

**AGENDA**  
**AIRPORT ADVISORY COMMITTEE MEETING**  
**January 20, 2015**  
**City Hall Council Chambers (2<sup>nd</sup> Floor)**  
**6:00 P.M.**

1. Call to Order
2. Roll Call
3. Approval of Minutes-October 6, 2014
4. Approval of Agenda
5. Rural Infrastructure Grant Update (Nick Harwell/Don Ramdass)
6. Taxiway "A" Rehabilitation Widening/Extension & Drainage Update (Nick Harwell/Don Ramdass)
7. Joint Airport Capital Improvement Program (JACIP) update (Nick Harwell/Roland Luster)
8. Other Business
9. Next Meeting (TBA)
10. Adjournment

**CITY OF LAKE CITY**  
**Airport Advisory Committee Meeting**  
**October 6, 2014 6:00 P.M.**

**MINUTES**

Committee Members

George Ward, Council Member – Chairman  
Zack Paulk, Council Member  
Wendell Johnson, City Manager  
Grayson Cason, Assistant City Manager  
Nick Harwell, Airport Manager

Others in attendance

Josh Crapps – Acting City Attorney  
Andrew Holesko – Passero and Associates  
Roland Luster  
Council Member/Mayor Stephen Witt  
Council Member Melinda Moses  
Audrey Sikes-City Clerk  
Katy McCrary-Deputy City Clerk

1. Call to Order  
Chairman Ward called the meeting to order at 6:00 PM.
2. Roll Call  
Chairman Ward asked Ms. Sikes to call roll. Attendance is indicated above.
3. Approval of Minutes-August 20, 2014  
**Mr. Johnson made a motion to approve the August 20, 2014 minutes as presented. Mr. Paulk seconded the motion. The motion carried on a voice vote.**
4. Approval of Agenda  
**Mr. Paulk made a motion to approve the agenda as presented. Mr. Johnson seconded the motion. The motion carried on a voice vote.**
5. Lake City Gateway Airport Airshow 2016 (Nick Harwell, Vernon Douglas, Airshow Advisor, Crista Thomas, Jammin Productions)  
**Mr. Johnson made a motion to appoint Crista Thomas to serve in the capacity of official representative for the City of Lake City 2016 Lake City Gateway Airport Airshow. Mr. Paulk seconded the motion. The motion carried on a voice vote.**

**Mr. Johnson made a motion authorizing Nick Harwell to attend the International Conference of Airshows in December 2014 in Las Vegas. The motion provides for course of focus to be "Air Boss" for certification in Air Safety. Mr. Paulk seconded the motion. The motion carried on a voice vote.**

**Mr. Johnson made a motion to move forward with the application to the Department of Defense for the approval of the 2016 Lake City Gateway Airport Airshow. The motion provides for Mayor Witt to sign the application as the representative for the City of Lake City. Mr. Paulk seconded the motion. The motion carried on a voice vote.**

6. Status of Taxiway "A" Rehabilitation, Widening & Extension/Drainage Improvements (Nick Harwell, Don Ramdass, Passero Associates)  
Mr. Harwell reported paperwork is currently being reviewed by the City Attorney's office and a resolution is being prepared. Mr. Harwell stated once a resolution is approved, there will be a notice of award, a pre-construction meeting, and a notice to proceed

Mr. Ward stated council needs to be aware the City must pay for any cost over-runs. Mr. Holesko clarified a provision with the Florida Aviation Administration does exist to allow for up to a 15% change of the project cost should any unforeseen costs arise. Mr. Holesko stated they plan on being at or below budget for this project.

7. Rural Infrastructure Grant Update (Nick Harwell)  
Mr. Harwell stated he received a letter of approval on July 15<sup>th</sup> for the grant based on the City's application with a 30% commitment to the project.
8. Other Business  
None
9. Next Meeting  
The next meeting will be scheduled as needed.
10. Adjournment  
There being no further business, the meeting adjourned at 6:34 PM.

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Audrey Sikes, MMC City Clerk