO. 423608**

**FIRST FEDERAL BANK OF FLORIDA
Post Office Box 2029
Lake City, Florida 32056**

_____, 2012

IRREVOCABLE LETTER OF CREDIT NO. 423608

Florida Gas Utility
The Bank of America Building
2815 N.W. 13th Street, Suite 200
Gainesville, Florida 32609

Attention: Finance Director

At the request and on the instructions of our customer, The City of Lake City, Florida (the "Public Agency"), the Irrevocable Letter of Credit No. 423608 for the account of the City of Lake City, Florida, in favor of Florida Gas Utility is hereby further amended to decrease the amended amount of Letter of Credit No. 423608 by \$64,000.00 to a total of \$153,000.00.

Except as herein amended, all terms and conditions of Letter of Credit No. 423608 as amended by Amendments Number One, Two, Three, Four, Five, Six, Seven, Eight and Nine remain in full force and effect.

Letter of Credit No. 423608 as herein amended shall expire on September 30, 2013, at Midnight, unless extended or reinstated in writing by the undersigned.

Very truly yours,

FIRST FEDERAL BANK OF FLORIDA

By: _____
Name: _____
Title: _____

"EXHIBIT" 2 "

9A-3

CITY COUNCIL RESOLUTION NO. 2012-029

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKE CITY, FLORIDA, CALLING FOR AN ELECTION TO BE HELD AUGUST 14, 2012, FOR THE ELECTION OF A MAYOR-COUNCIL MEMBER AT LARGE, THE ELECTION OF A COUNCIL MEMBER FROM DISTRICT TWELVE AND THE ELECTION OF A COUNCIL MEMBER FROM DISTRICT THIRTEEN; AND DIRECTING THE CITY CLERK TO COORDINATE ARRANGEMENTS FOR SAID ELECTION WITH THE COLUMBIA COUNTY SUPERVISOR OF ELECTIONS; AND DIRECTING THE CLERK TO PUBLISH NOTICE OF THE ELECTION.

WHEREAS, pursuant to the Charter of the City of Lake City, Florida, it is necessary to hold an election to elect a Mayor-Council Member at large, a Council Member from District Twelve and a Council Member from District Thirteen; and

WHEREAS, Section 510 of the Charter of the City of Lake City, Florida, requires that all City elections be called by resolution of the City Council.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LAKE CITY, FLORIDA, AS FOLLOWS:

Section 1. The City of Lake City hereby calls an election to be held on August 14, 2012, for the election of a Mayor-Council Member at large, election of a Council Member from District Twelve and the election of a Council Member from District Thirteen.

Section 2. The City Clerk is hereby directed to coordinate arrangements for the conduction of the election called hereby with the Columbia County Supervisor of Election, who shall appoint inspectors and clerks.

Section 3. The City Clerk shall cause to be published in a newspaper of general circulation a notice of said election in accordance with Florida Statutes and the Charter of the City of Lake City, Florida.

PASSED AND ADOPTED at a meeting of the City Council this 16th day of July, 2012.

Stephen M. Witt
Mayor-Council Member

ATTEST:

Audrey E. Sikes
City Clerk

APPROVED AS TO FORM AND LEGALITY:

Herbert F. Darby
City Attorney

CITY COUNCIL RESOLUTION NO. 2012-030

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKE CITY, FLORIDA, AUTHORIZING THE CITY TO GRANT TO P. I. HOLDINGS NO. 3., INC., A DISCLAIMER TO A SMALL PARCEL OF LAND LYING NORTHERLY OF THE NORTH LINE OF LOT 8, MARION PLACE OFFICE PARK, A SUBDIVISION ACCORDING TO A PLAT RECORDED IN PLAT BOOK 7, PAGE 46, PUBLIC RECORDS OF COLUMBIA COUNTY, FLORIDA.

