

**ADVISORY UTILITY COMMITTEE
MEETING MINUTES
February 6, 2012 * 5:30 P.M. * CITY HALL**

The Advisory Utility Committee for the City of Lake City, met on February 6, 2012 at 5:30 P.M. in the Council Chambers on the second floor of City Hall located at 205 North Marion Avenue, Lake City, Florida.

MEMBERS

George Ward – City Council Member – Chairman
Eugene Jefferson – City Council Member
Grayson Cason – Assistant City Manager
Dave Clanton – Executive Director of Utilities
Walt Graham – Contractor – absent
Keith Hampton – Distribution and Collection Director
Thomas Henry – Director of Public Works
Wendell Johnson – City Manager
Steve Roberts – Water Plant Director
Joe Sheldon – Gas Superintendent

Herbert Darby - City Attorney
Audrey Sikes – City Clerk – Committee Secretary
Mayor Stephen Witt – Ex-officio member

1. CALL TO ORDER
Chairman Ward called the meeting to order at 5:34 PM.
2. ROLL CALL
Chairman Ward asked City Clerk Audrey Sikes to call roll. Attendance is indicated above.
3. APPROVAL OF AGENDA
Mr. Clanton made a motion to approve the agenda as presented. Mr. Jefferson seconded the motion and the motion carried on a voice vote.
4. PUBLIC COMMENTS
None
5. MINUTES-UTILITY BOARD MEETING
None
6. OLD BUSINESS
 - A. Meter Exchanges & AMI Upgrade

Mr. Johnson made a motion to recommend to City Council authorization to proceed with acquisition and installation of equipment, hardware and software needed for

the migration of meter reading technology from touch read to radio read infrastructure at an estimated cost of \$600,000. The funding source is identified as Enterprise Fund Cash Reserves (Water, Sewer, Gas) and Impact Fee Trust Funds (Water/Sewer). Mr. Clanton seconded the motion and the motion carried on a voice vote.

7. CONSENT AGENDA
None

8. PRESENTATIONS
None

9. NEW BUSINESS

A. Mittauer & Associates Contract Amendment No. 1/Engineering Services – Dave Clanton **Mr. Clanton made a motion to recommend to City Council the approval of Mittauer & Associates Contract Amendment #1 to Engineering Services Agreement for Design & Permitting Work Authorization #2 in the amount of \$57,440.00. The funding source is identified as 2010 Series Utility Bond Revenue. Mr. Johnson seconded the motion and the motion carried on a voice vote.**

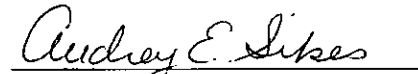
Mr. Johnson updated members on the Catalyst Site (Plum Creek) and the potential for this to be the new location for the new Wastewater Treatment Plant versus Kicklighter Road.

Mr. Johnson will suggest a City Council Workshop later this month to discuss the Capitol Improvements.

Mr. Henry Sheldon discussed reclaimed water.

10. ADJOURNMENT

There being no further business the meeting adjourned at 6:25 PM on a motion duly made and seconded.



Audrey E. Sikes, City Clerk