

6:30 P.M. Community Redevelopment Agency Meeting

AGENDA
CITY OF LAKE CITY
City Council Regular Session
August 19, 2013
7:00 P.M. at City Hall

PLEDGE OF ALLEGIANCE

INVOCATION - Council Member Zack Paulk

1. ROLL CALL

Project Breeze Incentive Consideration

2. PROCLAMATIONS

A. Muscular Dystrophy Association
Firefighter Appreciation Month

3. MINUTES

None

4. APPROVAL OF AGENDA

5. APPROVAL OF CONSENT AGENDA

None

6. PERSONS WISHING TO ADDRESS COUNCIL

7. PERSONS WISHING TO APPEAR THAT ARE NOT ON THE AGENDA

8. OLD BUSINESS

None

9. NEW BUSINESS

A. RESOLUTIONS:

City Council Agenda

August 19, 2013

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1. City Council Resolution No. 2013-039, if adopted, will approve the Mayor's appointment of the members to serve on the Community Redevelopment Advisory Committee of the City Council created by City Council Ordinance No. 2011-2011 for a two-year term commencing October 1, 2013.
2. City Council Resolution No. 2013-040, if adopted, will amend the Annual Operating Budget of the City for the Fiscal Year beginning October 1, 2012, adopted by Resolution No. 2012-051.

10. DEPARTMENTAL ADMINISTRATION

- A. Community Redevelopment Agency Advisory Committee Membership Discussion (Wendell Johnson)

11. COMMENTS BY COUNCIL MEMBERS

12. ADJOURNMENT



Project
Breeze

Date: August 15, 2013

To: Mr. Wendell Johnson
City Manager
City of Lake City

Re: Project Breeze
Incentive Request

Per our earlier conversations and discussions at the recent EDAB meeting, the Board of County Commissioners will be considering the incentive recommendation of the EDAB at their August 15 meeting.

The BOCC incentive package is valued at \$751,406 and is structured so that Project Breeze will receive a \$225,421 construction grant once construction has commenced and the balance will be paid in equal installments over a five year period. Of course, the BOCC offer and the commitments of Project Breeze are set-forth and governed in a Developer's Agreement that is being drafted now.

On behalf of the City of Lake City you have previously offered to participate in Project Breeze at a rate of 50% of whatever level the county participates. Additionally, you have offered to waive any impact fees and provide expedited permitting for Project Breeze. The value of the cash incentive for the City of Lake City will be \$375,703 and the impact fee waiver has been estimated to be valued at \$72,946.

On behalf of the BOCC and Project Breeze, I appreciate your efforts as this incentive package is considered at the City of Lake City Council meeting on August 19. EDAB Counsel, Joel Foreman and EDAB Chairman, Commissioner Stephen Bailey along with SC&H representative Lynn Paterson will be attending the meeting. Lynn would be glad to discuss the project parameters I am sure.

Project Breeze will have an immediate impact on the local economy as they invest approximately \$30,000,000 in expanding their existing facility and upon completion create approximately 40 new jobs that pay \$50,000 each.

I appreciate your efforts and consideration of incentives for Project Breeze.

Sincerely,


Jesse W. Quillen

COLUMBIA COUNTY ECONOMIC DEVELOPMENT DEPARTMENT

259 NE Franklin Street #101, Lake City, FL 32056
386-758-1033 · jesse_quillen@columbiacountyfla.com

2A

Proclamation



MUSCULAR DYSTROPHY ASSOCIATION FIREFIGHTER APPRECIATION MONTH

- WHEREAS,** *hundreds of dedicated and selfless firefighters in our state provide vital and lifesaving services to the citizens of their communities; and*
- WHEREAS,** *at a moment's notice, these men and women risk their lives by subduing fires and rescuing those trapped in infernos, as well as saving citizens from emergencies that could have been deadly situations; and*
- WHEREAS,** *firefighters contribute significantly to the continued well-being of Lake City through their outstanding commitment to community service. Their sense of duty and responsibility is evidenced by their hundreds of volunteer hours in annual boot drives to collect funds to fight Muscular Dystrophy; and*
- WHEREAS,** *for over the past 50 years, firefighters throughout Lake City and the nation have worked to eradicate the muscular dystrophies, such as Lou Gehrig's disease, Duchene's and other neuromuscular diseases;*
- WHEREAS,** *many of the Lake City citizens have benefited from the funds raised by firefighters in the "Fill-the-Boot" Campaign, and these public servants make invaluable contributions to our city in all the tasks they perform.*

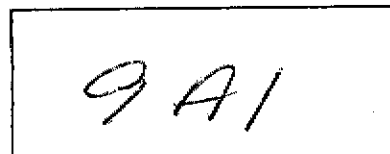
NOW, THEREFORE, I, Stephen M. Witt, Mayor of the City of Lake City, Florida, do hereby proclaim September 2013 as "Muscular Dystrophy Association Firefighter Appreciation Month" in Lake City, Florida.



