



***Request for Proposal
RFP-017-2012***

***Solid Waste & Recycling
Collection Services***

***for the
City of Lake City***

***City Hall
205 North Marion Avenue
City Council Chambers
Lake City, Fl. 32055***

Proposals to be submitted before:

***July 5, 2012
3:00 P.M.***

***Director of Procurement
205 North Marion Avenue,
2nd floor
Lake City, FL 32055
Phone Number (386) 719-5816***

Request for Proposal

The City of Lake City, Florida, is requesting proposals from qualified firms for collection and disposal services for solid waste and recycling. The term of this agreement will be for five (5) years. This agreement may be extended for one (1) additional five (5) year period, by mutual agreement, under the same terms and conditions. There will be no price adjustments during the first five (5) years of the contract. Any price adjustments after the initial five years will be in consideration of using the consumer price index.

Those firms interested in being considered for this RFP are instructed to submit five (5) copies, one (1) original, and one (1) digital copy of their proposal, pertinent to this project prior to 3 P.M. on Thursday, July 5, 2012 to the Director of Procurement, 205 North Marion Avenue, Lake City, Florida, 32055. The Request for Proposals shall be received in a sealed envelope, prior to the time scheduled to receive proposals, and shall be clearly marked RFP-017-2012 Solid Waste and Recycling Collection Services. All received proposals will be time and date stamped, and absolutely no proposals will be accepted after the aforementioned date and time. Only the names of the offeror's will be read aloud. Qualified responses will be reviewed and ranked by an evaluation committee.

Request for additional information or clarifications must be made in writing to the Director of Procurement. Facsimile or e-mail requests are acceptable. The Director of Procurement will issue replies to inquiries and additional information or amendments deemed necessary in written addenda, which will be issued prior to the deadline for responding to this RFP. Deadline for questions is Thursday, June 28, 2012 @ 4:00 P.M.

procurement@lcfla.com

Telephone (386) 719-5816

Fax (386) 755-6112

The City of Lake City reserves the right to accept or reject any/all proposals and to award the contract in the best interest of the City.

Grayson Cason
Assistant City Manager

I. Scope of Service:

A. Purpose

The mission of the City of Lake City (City) is to enhance the quality of life of all residents by providing safe, reliable, and effective service consistent with the vision and goals of the community. The City is soliciting proposals from qualified and responsive firms to provide solid waste services, including the following: (1) collection of Recyclable Materials, Yard Trash, and Special Waste (White Goods, E-waste, Whole Tires, used oil and used oil filters, and Bulk Waste); (2) management, processing, and marketing of Recyclable Materials, Yard Trash, and Special Waste; and (3) transport of Solid Waste for disposal.

The City is seeking a firm that strives to maximize recycling, operational efficiencies, and cost-effectiveness, while providing safe and reliable service to our community.

B. Current Solid Waste System

The City entered into a 10-year agreement, which expires September 30, 2012, with Republic Services of Florida Limited Partnership d/b/a Southland Waste Systems to provide various solid waste collections. A copy of the City's existing agreement with Republic Services is provided in Attachment A.

C. Current Billing Option*

The City is responsible for all residential billing, fee collection, complaints, records, etc. and will submit service orders for customer request to the Proposer. The Proposer is responsible for all commercial billing, fee collection, complaints, records, etc. The City retains 10% of gross revenue and submits 90% to the Proposer for all residential services. The Proposer must pay the City a franchise fee of 10% of gross revenues for commercial services. Payment must be accompanied with a breakdown of the fees and services being provided for each commercial account.

***The fees outlined are for comparison purposes only. Actual fees will be negotiated with the successful Proposer.**

II. Instructions to Proposers

A. General Instructions

Proposer shall be fully acquainted with the conditions relating to the execution of work required in this RFP. Proposers are to thoroughly examine the current Agreement included in Attachment A, as it serves as a more detailed scope of services for this RFP. Failure of the proposer to become acquainted with existing conditions will in no way relieve the proposer of any obligation with respect to its proposal.

