

**LAKE CITY/COLUMBIA COUNTY BEAUTIFICATION COMMITTEE
DECEMBER 11, 2012**

MINUTES

There was a regular called meeting of the Lake City/Columbia County Beautification Committee held on December 11, 2012, located at City Hall, located at 205 North Marion Avenue and beginning at 4:00 P.M.

Present: Bettye Lane, Chair
 James Montgomery, Citizen
 Karl Burkhardt, Lake City Journal.com
 Thomas Henry, Lake City Public Works Director
 Denise Koon, Lake City Assistant Finance Director
 Michele Greene, Deputy City Clerk
 Audre' Washington, Lake City Police Department Community Relations
 Coordinator- tardy
 Stephen M. Witt, Mayor- tardy

Ms. Melinda Moses, Ms. Faye Bowling-Warren and Ms. Scarlet Frisina had advised earlier that they would be unable to attend.

I. Call to order

Ms. Lane called the meeting to order at 4:00 pm.

II. Review and adoption of minutes

**Mr. Montgomery made a motion to approve the October 9, 2012 minutes as corrected.
Mr. Henry seconded the motion and the motion passed on a voice vote.**

The correction is identified below.

Incorrect: Title of minutes read June 12, 2012 and the beginning paragraph states "There was a special called meeting if the Lake City/Columbia County Beautification Committee held on March 20, 2012..."

Correct: Title of minutes should read *October 9, 2012* and the beginning paragraph should state "There was a *regular* called meeting if the Lake City/Columbia County Beautification Committee held on *October 9, 2012...*".

III. Florida Arbor Day

A. Date

Ms. Lanes advised the Florida Arbor Day event to honor Herbert and Ann Darby will be held on Friday, January 18, 2013.

B. Time

Ms. Lane stated the event will commence at 11:00 am.

C. Site

The program will take place at Olustee Park with City Hall Council Chambers as an alternate location in the event of inclement weather.

Mr. Montgomery stated he would speak with the Darby's regarding a location to plant the tree as well as possible tree selection. Members discussed the Women's Garden Club as a possible planting location. Mr. Burkhardt suggested the Southern Magnolia as an option.

IV. Program

A. Events

Members suggested keeping the schedule of events same as the 2012 Florida Arbor Day event.

B. Participants

1. Committee
2. Others

Members concurred on the following program assignments.

- Welcome-** The committee will ask Mr. Wendell Johnson, City Manager to provide the Welcome.
- Invocation-** Mr. Montgomery will provide.
- Pledge of Allegiance-** The committee will ask Ms. Frisina to do the pledge.
- Proclamation-** Mayor Witt will read the proclamation.
- Comments -** Mr. Burkhardt will provide.
- Dedication Comments-** Either Ms. Lane or Ms. Bowling-Warren will provide.
- Presentation-** Ms. Bowling-Warren will be asked to do the Presentation.
- Nominee Response-** The committee will ask the Darby's to give a response.

Members discussed having the presentation take place after the dedication comments.

Mr. Burkhardt stated he would need biographies and photos for the Darby's. It was suggested that Ms. Bowling-Warren may have a biography from when the Darby's were honored by the Blue/Grey Army for the Olustee festival.

C. Darby family response

V. Publicity

A. Proclamation

Ms. Lane asked if the Mayor provide a proclamation for the event and have it read at the City Council meeting prior to the event.

B. Media

1. Lake City Journal.com

Mr. Burkhardt will ensure the event is publicized on his site.

2. Lake City Reporter

3. Radio

4. Television

Ms. Lane stated she would contact the other outlets to publicize the event.

Ms. Lane stated she would ask Mr. Nick Harwell if he would be able to create the program for the event.


Mayor Witt stated he would contact Vystar and Elliano's regarding assisting with the upcoming Beautification Annual Tree Give Away event in April.

VI. Next meeting date

The next scheduled meeting will be held on Tuesday, February 12, 2013 at 4:00 pm.

VII. Adjournment

There being no further business, a motion to adjourn was made by Mr. Montgomery and duly seconded by Mr. Burkhardt at 4:32 pm.


Michele L. Greene, Deputy City Clerk