In witness whereof I have hereunto set my hand and caused this seal to be affixed this 19th of August 2013.

Stephen M Witt
 Stephen M. Witt, Mayor
 City of Lake City

Seal of the City of Lake City
 State of Florida



CITY COUNCIL RESOLUTION NO. 2013-039

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKE CITY, FLORIDA, APPROVING THE MAYOR'S APPOINTMENT OF THE MEMBERS TO SERVE ON THE COMMUNITY REDEVELOPMENT ADVISORY COMMITTEE OF THE CITY COUNCIL CREATED BY CITY COUNCIL ORDINANCE NO. 2011-2011 FOR A TWO-YEAR TERM COMMENCING OCTOBER 1, 2013.

WHEREAS, City Council Ordinance No. 2011-2011 created and established a Community Redevelopment Advisory Committee ("CRAC") of the City Council, to consist of the Mayor and one (1) City Council member, together with seven (7) non-council members, each of whom shall be either a resident of the City and/or operate a business in the City (preferably within the CRA area), who shall be appointed by the Mayor with the consent and approval by resolution of the City Council; and

WHEREAS, the term of the present members of the CRAC appointed by City Council Resolution No. 2011-067 will expire on September 30, 2013, and it is necessary to appoint members to the CRAC for a two-year term commencing October 1, 2013; and

WHEREAS, the Mayor, subject to City Council approval, has re-appointed all of the present members of the CRAC to serve an additional two-year term commencing October 1, 2013; and

WHEREAS, the City Council, as required by the City Charter, hereby approves the members re-appointed by the Mayor to the CRAC.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY

OF LAKE CITY, FLORIDA, AS FOLLOWS:

Section 1. The above recitals are all true and accurate and by this reference are incorporated herein and made a part of this resolution.

Section 2. Community Redevelopment Advisory Committee.

(a) Mayor Stephen M. Witt and Councilmember Melinda Moses are hereby re-appointed to serve as the Council members on the CRAC with Councilmember Melinda Moses to be its chairperson.

(b) The following persons are hereby re-appointed as non-council members to serve on the CRAC:

<u>NAME</u>	<u>HOME ADDRESS</u>	<u>BUSINESS ADDRESS</u>
Beth Burlingame	146 SW Wisdom Way Lake City, Florida 32025	261 N. Marion Avenue Lake City, Florida 32055
Lee Ann Hires	1000 SW Legion Drive Lake City, Florida 32024	175 NW Washington St. Lake City, Florida 32055
John Kuykendall	727 NW Old Mill Road Lake City, Florida 32055	248 N. Marion Avenue Lake City, Florida 32055
Lester McKellum	480 NW Gibson Lane Lake City, Florida 32055	363 NW Bascom Norris Dr. Lake City, Florida 32055
Jeff Simmons	463 SW Harmony Lane Lake City, Florida 32025	2618 NE Bascom Norris Dr. Lake City, Florida 32055
Gloria Spivey	158 SW Knox Street Lake City, Florida 32025	409 SW St. Johns Street Lake City, Florida 32025
Matt Vann	832 SW El Prado Avenue Lake City, Florida 32025	131 W. Duval Street Lake City, Florida 32055

Section 3. Term of Appointment. The members herein appointed to the

CRAC shall serve for a term to expire at Midnight, September 30, 2015. Members herein appointed may be re-appointed by the Mayor to serve additional terms of two (2) years each by resolution approved by the City Council. Vacancies occurring on the CRAC for reasons other than the expiration of a member's term shall be filled in the same manner as the original appointments are made and shall be filled for the unexpired term of the member whose place has become vacant.

Section 4. Functions and Responsibilities of the Community

Redevelopment Advisory Committee. That CRAC shall have the duties and obligations to perform and accomplish the functions enumerated in and assigned to it by City Council Ordinance No. 2011-2011.

Section 5. Role of Non-Council CRAC Members. The role of the non-council members on the CRAC shall be to act in an advisory capacity to the Community Redevelopment Agency ("CRA") and committee council members and to provide the respective CRAC council members with recommendations, suggestions and such data and information relating and pertaining to the functions, responsibilities and duties of the CRAC to assist the CRA in reaching prudent decisions. Said CRAC members shall be entitled to make motions and vote on all matters coming before the CRAC.

Section 6. Provision of City Council Ordinance No. 2011-2011 Applicable to CRAC. All of the provisions of City Council Ordinance No. 2011-2011 shall apply to the CRAC.