B. Performance Bond Based on a Fixed Dollar Amount

The Proposer to whom a contingent award is made must duly execute and deliver to the City a Payment and Performance Bond in the amount of Five Hundred Thousand (\$500,000) Dollars. Said Payment and Performance Bond will remain in force for the duration of the contract. Premium for the bond described above must be paid by the Proposer.

C. Proposal Format and Content

Proposer should submit one (1) original, five (5) copies, and a digital copy of its proposal. Proposals should include the information listed below in the order requested.

1. Required Information

- a. Name, address, phone number, fax number, and e-mail address of the person or firm submitting the proposal.
- b. Name of the contact person and person authorized to contract for the firm if the proposal is being submitted by a firm.
- c. All forms included in this proposal.

2. Qualifications and Experience

Proposer should clearly and succinctly demonstrate its qualifications and experience to provide the services requested in this RFP. At a minimum, proposals should include the following information:

- a. Experience: Proposer should describe its or its subcontractors' past and ongoing experience providing services of a similar nature to those requested herein. For each of the services requested (Collection, Recyclable Material processing, and Yard Trash processing), proposer should have at least five (5) years of experience and provide at least three (3) customer references, including name, title, affiliation, telephone number, e-mail address, mailing address, and a description of the services provided. The service description should include the dates such services were provided, the tonnage of materials handled, and other relevant details. If available, such references should be representatives of Florida jurisdictions to which the proposer or its subcontractor is currently providing or has provided services within the last five (5) years.
- b. Service transition: Proposer should explain its experience with transitioning into the role of service provider, supplanting another provider. Proposer should provide specific examples, including the size of the communities, services provided, number and type of accounts, and contact information for each community.

- c. Compliance record: Proposer should document its past compliance history by providing a description of all criminal actions against the proposer or its subcontractors during the last five (5) years. Proposer should also document all civil actions, losses of service contracts, and bid bond or performance bond claims against the proposer or its subcontractors related to material collection, processing or transfer operations and cumulatively involving more than \$100,000 during the last five (5) years. For each such occurrence, proposer should provide the name of the claim, arbitration, litigation, or action; name of the claimant; date of alleged occurrence; amount at issue, if applicable; criminal charges alleged, if applicable; and disposition of the claim, arbitration, litigation, or action. If there are no such actions, proposer should so state.
- d. Financial capability: Proposer should document that it has the financial capability to provide the equipment and resources needed to satisfactorily conduct the services requested in this RFP by providing (1) a copy of the company's most recent financial statements, audited if available, and (2) demonstration that it has available cash or uncommitted line/letter of credit capacity or other identifiable resources for procurement of equipment, facilities, and other initial material and staffing needs for this project. Regarding the latter, proposer should either indicate the entity that is providing internally generated funds and document that such funds are available and will be allocated for this purpose, or provide commitments from external sources indicating that an acceptable level of credit or resources will be available.

3. Scope of Service (Technical Proposal)

Proposer should clearly and succinctly describe how it will perform the services requested in this RFP in a manner that will best meet the City's objectives. The City is flexible in how these services are to be performed and is looking for proposals that maintain a high level of customer service while utilizing innovative, consolidated recycling and maximizing efficiency and cost-effectiveness. At a minimum, proposals should include the following information:

- i. Collection services: Proposer should explain how it plans to collect Solid Waste, Recyclable Materials, Yard Trash, and Special Waste. Proposers should provide a list of the type of collection (manual, semi-automated, fully-automated), number, and age of vehicles that would be used to provide collection services; number of collection and customer service staff; proposed routes and schedules, including holiday schedules and how any changes would be communicated to the customers; how materials would be handled following collection; and at which facility waste will be disposed.
- ii. *Residential Collection Service*: Curbside/Roadside pick-up to provide the

City with various options listed; manual collection, semi-automated collection and fully-automated collection. The proposal must include an option for once a week pick up and twice a week pick-up, replacement plan for damaged carts and bulk pick-up two times a year. The proposal must include an option for unlimited, un-bagged, maximum of six (6) foot length, six (6) foot diameter yard trash and an option for unlimited, bagged, maximum forty (40) pounds yard trash. All residential services should include back door collection for handicapped customers. The City estimates approximately two hundred (200) handicapped customers.