WHEREAS, P. I. Holdings No. 3., Inc., a Texas corporation, ("P. I. Holdings"), whose address is 8333 Douglas Avenue, Dallas, Texas 75225, is the present owner of Lot 8, Marion Place Office Park, a subdivision according to a plat recorded in Plat Book 7, Page 46, public records of Columbia County, Florida (the "Subdivision"); and

WHEREAS, certain improvements constructed upon Lot 8 apparently encroach on a small parcel of land lying Northerly of the North line of Lot 8, Marion Place Office Park, according to the map or plat thereof, as recorded in Plat Book 7, Page 46 of the public records of Columbia County, Florida; and

WHEREAS, the title to Lot 8 may be clouded as a result of the encroachments; and

WHEREAS, P. I. Holdings, as the present owner of said Lot 8, for the purpose of resolving a title issue, has requested the City to disclaim any interest it may have in and to that portion of land lying Northerly of the North line of said Lot 8 upon which the encroachments may be located as more particularly described in the Disclaimer, copy of which is attached hereto as Exhibit "A" (the "Disclaimer"); and

WHEREAS, while the City claims no right, title or interest in said land, it is willing to grant P. I. Holdings the Disclaimer for the sole purpose of resolving a title issue.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LAKE CITY, FLORIDA, AS FOLLOWS:

Section 1. The above recitals are all true and accurate and are hereby made a part of this resolution.

Section 2. The City is hereby authorized to grant the Disclaimer to P. I. Holdings and the Mayor and City Clerk are authorized to execute the Disclaimer for and on behalf of the City.

PASSED AND ADOPTED at a meeting of the City Council this _____ day of _____, 2012.

Mayor-Councilman

ATTEST:

City Clerk

APPROVED AS TO FORM AND LEGALITY:

By: _____
HERBERT F. DARBY
City Attorney

Law Office of David P. Rankin
18540 N. Dale Mabry Hwy., Lutz, Florida 33548

Disclaimer

Made this ____ day of July, 2012 A.D. by the **City Of Lake City, Florida**, a municipality of the State of Florida, whose address is: **205 N. Marion Avenue, Lake City, Florida 32055**, hereinafter called the grantor, to **P. I. Holdings No. 3, Inc.**, a Texas corporation whose address is: **8333 Douglas Avenue Dallas, TX 75225** hereinafter called the grantee:

(Whenever used herein the term "grantor" and "grantee" include all the parties to this instrument and the heirs, legal re-presentatives and assigns of individuals, and the successors and assigns of corporations)

Witnesseth, that the grantor, for and in consideration of the sum of \$ TEN AND NO/100 DOLLARS (\$10.00) and other valuable considerations, receipt whereof is hereby acknowledged, does hereby remise, release, disclaim and quit claim unto the grantee forever, all the right, title, interest, claim and demand which the said grantor has in and to, all that certain land situate in Columbia County, Florida, viz:

See Attached Schedule "A"

The City of Lake City does not believe that it owns the subject property but is executing this Disclaimer to resolve a title issue.

Together with all the tenements, hereditaments and appurtenances thereto belonging or in anywise appertaining, **To Have and to Hold**, the same together with all and singular the appurtenances thereunto belonging or in anywise appertaining, and all the estate, right, title, interest, lien, equity and claim whatsoever of the said grantor, either in law or equity, to the only proper use, benefit and behoof of the said grantee forever.

In Witness Whereof, the said grantor has signed and sealed these presents the day and year first above written.
Signed, sealed and delivered in our presence:

ATTEST: _____
Audrey E. Sikes
City Clerk

The City of Lake City, Florida
a municipality of the State of Florida

Witness
Name _____ Printed

By: _____ (Seal)
Stephen M. Witt, Mayor

Witness
Name _____ Printed

State of Florida
County of Columbia

The foregoing instrument was acknowledged before me this ____ day, of July, 2012, by **Stephen M. Witt, Mayor, and Audrey E. Sikes, City Clerk, of the City of Lake City, Florida, for and on behalf of the City**, who is personally known to me.

