

The City Council in and for the citizens of the City of Lake City, Florida, met in Regular Session, on July 5, 2011 beginning at 7:00 P.M., in the City Council Chambers, located at City Hall 205 North Marion Avenue, Lake City, Florida.

## PLEDGE OF ALLEGIANCE

INVOCATION - Mayor Witt

## 1. ROLL CALL

Mayor/Councilman	Stephen M. Witt
Vice Mayor/Council Member	Melinda Moses
City Council	Jake Hill, Jr.
	Eugene Jefferson
	George R. Ward
City Attorney	Herbert F. Darby
City Manager	Wendell Johnson
Sergeant-at-Arms	Chief Argatha Gilmore
City Clerk	Audrey E. Sikes

At this time, Mayor Witt opened a Public Hearing for the Fiscal Year 2011 Community Development Block Grant Program. Ms. Martha Orthoefer, Senior Planner with the North Central Florida Regional Planning Council provided a Powerpoint Presentation relating to the Fiscal Year 2011 Small Cities Community Development Block Grant Program. The different grant opportunities were discussed and members were reminded that application can only be made for two grants and that only one grant can be awarded at a time. The deadline for grant applications is August 15, 2011. Mr. Johnson recommended for the City to apply for a Commercial Revitalization Grant (to acquire property and to build a two story parking garage) and a Neighborhood Revitalization Grant (select a target area and revitalize with a road project). Ms. Orthoefer stated grant notifications would be in September/October 2011. Mayor Witt asked for public comments. No one asked to be heard. **Ms. Moses made a motion authorizing the City of Lake City to make application for the following grants: Commercial Revitalization Grant and the Neighborhood Revitalization Grant. Mr. Hill seconded the motion. A roll call vote was taken and the motion passed.**

Ms. Moses	Aye
Mr. Hill	Aye
Mr. Jefferson	Aye
Mr. Ward	Aye
Mayor Witt	Aye

Mayor Witt closed the Public Hearing.

2. PROCLAMATIONS

None

3. MINUTES

A. Regular Session - June 20, 2011

**Mr. Jefferson made a motion to approve the June 20, 2011 Regular Session Minutes as presented. Ms. Moses seconded the motion and the motion carried unanimously on a voice vote.**

4. APPROVAL OF AGENDA

**Ms. Moses made a motion to approve the agenda as presented. Mr. Jefferson seconded this motion and the motion carried unanimously on a voice vote.**

5. APPROVAL OF CONSENT AGENDA

A. Approve award of Bid No. ITB-022-2011 for Tree Trimming & Removal Annual Contract to Ameri-Pride, the lowest responsive responsible bidder

B. Mandese White Construction, Inc., Pay Request No. 9, \$64,029.07

**Mr. Jefferson made a motion to approve the consent agenda, as presented, consisting of items A-B listed above. Mr. Ward seconded the motion and the motion carried unanimously on a voice vote.**

6. PERSONS WISHING TO ADDRESS COUNCIL

A. Mr. Mike Housch, Senior Vice President & Chief Technology Officer, First Federal Bank of Florida-Lock Box Service Proposal

Mr. Housch discussed the advantages of the Lock Box Service offered by First Federal for the acceptance of utility payments. **Mr. Ward made a motion authorizing the City to proceed with a contract with First Federal Savings Bank for the Lock Box Service. Ms. Moses seconded the motion. A roll call vote was taken and the motion passed.**

Mr. Ward	Aye
Ms. Moses	Aye
Mr. Hill	Aye
Mr. Jefferson	Aye
Mayor Witt	Aye

7. PERSONS WISHING TO APPEAR THAT ARE NOT ON THE AGENDA

None

8. OLD BUSINESS

None

9. NEW BUSINESS

A. RESOLUTIONS:

1. City Council Resolution No. 2011-053, if adopted, finds that Bore Hawg, Inc. submitted the best and lowest responsive responsible bid for directional drills at five locations identified in Bid ITB-028-2011, and will authorize the City to enter into a contract with Bore Hawg to perform the work required by and in accordance with the bid documents for a price of \$176,263.75 with an add/deduct alternate of \$67.45 per linear foot. **Mr. Jefferson made a motion to adopt City Council Resolution No. 2011-053, authorizes a contract with Bore Hawg, Inc. in the amount of \$176,263.75. Ms. Moses seconded the motion. A roll call vote was taken and the motion passed.**

Mr. Jefferson	Aye
Ms. Moses	Aye
Mr. Hill	Aye
Mr. Ward	Aye
Mayor Witt	Aye

10. DEPARTMENTAL ADMINISTRATION

- A. Suwannee Valley Rescue Mission Property Donation (Wendell Johnson)