- iii. *Commercial Collection Service:* Curbside/Roadside pick-up to provide the City with various options listed; manual collection, semi-automated collection, fully-automated collection. The proposal must include an option for once a week pick up and twice a week pick-up, and a replacement plan for damaged carts and bulk item pick-up. The proposal must include dumpsters of various sizes with locks if needed by customers, and roll offs of various sizes and options for weekly or monthly pick-ups. Services for dumpsters and roll offs must include a plan describing the frequency of cleaning of the containers and a schedule describing how change out of the containers is to be accomplished and the frequency of the painting of containers. These costs must be included in the fees. A replacement plan for containers damaged by the Proposer must be described and include time limits for replacement.
- iv. *Community Beautification Projects:* The Proposer must include a proposal for all services, containers, and equipment required for waste disposal for up to eight (8) designated City cleanups, as deemed appropriate by the City Manager, each year for the duration of the contract. The equipment most often includes, but is not limited to, roll-off containers and residential rear end loaders. The Proposer must make these services and equipment available to the City for a period of no longer than eight (8) hours during each event. The City will provide the Proposer written notice requesting these services at least fourteen (14) days prior to the event.
- v. *Municipal Collection Service:* The Proposer must include a proposal for collections service, as appropriate, to all property owned, leased, rented or controlled by the City including, but not limited to those designated by the City Manager if acquired during the contract term. These services must be provided at no charge to the City. All containers must be emptied at a frequency to be determined by the City Manager. Containers must be kept in maintenance-free condition by the Proposer throughout the life of the contract. The City currently utilizes sixteen (16) dumpsters (four 2 yards, five 4 yards, two 6 yards and five 8 yards) with various pick-up schedules
- vi. *Special Events:* The Proposer must include a proposal for all services, containers and equipment required for waste disposal at all City functions or sponsored events deemed appropriate by the City Manager.

b. Processing and marketing of Recyclable Materials, Yard Trash and Special

Waste: Proposer should identify the names and locations of facilities it would utilize for handling and processing these materials; explain the general procedures it would use; and document that it has the ability to market Recovered Materials. Proposer should also explain how it would collect Recyclable Materials from commercial, institutional, and industrial establishments, as well as from Special Events.

Proposer may propose any public or privately owned or operated facility to process Recyclable Materials.

Proposer should explain how it would manage and maximize recycling of Special Waste.

- c. Organization: Proposer should include a project organization chart indicating titles and total number of personnel devoted to work conducted pursuant to the Agreement. To the extent that it is known, the chart should include the names and resumes of individuals who would manage the Agreement and supervise the field work required in the Agreement. Proposer should identify any subcontractors it intends to employ and describe the specific work that would be performed by each subcontractor.
- d. Transition: Proposer should include a transition plan explaining how it would transition into providing these services.
- e. Program promotion: Proposer should include a description of any activities it would undertake to encourage and promote recycling.

4. Price Form

Proposer should complete the Price Form provided in Attachment B. Proposer may include additional pricing information for any service or pricing alternatives included in its proposal.

Proposal Evaluation

- A. The selection of a successful proposer will be made after careful evaluation of the proposals received and will be based on, but not limited to, the following criteria:
 - Qualifications and Experience – 10 points
 - Technical Proposal – 20 points
 - Price – 65 points
 - MBE – 5 points

- B. The City reserves the right to reject any or all proposals, waive informalities, request additional information and to negotiate an agreement with the most qualified firm for professional services at compensation which the Department determines is fair, competitive and reasonable.

III. Submission Schedule:

Request for Proposal Advertised	June 5, 2012
Last Day to Submit Questions	June 28, 2012
Submission Deadline	July 5, 2012
Review Proposals, Establish Short List, if necessary	To be determined.
Schedule Presentations, if necessary	To be notified.
Recommendation to City Council	To be determined.