PASSED AND ADOPTED at a meeting of the City Council this ____ day of

_____, 2013.

Mayor-Councilman

ATTEST:

City Clerk

APPROVED AS TO FORM AND LEGALITY:

By:

HERBERT F. DARBY
City Attorney

9A2

CITY COUNCIL RESOLUTION NO. 2013-040

A RESOLUTION OF THE CITY COUNCIL, OF THE CITY OF LAKE CITY, FLORIDA AMENDING THE ANNUAL OPERATING BUDGET OF THE CITY OF LAKE CITY, FLORIDA, AS PREVIOUSLY AMENDED BY RESOLUTION NO. 2013-002 FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2012, ADOPTED BY RESOLUTION NUMBER 2012-051

WHEREAS, the City Council of the City of Lake City, Florida, by Resolution No. 2012-051, adopted an Annual Operating Budget for the fiscal year beginning October 1, 2012, specifying certain revenues and expenditures; and

WHEREAS, the Annual Operating Budget was amended as authorized by Resolution No. 2013-002; and

WHEREAS, such budget presumes that each department generally will, to the best of its ability, maintain its expenditures within the budget levels; and

WHEREAS, the City Council, in its discretion, has the authority to adjust the budget to more closely coincide with actual and expected events and expenditures, and find that it is proper and necessary to further amend the Budget as provided for in this resolution:

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LAKE CITY, FLORIDA, AS FOLLOWS:

Section 1. The above recitals are all true and accurate and are incorporated herein and made a part of this resolution.

Section 2. That the Annual Operating Budget of the City for the fiscal year beginning October 1, 2012, as previously amended, is hereby further revised and amended as specified in Attachment A.

Section 3. Except as amended in Attachment A, the Annual Operating Budget of the

City as previously amended, for the fiscal year beginning October 1, 2012, remains in full force and effect.

PASSED AND ADOPTED at a meeting of the City Council this ____ day of _____, 2013.

Mayor-Councilman

ATTEST:

City Clerk

APPROVED AS TO FORM AND LEGALITY:

By: _____
HERBERT F. DARBY
City Attorney

**ATTACHMENT A
FY 13 BUDGET AMENDMENT # 2**

**BUDGET
ADJUSTMENT
AMOUNT**

GENERAL FUND - 001

To	001-0110-518.90-96	CONTINGENCY	\$	21,796
From	001-0000-331.20-00	LAW ENFORCEMENT PROGRAMS	\$	21,796

**Traffic grant funds received (Resolution 2011-090)
and reimbursement for costs incurred for security at
Republican National Convention.**

To	001-0110-518.90-96	CONTINGENCY	\$	187,755
From	001-0000-331.50-00	FEMA RECOVERY	\$	187,755

FEMA funds from Tropical Storm Debby

To	001-0120-521.30-52	OPERATING SUPPLIES	\$	1,264
From	001-0000-369.26-00	EXPLORER POST 386	\$	1,264

**Additional revenue received from Explorer Post 386 for purchase of
uniforms and supplies.**

To	001-0000-381.82-00	TRANSFER FROM SALES TAX BOND FUND	\$	131,000
From	001-0130-541.60-63	IMPROVEMENTS OTHER THAN BLDGS	\$	131,000

**Sales tax bond proceeds originally designated for road improvements transferred
to Fire Special Assessment for purchase of new fire truck per City Council
meeting dated April 1, 2013**

To	001-0130-541.60-64	MACHINERY & EQUIPMENT	\$	139,500
From	001-0130-541.60-63	IMPROVEMENTS OTHER THAN BUILDINGS	\$	63,967
From	001-0110-518.90-96	CONTINGENCY	\$	75,533

**Purchase of used Gradall by Public Works - approved by Council
on May 14, 2013**

To	001-0120-521.60-64	MACHINERY & EQUIPMENT	\$	165,000
From	001-0110-518.90-96	CONTINGENCY	\$	165,000

Costs of Combined Communications Center approved 7/15/2013 by Council.

To	001-0120-521.30-46	REPAIRS & MAINTENANCE	\$	5,000
To	001-0120-521.30-52	OPERATING SUPPLIES	\$	2,400
From	001-0120-521.60-64	MACHINERY & EQUIPMENT	\$	7,400

**Reclassify costs spent on K-9 maintenance and supplies charged to
Machinery & Equipment in original budget**

**ATTACHMENT A
FY 13 BUDGET AMENDMENT # 2**

**BUDGET
ADJUSTMENT
AMOUNT**

To	001-0150-572.60-63	IMPROVEMENTS OTHER THAN BUILDINGS	\$	175,960
From	001-0000-381.20-00	TRANSFERS FROM WATER SEWER FUND	\$	175,960

Transfer funds from Water Sewer to build racquetball courts due to closing of courts at Southside Recreation Center - Utilities to occupy Southside; per Resolution 2013-027

To	001-0150-572.60-63	IMPROVEMENTS OTHER THAN BUILDINGS	\$	15,300
From	001-0110-518.90-96	CONTINGENCY	\$	15,300

Emergency repairs to Memorial Stadium.

