

**ADDENDUM #1**

**TO**

**SPECIFICATION AND CONTRACT DOCUMENTS**

**December 22, 2015**

TO: ALL PLAN HOLDERS

FOR: RFP-004-2016  
GRANT WRITING & ADMINISTRATIVE SERVICES

The purpose of addendum #1 is to answer questions received to date.

**Respondent must acknowledge receipt of all addenda with the proposal on the form provided herein.**

1. The instructions indicate proposals must not be more than 25 pages; however one of the criteria listed gives points for the number of client reference letters (up to 20 points). Our reference letters will exceed the maximum number of pages for the proposal. Can you please provide me with how to proceed?

**No penalties will occur if the number of references creates an overage on the number of pages submitted.**

No. 1 Dated \_\_\_\_\_

Signature: \_\_\_\_\_

**THIS FORM MUST BE INCLUDED WITH PROPOSAL**