IV. Solicitation:

To be considered, submit one (1) original, five (5) copies, and one (1) digital copy to:

Director of Procurement
City of Lake City
205 N. Marion Avenue, 2nd floor
Lake City, Florida 32055

RFP proposals shall be received in a sealed envelope, prior to the time scheduled to receive proposals and shall be clearly marked RFP 017-2012 Solid Waste Collection.

V. Communication:

All communications regarding this project, including questions related to this Request for Proposal, shall be submitted in writing to the Director of Procurement by 4:00 p.m. on Thursday, June 28, 2012.

Director of Procurement
City of Lake City
205 N. Marion Avenue, 2nd floor
Lake City, Florida 32055
Fax: (386) 755-6112

VI. Submission Requirements:

A. Required Information:

Please submit the following information in the order requested:

1. Name, address, phone number, fax number, and e-mail address of the person or firm submitting the proposal. Provide the name of the contact person and person authorized to contract for the firm if the proposal is being submitted by a firm.

2. The proposer's qualifications to meet the City's objectives and perform tasks listed in the proposal.
3. The proposed scope of work based on the City's objectives outlined in this RFP. Include performance standards appropriate to the proposed work.
4. Price form (attachment B).

VII. Limitations:

- A. This request does not commit the City to the award of a contract, or to pay any costs incurred in the preparation for a response to this request.
- B. The City of Lake City **may or may not** require the prospective proposer to participate in negotiations and to submit additional technical information or other revisions to their proposal as may result from the negotiations.
- C. The City of Lake City reserves the right to reject any or all proposals, to waive informalities, to request additional information, and to award a contract deemed most advantageous for the City.

VIII. Minimum Requirements of Proposer:

- A. Previous experience in the performance of projects of a similar nature.
- B. The Individuals/firm warrants that he/she is fully qualified, with adequate personnel and experience to undertake the services required within a reasonable time.
- C. Registered under the State of Florida to perform the services required for this project. Registration Certificate to be provided by the *Florida Department of State, Division of Corporations*, establishing your firm as eligible to conduct business in the State of Florida. Please refer to website: www.sunbiz.org

IX. Project Representation:

The City Manager or his/her designee will be the Contract Administrator for this project.

X. Evaluation Criteria

Evaluation criteria will include team and individual personnel experience and qualifications, availability to meet time schedules; office location; previous experience of a similar nature; understanding of the work; evaluation from previous clients; commitment to perform within time constraints, evaluation of past and current work; and whether the firm is a Florida State Certified Minority Business enterprise.

The selection of a Consultant is made after careful evaluation of the proposals received and will be based on, but not limited to, the following:

- Qualifications and Experience. **** 10 Points**
- Technical Proposal. **** 20 Points**
- Price. **** 65 Points**
- Whether a firm is a State Certified Minority Business Enterprise certified in accordance with Section 287.0943 and/or 287.0943(1), Florida Statutes and/or whether a percent of the cost or value of the proposal is placed with a State Certified Minority Subcontractor/ Sub-consultant certified in accordance with Section 287.0943 and/or 287.0943(1) Florida Statutes. **** 5 Points.**

The City of Lake City, Florida reserves the right to reject any or all proposals, waive informalities, request additional information and to negotiate a contract with the most qualified firm for professional services at compensation which the agency determines is fair, competitive and reasonable.

REFERENCES

List below a minimum of three (3) client/customer references including company name, address, contact person, email address, telephone number and length of time services provided.
(Note: only list those client/customers in which a similar type of equipment/product of scope of work/service was provided.)