To	001-0110-519.30-46	REPAIRS & MAINTENANCE	\$	9,000
To	001-0120-529.30-46	REPAIRS & MAINTENANCE	\$	7,800
From	001-0110-518.90-96	CONTINGENCY	\$	16,800

Adjust for repairs related to water damage to City Hall.

To	001-0000-381.82-00	TRANSFERS FROM BOND FUND	\$	18,741
From	001-0130-541.60-63	IMPROVEMENTS OTHER THAN BUILDINGS	\$	18,741

City Council approved use of sales tax bond money for major capital repairs to fire engine on 3/18/2013; proceeds were originally designated for road improvements

To	001-0130-541.30-46	Repairs & maintenance	\$	90,000
From	001-0130-541.60-63	Improvements other than buildings	\$	90,000

Reclassify repairs for stormwater which were originally budgeted to improvements other than buildings

FIRE SPECIAL ASSESSMENT - 110

To	110-0120-522.60-64	MACHINERY & EQUIPMENT	\$	131,000
From	110-0000-381.82-00	TRANSFER FROM SALES TAX BOND FUND	\$	131,000

Transfer sales tax bond money for purchase of new fire truck per April 1, 2013 City Council meeting

To	110-0120-522.60-64	MACHINERY & EQUIPMENT	\$	105,000
From	110-0120-522.30-34	CONTRACTUAL SERVICES	\$	105,000

Costs of Combined Communications Center approved 7/15/103 by Council.

To	110-0120-522.60-64	MACHINERY & EQUIPMENT	\$	9,884
From	110-0120-522.30-52	OPERATING SUPPLIES	\$	9,884

Reclassify Firehouse subs grants - originally budgeted to operating supplies

**ATTACHMENT A
FY 13 BUDGET AMENDMENT # 2**

**BUDGET
ADJUSTMENT
AMOUNT**

To	110-0120-522.60-64	MACHINERY & EQUIPMENT	\$	18,741
From	110-0000-381.82-00	TRANSFERS FROM SALES TAX BOND FUND	\$	18,741

City Council approved use of sales tax bond money for major capital repairs to fire engine on 3/18/2013

WATER SEWER FUND - 410

To	410-0012-536.70-73	OTHER DEBT SERVICE COSTS	\$	44,215
From	410-0000-384.20-00	PROCEEDS LONG TERM LOAN	\$	44,215
To	410-0012-536.70-71	PRINCIPAL - BONDS	\$	2,993,200
From	410-0012-536.70-72	INTEREST - BONDS	\$	38,200
From	410-0000-384.20-00	PROCEEDS LONG TERM LOAN	\$	2,955,000

Record proceeds from refunding of 2003 utility revenue bond - per Resolution 2013-025 dated May 6, 2013

To	410-0012-536.90-96	CONTINGENCY	\$	8,900
From	410-0000-381.78-00	TRANSFER IMPACT FEE TRUST FUND	\$	8,900

Adjust transfers for refund to Ironwood Homes

To	410-0012-536.90-91	TRANSFER TO GENERAL FUND	\$	175,960
From	410-0012-536.90.96	W/S RESERVE SET ASIDE (CONTINGENCY)	\$	175,960

Transfer funds to General Fund to build racquetball courts due to closing of courts at Southside Recreation Center - Utilities to occupy Southside; per Resolution 2013-027

IMPACT FEE TRUST FUND - 413

To	413-0012-536.30-49	OTHER CURRENT CHARGES	\$	8,900
From	413-0012-536.90-91	TRANSFERS	\$	8,900

Refund water/sewer impact fees to Ironwood Homes

AIRPORT SPECIAL REVENUE FUND - 440

To	440-0130-542.90-91	TRANSFERS	\$	23,237
From	440-0130-542.90-96	CONTINGENCY	\$	3,237
From	440-0130-542.60-62	BUILDINGS	\$	20,000

City's share of taxiway design - contract awarded to Passero & Associates dated November 5, 2012- Resolutions 2012-075, 2012-076 and 2012-077

**ATTACHMENT A
FY 13 BUDGET AMENDMENT # 2**

**BUDGET
ADJUSTMENT
AMOUNT**

AIRPORT CONSTRUCTION FUND - 441

To	441-0041-542.60-63	IMPROVEMENTS OTHER THAN BUILDINGS	\$	23,237
From	441-0000-381.55-00	TRANSFERS	\$	23,237
To	441-0041-542.60-63	IMPROVEMENTS OTHER THAN BUILDINGS	\$	135,819
From	441-0000-331.41-00	FAA CONTRIBUTION TO AIP	\$	96,810
From	441-0000-334.41-00	STATE AID TO AIRPORT	\$	39,009

Transfer funds for City's share of taxiway design and proceeds of FAA and state aid for airport design - Resolutions 2012-075, 2012-076 and 2012-077