Notary Public
Print Name: _____
My Commission Expires: _____

"EXHIBIT" A "

Law Offices of David P. Rankin
18540 N. Dale Mabry Hwy., Lutz, Florida 33548

Schedule "A"

A PARCEL OF LAND LYING NORTHERLY OF THE NORTH LINE OF LOT 8 "MARION PLACE OFFICE PARK" ACCORDING TO THE MAP OR PLAT THEREOF, AS RECORDED IN PLAT BOOK 7, PAGE 46 OF THE PUBLIC RECORDS OF COLUMBIA COUNTY, FLORIDA BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

BEGIN AT A CONCRETE MONUMENT MARKING THE NORTHEASTERLY CORNER OF SAID LOT 8 AND RUN N.51°10'30"W ALONG THE NORTHERLY LINE OF SAID LOT 8, 434.30 FEET TO THE CONCRETE MONUMENT MARKING THE NORTHWESTERLY CORNER OF SAID LOT 8; THENCE N.10°08'09"E, 1.37 FEET; THENCE S.51°10'30"E, 342.52 FEET; THENCE S.80°35'07"E, 6.70 FEET; THENCE S09°21'39"W, 3.78 FEET; THENCE S.51°10'30"E, 84.75 FEET TO A POINT ON WESTERLY RIGHT-OF-WAY LINE OF SW NEWLAND WAY, SAID POINT BEING IN A CURVE HAVING A RADIUS OF 80.00 FEET AND INCLUDED ANGLE OF 00°51'34"; THENCE RUN SOUTHWESTERLY ALONG THE ARC OF SAID CURVE AN ARC DISTANCE OF 1.20 FEET AND BEING SUBTENDED BY A CHORD BEARING AND DISTANCE OF S.38°54'09"W, 1.20 FEET TO THE POINT OF BEGINNING

MEETING DATE
07/16/2012

CITY OF LAKE CITY

Report to Council

COUNCIL AGENDA	
SECTION	9
ITEM NO.	A-5

Resolution No. 2012-031

SUBJECT: Florida Department of Law Enforcement Justice Assistance Grant - County - Wide
DEPT / OFFICE: Police **Referred to Committee:** yes no
Committee Public Safety Approval date:

Originator: Chief Argatha Gilmore		
City Manager Wendell Johnson	Department Director Chief Argatha Gilmore	Date 07/11/12
Recommended Action: Approve request for the police department to apply for and accept the Florida Department of Law Enforcement Justice Assistance Grant - County-Wide in the amount of \$22,222 for equipment.		
Summary Explanation & Background: Grant will be used to purchase the equipment listed below <u>Approximate Equipment Cost Breakdown:</u> (3) Watch Guard In-Car Video Camera Systems and installation cost at \$5,300 each = \$15,900 (1) CrimeLink-3 Portable Security Alarm = \$4,500 (2) Traffic/Homicide Investigative Kits at \$911 each = \$1,822 Total Grant Amount = \$22,222		
Alternatives: Budget equipment in FY13		
Source of Funds: Grant		
Financial Impact: None - covered by Grant Grant Amount = \$22,222		
Exhibits Attached: Florida Department of Law Enforcement Justice Assistance Grant - County - Wide Budget Narrative		

Florida Department of Law Enforcement
Justice Assistance Grant - County-wide

Section 4: Financial (cont.)

Budget Narrative:

Operating Capital Outlay:

3 Watch Guard In-car cameras at \$5,300 each for a total cost of \$15,900

1 CrimeLink-3 Portable Security Alarm at \$4,500

Expenses:

2 Traffic/Homicide Investigative kits consisting of rolling tape measures, levels, paint, digital cameras, drag sled and drag scale, digital scale/level, traffic cones and storage locker @ \$911 each for a total of \$1,822

CITY COUNCIL RESOLUTION NO. 2012-031

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKE CITY, FLORIDA, FOR AND ON BEHALF OF THE CITY POLICE DEPARTMENT, AUTHORIZING THE CITY TO MAKE APPLICATION FOR FUNDING ASSISTANCE FROM THE FLORIDA DEPARTMENT OF LAW ENFORCEMENT TO BE USED TO PURCHASE AND ACQUIRE INVESTIGATIVE EQUIPMENT (IN-CAR CAMERAS, PORTABLE SECURITY ALARM AND TRAFFIC HOMICIDE INVESTIGATION KITS ["THEKITS"]).