1. Company Name: _____
Address: _____
Business Phone #: _____
Contact Person: _____
Email: _____
Length of time services provided: _____
2. Company Name: _____
Address: _____
Business Phone #: _____
Contact Person: _____
Email: _____
Length of time services provided: _____
3. Company Name: _____
Address: _____
Business Phone #: _____
Contact Person: _____
Email: _____
Length of time services provided: _____
4. Company Name: _____
Address: _____
Business Phone #: _____
Contact Person: _____
Email: _____
Length of time services provided: _____

THIS FORM MUST BE INCLUDED WITH PROPOSAL

**SWORN STATEMENT UNDER SECTION
287.133(3)(n), FLORIDA STATUTES ON PUBLIC ENTITY CRIMES**

THIS FORM MUST BE SIGNED IN THE PRESENCE OF A NOTARY PUBLIC OR OTHER OFFICER AUTHORIZED TO ADMINISTER OATHS.

1. This sworn statement is submitted with Bid No._____.
2. This sworn statement is submitted by _____ whose business address is _____ and (if applicable) its Federal Identification No.(FEIN) is _____. If entity has no FEIN, include the Social Security Number of the individual signing this sworn statement_____.
3. My name is _____and my relationship to the entity named above is_____.
4. I understand that a “public entity crime” as defined in Paragraph 287.133(1)(g), Florida Statutes, means a violation of any state or federal law by a person with respect to, and directly related to, the transaction of business with any public entity or with an agency or political subdivision of any other state or with the United States, including, but not limited to, any bid or contract for goods or services to be provided to any public entity or an agency or political subdivision of any other state or of the United States and involving antitrust, fraud, theft, bribery, collusion, racketeering, conspiracy or material misrepresentations.
5. I understand that “convicted” or “conviction” as defined in Paragraph 287.133(1)(b), Florida Statutes, means a finding of guilt or a conviction of a public entity crime, with or without an adjudication of guilt, in any federal or state trial court of record relating to charges brought by indictment or information after July 1, 1989, as a result of a jury verdict, non-jury trial, or entry of a plea of guilty or nolo contendere.
6. I understand that an “affiliate” as defined in Paragraph 287.133(1)(a), Florida Statutes means:
 - a. A predecessor or successor of a person convicted of a public entity crime; or

- b. an entity under the control of any natural person who is active in the management of the entity and who has been convicted of a public entity crime. The term “affiliate” includes those officers, directors, executives, partners, shareholders, employees, members and agents who are active in the management of an affiliate. The Ownership by one person of shares constituting a controlling interest in another person, or a pooling of equipment or income among persons when not for fair market value under an arm’s length agreement, shall be a prima facie case that one person controls another person. A person who knowingly enters into a joint venture with a person who has been convicted of a public entity crime in Florida during the preceding 36 months shall be considered an affiliate.
7. I understand that a “person” as defined in Paragraph 287.133(1)(c), Florida Statutes, means any natural person or entity organized under the laws of any state of the United States with the legal power to enter into a binding contract and which bids or applies to bid on contracts for the provision of goods or services let by a public entity, or which otherwise transacts or applies to transact business with a public entity. The term “person” includes those officers, directors, executives, partners, shareholders, employees, members and agents who are active in management of an entity.
8. Based on information and belief, the statement, which I have marked below, is true in relation to the entity submitting this sworn statement. (Please indicate which statement applies)
- _____Neither the entity submitting this sworn statement, nor any officers, directors, executives, partners, shareholders, employees, members or agents who are active in neither management of the entity, nor any affiliate of the entity have been charged with or convicted of a public entity crime subsequent to July 1, 1989.
- _____The entity submitting this sworn statement, or one or more of the officers, directors, executives, partners, shareholders, employees, members or agents who are active in management of the entity, or an affiliate of the entity has been charged with, and convicted of a public entity crime subsequent to July 1, 1989, and (Please indicate which additional statement applies)
- _____There has been a proceeding concerning the conviction before a hearing officer of the State of Florida, Division of Administrative Hearings. The final order entered by the hearing officer did not place the person or affiliate on the convicted vendor list. (Please attach a copy of the final order)

_____The person or affiliate was placed on the convicted vendor list. There has been a subsequent proceeding before a hearing officer of the State of Florida, Division of Administrative Hearings. The final order entered by the hearing officer determined that it was in the public interest to remove the person or affiliate from the convicted vendor list. (Please attach a copy of the final order)

_____The person or affiliate has not been placed on the convicted vendor list. (Please describe any action taken by, or pending with, the Department of General Services)

Signature: _____ Date _____

STATE OF _____

COUNTY OF _____

Personally appeared before me, the undersigned authority, _____ who after first being sworn by me, affixed his/her signature in the space provided above on this _____ day of _____ 20_____.

