

**ADDENDUM #1
TO
SPECIFICATION AND CONTRACT DOCUMENTS**

September 4, 2013

TO: ALL PLAN HOLDERS

FOR: RFP-022-2013
Utilities Office Renovations

This addendum sets forth changes and/or additional information as referenced and is hereby made a part of and should be attached to the subject Specifications and Contract Documents.

Contractor must acknowledge receipt of all addenda with proposal on the form provided herein.

The purpose of addenda #1 is to correct the date listed on page 3 of 21 in which the mandatory pre-bid is listed as September 23, 2013. The mandatory pre-bid is Monday, September 16, 2013 at 10:00 a.m.

Replace page 3 of RFP solicitation with attached amended page 3.

Addendum No. 1 Dated _____

Signature: _____

THIS FORM MUST BE INCLUDED WITH BID PROPOSAL

SECTION I
Request for Proposals

Utilities Office Renovation

The City of Lake City, Florida (City) will accept sealed proposals until **11:00 A.M.**, local time, on October 15, 2013 in the Procurement Department, at City Hall, 205 N. Marion Avenue, Lake City, FL 32055. **One (1) original, three (3) copies and one (1) digital copy** of proposal should be submitted and clearly marked:

RFP-022-2013
Utilities Office Renovation

SCOPE OF WORK:

Design, permitting, interior demolition and renovation of the existing structure formerly known as the Southside Recreation Center located at 692 SW St. Margarets Road, Lake City, Florida.

Include all appurtenances necessary to provide functional additions and renovations. All construction and enhancements are to meet current Florida Building Code, City Building Code, ADA requirements and all other applicable standards and be designed with building safety and functionality in mind. Permanent and/or temporary utility relocations will be included in the scope. The contractor will secure all necessary permits; only City fees will be waived. All other permit fees to agencies outside of the City will be paid by the contractor.

Sealed Proposals must be received and date/time stamped by **11:00 A.M., local time, on October 15, 2013**. All proposals received will be opened shortly thereafter at which time only the names of the respondents will be read aloud. Any proposals received after 11:00 A.M., local time, on said date will be rejected. All proposals must be sealed and clearly marked **“RFP-022-2013 Utilities Office Renovation”** on the exterior of the package submitted. Any uncertainty regarding the time a proposal is received will be resolved in favor of the City.

There will be a **MANDATORY pre-proposal conference on Monday, September 16, 2013 at 10:00 A.M.** at City Hall, City Council Chambers, located at 205 N. Marion Avenue, Lake City, Florida. A **MANDATORY site visit will be conducted immediately thereafter**. Failure to attend the conference and site visit shall result in disqualification for non-responsiveness.

The City of Lake City reserves the right to reject any or all proposals, to waive any informalities or irregularities in any proposals received, to re-advertise for proposals, or take any similar actions that may be deemed to be in the best interest of the City.

CITY OF LAKE CITY, FLORIDA

Wendell Johnson
City Manager