WHEREAS, the Police Department of the City has requested authority for the City of Lake City, Florida ("City") to make application for funding assistance from the Florida Department of Law Enforcement to be used to purchase and acquire investigative equipment, including, but not limited to, in-car cameras, portable security alarm and THI Kits (the "Equipment"); and

WHEREAS, the City finds that the acquisition of such Equipment will be beneficial to the safety and welfare of the City and it is in the interest of the City to authorize the Police Department of the City to apply for the grant.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LAKE CITY, FLORIDA, AS FOLLOWS:

Section 1. The above recitals are all true and accurate and made a part of this resolution.

Section 2. The Police Department of the City is hereby authorized to make application for funding assistance from the Florida Department of Law Enforcement for funds to purchase and acquire the Equipment.

Section 3. That the Mayor or City Manager are authorized to execute any and all documents relating to said application.

PASSED AND ADOPTED at a meeting of the City Council this _____ day of _____, 2012.

Mayor-Councilman

ATTEST:

City Clerk

APPROVED AS TO FORM AND LEGALITY:

By: _____
HERBERT F. DARBY
City Attorney

9 A-6

CITY COUNCIL RESOLUTION NO. 2012-032

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKE CITY, FLORIDA, DECLARING A 2001 CHEVROLET 15 PASSENGER VAN OWNED BY THE CITY TO BE SURPLUS TO ITS NEEDS; AND AUTHORIZING THE CITY TO DONATE SAID VEHICLE TO THE ICHETUCKNEE PARTNERSHIP, INC., A FLORIDA NOT FOR PROFIT CORPORATION.

WHEREAS, the City of Lake City, Florida (“City”) has determined that a 2001 Chevrolet 15 passenger van (the “Vehicle”) described on Exhibit A attached hereto, is surplus to the needs of the City (“surplus property”); and

WHEREAS, The Ichetucknee Partnership, Inc., is a Florida not for profit corporation (the “Corporation”), and is an organization exempt under Section 501©(3) of the Internal Revenue Code and the regulations issued thereunder; and

WHEREAS, the nature, object and purposes for which the Corporation is exclusively organized is to promote the environmental and economic well-being of the Ichetucknee Springs Shed, including the historic Ichetucknee Basin, through locally-led, voluntary, incentive-based programs; and

WHEREAS, the well-being of the Ichetucknee Springs Shed and the historic Ichetucknee Basin is of vital importance to the City’s welfare relating to water resources and it is in the public interest for the city to support the work of the Corporation; and

WHEREAS, the City desires to donate the Vehicle to the Corporation for its use and benefit to support the object and purpose of the Corporation.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LAKE CITY, FLORIDA, AS FOLLOWS:

Section 1. The above recitals are true and accurate and by this reference incorporated herein and made a part of this resolution.

Section 2. The Vehicle described on Exhibit "A" is hereby declared surplus to the City's need and shall be donated to The Ichetucknee Partnership, Inc., a Florida not for profit corporation.

PASSED AND ADOPTED at a meeting of the City Council this ____ day of July, 2012.

Mayor-Councilman

ATTEST:

City Clerk

APPROVED AS TO FORM AND LEGALITY:

By:

HERBERT F. DARBY
City Attorney

Asset	G/L Account	Department	Description
3435	900-166.45	Recreation	2001 Chevrolet 15 Passenger Van