Notary Public, State at large

My Commission Expires:

THIS FORM MUST BE INCLUDED WITH PROPOSAL

CONFLICT OF INTEREST STATEMENT

STATE OF FLORIDA, CITY OF _____

Before me, the undersigned authority, personally appeared _____, who was duly sworn deposes and states:

1. I am the _____ of _____ with a local office in _____ and principal office in _____
City & State City & State
2. The above named entity is submitting a Proposal for the City of Lake City **RFP-017-2012** described as **Solid Waste & Recycling Collection Services**.
3. The Affiant has made diligent inquiry and provides the information contained in the Affidavit based upon his/her own knowledge.
4. The Affiant states that only one submittal for the above proposal is being submitted and that the above named entity has no financial interest in other entities submitting proposals for the same project.
5. Neither the Affiant nor the above named entity has directly or indirectly entered into any agreement, participated in any collusion, or otherwise taken any action in restraints of free competitive pricing in connection with the entity's submittal for the above proposal. This statement restricts the discussion of pricing data until the completion of negotiations if necessary and execution of the Contract for this project.
6. Neither the entity nor its affiliates, nor anyone associated with them, is presently suspended or otherwise ineligible from participation in contract letting by any local, State, or Federal Agency.
7. Neither the entity nor its affiliates, nor anyone associated with them have any potential conflict of interest due to any other clients, contracts, or property interests for this project.
8. I certify that no member of the entity's ownership or management is presently applying for an employee position or actively seeking an elected position with the City of Lake City.
9. I certify that no member of the entity's ownership or management, or staff has a vested interest in any aspect of the City of lake City.
10. In the event that a conflict of interest is identified in the provision of services, I, on behalf of the above named entity, will immediately notify the City of Lake City.

DATED this _____ day of _____ 20____.

(Affiant)

Typed Name and Title

Sworn to and subscribed before me this _____ day of _____ 20____.

Personally Known _____ Or produced identification _____.

Identification type: _____

Notary Public-State of _____

Printed, typed, or stamped commissioned name of notary public.

My commission expires _____.

THIS FORM MUST BE INCLUDED WITH PROPOSAL

DISPUTES DISCLOSURE FORM

Answer the following questions by placing an “X” after “YES” or “NO”. If you answer “YES”, please explain in the space provided, or via attachment.

Has your firm or any of its officers, received a reprimand of any nature or been suspended by the Department of Professional Regulations or any other regulatory agency or professional association within the last five (5) years?

YES _____ NO _____

Has your firm, or any member of your firm, been declared in default, terminated or removed from a contract or job related to the services your firm provides in the regular course of business within the last five (5) years?

YES _____ NO _____

Has your firm had against it or filed any request for equitable adjustment, contract claims, bid protest, or litigation in the past five (5) years that is related to the services your firm provides in the regular course of business?

YES _____ NO _____

If yes, state the nature of the request for equitable adjustment, contract claim, litigation, or protest, and state a brief description of the case, the outcome or status of the suit and the monetary amounts or extended contract time involved.

I hereby certify that all statements made are true and agree and understand that any misstatement or misrepresentation or falsification of facts shall be cause for forfeiture of rights for further consideration of this proposal for the City of Lake City.

Firm Date

Authorized Signature Printed or Typed Name and Title

THIS FORM MUST BE INCLUDED WITH PROPOSAL

DRUG FREE WORKPLACE CERTIFICATE

I, the undersigned, in accordance with Florida Statute 287.087, hereby certify that, _____(print or type name of firm) publishes a written statement notifying that the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance is prohibited in the workplace named above, and specifying actions that will be taken against violations of such prohibition.