Acq Date	Cost	Acc Depr	Serial #
2/7/2001	\$21,463.00	21463	1GAHG39GX11178150

Meeting Date
7/16/12

CITY OF LAKE CITY

Report to Council

AGENDA	
Section	10
Item No.	A

SUBJECT:	Proposed Fiscal Year 13 Millage Rate	
DEPT. / OFFICE:	City Manager	
Originator:	Wendell Johnson	
City Manager Wendell Johnson		Date 7/13/12
Recommended Action:		
Approve "proposed" millage rate of 4.1699 (rolled-back rate) to the Columbia County Property Appraiser for Truth in Millage (TRIM) notice requirements and advertisement for City First TRIM (Tentative Budget) Hearing.		
Summary Explanation & Background:		
The TRIM Timetable requires that within 35 days from the date (June 28, 2012) the Property Appraiser certifies the City Tax Roll (DR 420, Certification of Taxable Value), the City must advise the Property Appraiser of the FY 13 proposed millage rate, rolled-back rate, time, date, and place of the tentative budget hearing on the DR 420. Staff proposes the higher (roll-back) rate only for planning purposes keeping in mind that the roll back millage rate of 4.1699 does not constitute a tax increase since this rate would only generate that same tax amounts as the current year.		
Alternatives:		
Discretionary approval of any other lower millage rate.		
Source of Funds:		
Financial Impact:		
\$110,792 est. based on DR 420 tax value data.		
Exhibits Attached:		
TRIM TIMETABLE		

TRIM TIMETABLE

LOCAL GOVERNMENT TRIM TIMETABLE

This is an EXAMPLE, using July 1 as the date of certification and showing the range of dates (minimum to maximum) that would be utilized for scheduling. These dates DO NOT make any provision for the shortening of the time frames

Day #	"TYPICAL" DATE	AGENCY	ACTIVITY
1 st Day of TRIM	July 1 or date of certification, whichever is later	Property Appraiser	Certifies tax roll or court certifies interim tax roll (Form DR-420, Certification of Taxable Value)
(BOCC only)	<i>By June 28, 2012 (Actual)</i>	Board of County Commissioners	County budget officer submits tentative budget to the Board of County Commissioners
Within 35 days	August 4	Taxing Authority	Advises Property Appraiser of propose millage, rolled-back rate, time, date, and place of the tentative budget hearing on Form DR-420
Within 55 days	August 24	Property Appraiser	Mails Notice of Proposed Property Taxes (Form DR-474, TRIM Notice), this is the advertisement of the 1 st TRIM hearing
Within 65 – 80 days	September 3 – 1 st day to hold tentative hearing September 18 – Last day to hold tentative hearing	Taxing Authority	Tentatively adopt millage and budget at the tentative millage and budget hearing, this hearing cannot be held sooner than 10 days following the mailed TRIM notice
Within 15 days after tentative hearing	9/18 – Last day to advertise for hearing held on 9/3 10/3 – Last day to advertise for hearing held on 9/18	Taxing Authority	Within 15 days after adopting tentative millage and budget ADVERTISE in newspaper the final millage and budget hearing
Between 2 – 5 days after advertisement	9/18 – 1 st day to hold hearing advertised on 9/18 10/3 – Last day to hold hearing advertised on 9/18	Taxing Authority	Hold final millage and budget hearing between 2 and 5 after advertisement in the newspaper. Adopt final millage and final budget
Within 3 days after final adoption	9/23 – Last day for 9/20 hearing	Taxing Authority	Forward resolution or ordinance adopting final millage to Property Appraiser, Tax Collector and Department of Revenue

10-B

FISCAL YEAR 2013
COUNCIL WORKSHOP SCHEDULE

During the period July 2nd through July 9, 2012 our City Departmental Budget meetings were completed with the resulting first Budget Draft for FY 12/13. Accordingly, the draft budget is for preliminary review and preparation for the Council's upcoming "Budget Workshops" which are proposed as follows:

<u>Date</u>	<u>Time</u>
Tuesday, July 24	6:00 p.m.
Wednesday, July 25	6:00 p.m.
Thursday, July 26	6:00 p.m.
<i>If needed</i>	
Monday, August 6	5:30 p.m. (Prior to Council Meeting)
Tuesday, August 7	6:00 p.m.

Meeting Date
July 16, 2012

City of Lake City Report to Council

AGENDA	
Section	10
Item No.	C

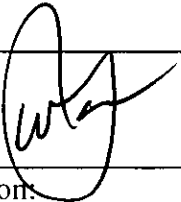
SUBJECT:

Group Insurance

DEPT. / OFFICE:

HR/Risk Management

Originator: Gene Bullard

City Manager: Wendell Johnson		Department Director: Gene Bullard	Date: July 10, 2012
-----------------------------------------	-----------------------------------------------------------------------------------	---------------------------------------------	-------------------------------

Recommended Action: Request approval to begin negotiating an agreement with the firm associated with the number one ranked proposal.