- Informs employees about the dangers of drug abuse in the work place, the firm’s policy of maintaining a drug free working environment, and available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug use violations.
- Gives each employee engaged in providing commodities or contractual services that are under bid or proposal, a copy of the statement specified above.
- Notifies the employees that as a condition of working on the commodities or contractual services that are under bid or proposal, the employee will abide by the terms of the statement and will notify the employer of any conviction of, plea of guilty or nolo contendere to, any violation of Chapter 1893, of any controlled substance law of the State of Florida or the United States, for a violation occurring in the work place, no later than five (5) days after such conviction, and requires employees to sign copies of such written (*) statement to acknowledge their receipt.
- Imposes a sanction on, or requires the satisfactory participation in, a drug abuse assistance or rehabilitation program, if such is available in the employee’s community, by any employee who is so convicted.
- Makes a good faith effort to continue to maintain a drug free work place through the implementation of the drug free workplace program.

“As a person authorized to sign this statement, I certify that the above named business, firm or corporation complies fully with the requirements set forth herein”

Authorized Signature

Date Signed

State of Florida

County of _____

Sworn to and subscribed before me this ____ day of _____ 20__.

Personally known _____ or Produced Identification _____

(Specify type of identification)

Signature of Notary

My Commission Expires: _____

THIS FORM MUST BE INCLUDED WITH PROPOSAL

NON-COLLUSION AFFIDAVIT

STATE OF _____

COUNTY OF _____

_____, being duly sworn, deposes and says that:

1. He/She is _____ of _____, the Bidder,
Title Company Name
that has submitted the attached proposal;

2. He/She is fully informed respecting the preparation and contents of the attached proposal and of all pertinent circumstances respecting such proposal;

3. Such Proposal is genuine and is not a collusive or sham proposal;

4. Neither the said Bidder nor any of its officers, partners, owners, agents, representatives, employees, or parties in interest, including this affiant, has in any way colluded, connived, or agreed, directly or indirectly, with any other Bidder, firm or person to submit a collusive or sham Proposal in connection with such Contract, or has in any manner, directly or indirectly, sought by agreement or collusion or communication or conference with any other Bidder, firm, or person to fix the price or prices in the attached proposal or any other Bidder, or to fix any overhead, profit or cost element of the proposal price or the proposal price of any other Bidder, or to secure through any collusion, connivance, or unlawful agreement any advantage against the City of Lake City, Florida or any person interested in the proposed Contract; and

5. The price or prices quoted in the attached proposal are fair and proper and are not tainted by any collusion, conspiracy, connivance, or unlawful agreement on the part of the Bidder or any of its agents, representatives, owners, employees, or parties in interest, including this affiant.

SIGNED _____

TITLE _____

Sworn to and subscribed before me this ____ day of _____ 20____.
Personally known _____ or Produced Identification _____
(Specify type of identification)

Signature of Notary
My Commission Expires: _____

THIS FORM MUST BE INCLUDED WITH PROPOSAL

E-VERIFY AFFIRMATION STATEMENT

RFP/Bid /Contract No:

Project Description:

Contractor/Proposer/Bidder acknowledges and agrees to utilize the U.S. Department of Homeland Security's E-Verify System to verify the employment eligibility of,

- (a) all persons employed by Contractor/Proposer/Bidder to perform employment duties within Florida during the term of the Contract, and,
- (b) all persons (including subcontractors/vendors) assigned by Contractor/Proposer/Bidder to perform work pursuant to the Contract.

The Contractor/Proposer/Bidder acknowledges and agrees that use of the U.S. Department of Homeland Security's E-Verify System during the term of the Contract is a condition of the Contract.

Contractor/Proposer/ Bidder Company Name:

Authorized Company Person's Signature:

Authorized Company Person's Title:

Date: _____

THIS FORM MUST BE INCLUDED WITH PROPOSAL