Summary Explanation & Background: May 31, 2012, RFP-021-2012 for Group Health Insurance was advertised. A committee of City employees reviewed the facts contained in each proposal, evaluated, scored and ranked each vendor proposal. The individual committee members performed this fact finding, evaluation, scoring and ranking. The individual data was consolidated to produce ranking of each individual proposal.

Alternatives: Reject request.

Source of Funds: Budget allocation.

Financial Impact: Currently greater than \$2.5 million.

Exhibits Attached: Please see attached scoring sheet.



GROUP HEALTH INSURANCE

RFP-021-2012

	Gene Bullard	Grayson Cason	Dani Dean	Jason Dumas	Alice Childress	TOTAL	AVG	RANK
Florida League of Cities	99	86	90	79	70	424	84.8	1
AVMed	76	52	66	55	40	289	57.8	4
Blue Cross & Blue Shield of FL	93	78	74	74	90	409	81.8	3
United Healthcare	98	70	90	76	80	414	82.8	2

PROVIDER:	RANKING:
Florida League of Cities	1
United Healthcare	2
Blue Cross & Blue Shield of FL	3
AVMed	4

**NOTICE OF MEETING
ADVISORY UTILITY COMMITTEE
CITY OF LAKE CITY**

NOTICE IS HEREBY GIVEN that the Advisory Utility Committee for the City of Lake City, Florida will hold a meeting on Monday, July 16, 2012, at 5:45 P.M., in the Council Chambers located on the second floor of City Hall at 205 North Marion Avenue, Lake City, Florida.

THE PURPOSE OF THE MEETING IS AS FOLLOWS:

- Water meter AMI/AMR
- Contract with UMS (Utility Metering Solutions)
- Term Gas Agreement with TECO Peoples Gas
- Water Conservation/Restriction Ordinance
- Cross Connection Ordinance
- Industrial Pretreatment Ordinance modifications

All interested persons are invited to attend.

AUDREY E SIKES
City Clerk

CITY COUNCIL MEETING

THE CITY COUNCIL OF THE CITY OF LAKE CITY, FLORIDA WILL MEET ON MONDAY, JULY 16, 2012 AT 7:00 P.M. IN THE COUNCIL CHAMBERS LOCATED ON THE SECOND FLOOR OF CITY HALL AT 205 NORTH MARION AVENUE, LAKE CITY, FLORIDA

All interested persons are invited to attend.

SPECIAL REQUIREMENTS: If you require special aid or services for any of the meetings identified above, as addressed in the American Disabilities Act, please contact the City Manager's Office at (386) 719-5768.

AUDREY E SIKES
City Clerk

**NOTICE OF MEETING
ADVISORY UTILITY COMMITTEE
CITY OF LAKE CITY**

NOTICE IS HEREBY GIVEN that the Advisory Utility Committee for the City of Lake City, Florida will hold a meeting on Monday, July 16, 2012, at 5:45 P.M., in the Council Chambers located on the second floor of City Hall at 205 North Marion Avenue, Lake City, Florida.

THE PURPOSE OF THE MEETING IS AS FOLLOWS:

- Water meter AMI/AMR
- Contract with UMS (Utility Metering Solutions)
- Term Gas Agreement with TECO Peoples Gas
- Water Conservation/Restriction Ordinance
- Cross Connection Ordinance
- Industrial Pretreatment Ordinance modifications

All interested persons are invited to attend.

AUDREY E SIKES
City Clerk

CITY COUNCIL MEETING

**THE CITY COUNCIL OF THE CITY OF LAKE CITY, FLORIDA WILL
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CHAMBERS LOCATED ON THE SECOND FLOOR OF CITY HALL AT
205 NORTH MARION AVENUE, LAKE CITY, FLORIDA**

All interested persons are invited to attend.

SPECIAL REQUIREMENTS: If you require special aid or services for any of the meetings identified above, as addressed in the American Disabilities Act, please contact the City Manager's Office at (386) 719-5768.

AUDREY E SIKES
City Clerk