A letter from the Suwannee Valley Rescue Mission CEO was received by the City on June 5, 2011 offering the donation of the subject property (Parcel 00-00-00-12040-000). The property is in dilapidated, unsafe condition and was reviewed by the City Code Enforcement Board with a resulting fine of \$250.00 per day beginning March 12, 2011. There are delinquent property taxes for 2010 and 2011 totaling \$1,632.58. The city staff has accepted quotes for demolition of the property with the low bid at \$5,250. Mr. Darby suggested the consideration of an Environmental Audit prior to the acceptance of the property. **Mr. Ward made a motion authorizing the City to conduct a Phase I Environmental Audit on the property owned by Suwannee Valley Rescue Mission identified as Parcel 00-00-00-12040-000. The motion provides authorization to move forward with acceptance of**

the property as a donation from the Suwannee Valley Rescue Mission if the Environmental Audit of the property is favorable. The motion also authorizes the appropriation of necessary funds for the Environmental Audit (unknown), demolition (\$5,250), payment of back taxes (\$1,632.58), and legal fees (unknown). The funding source identified is CRA Trust Funds. Ms. Moses seconded the motion. A roll call vote was taken and the motion passed.

Mr. Ward	Aye
Ms. Moses	Aye
Mr. Hill	Aye
Mr. Jefferson	Aye
Mayor Witt	Aye

B. Lake City - Columbia County Historical Museum, Inc. "Letter of Interest" (Wendell Johnson)

Per the Report to Council, City staff has met several times since September 2010 with members of the Historical Museum Board of Directors to assess the options or relocating the Museum to the downtown. A letter from Board President Jerry Horton to the City on June 8, 2011 expresses their interest in a joint venture with the City CRA to relocate the Museum to the location identified above. The subject property is presently listed for sale. In order to move forward with any formal relationship between the CRA and Museum Board, an appraisal of the property is necessary. As noted in Mr. Horton's letter, the proposed location will posture the Museum to evolve as a cultural and historical asset to downtown Lake City. This proposal meets the intent and criteria of the Lake City CRA Plan. Mr. Johnson is requesting authorization to utilize CRA funding for the appraisal of Parcel 00-00-00-11911-000, a/k/a Samuel P. Vann property located at NW Marion and Franklin Street. **Ms. Moses made a motion authorizing the appraisal of Parcel 00-00-00-11911-000, a/k/a Samuel Vann property at NW Marion and Franklin Street. The motion identifies the funding source as CRA Trust funds in an amount not to exceed \$5,000. Mr. Hill seconded the motion. A roll call vote was taken and the motion passed.**

Ms. Moses	Aye
Mr. Hill	Aye
Mr. Jefferson	Aye
Mr. Ward	Aye
Mayor Witt	Aye

C. Florida Retirement System Adjustment Proposal (Wendell Johnson)

Note: This item was tabled from the June 20, 2011 meeting due to the absence of two council members.

Mr. Johnson is requesting approval for a three percent (3%) increase in compensation levels to all City FRS enrolled employees and elected officials for the time period July 1, 2011 through September 30, 2011. Per the Report to Council: The State Fiscal Year Budget Cycle beginning July 1, 2011 mandates adjustments in distribution of funds for all participants in the Florida Retirement System (FRS). The July 1<sup>st</sup> implementation date, results in a 3% salary reduction to 104 City employees and 2 elected officials. The shift in payment obligation, from employer to employee was not anticipated when the City formulated the current Fiscal Year Budget. The suggested item for consideration is an increase for those affected employees and elected officials compensation to offset the State mandated reduction in pay for the period covering July 1, 2011 through September 30, 2011. It is noted that the State of Florida Fiscal Year Budget varies from the City's by ending June 30<sup>th</sup> versus September 30<sup>th</sup> annually. As such, without this action, City FRS employees would suffer a 3% reduction in gross pay for the current budget year where the State employees did not. It is important to note that the City budget for Fiscal Year 2010-2011, which runs through September 30, 2011 anticipated contribution levels to the FRS at approximately 10.77% inclusive of all costs and fees for employees and 18.64% for elected officials. The newly adopted rate, which will be effective as of July 1 drops that contribution level to 7.91%, of which the City would be responsible for 4.91% for employees, 6.27% for Senior Management and 11.14% for elected officials. The employees and elected official would be responsible for 3%. Given this new set of contribution levels the City would:

1. Realize a net savings of \$47,488 for six pay periods in FY11 as compared to the projected costs at the current rates if the City contributes at 4.91%, 6.27% and 11.14% and the employees and elected officials contribute at 3%.
2. Realize a net savings of \$13,775 as compared to the projected costs at the current rates if the City contributes both the 4.91%, 6.27% and 11.14% and pays the employees and elected official an additional 3% to offset their newly required contribution level for the remainder of this budget year.

Acceptance of this recommendation would not impact the 2010-2011 Fiscal Year Budget and could be funded with current budgeted levels without need for a budget transfer from Contingencies or

Reserves. On a more long-term basis, however, staff would also be looking to Council for direction as to how to address this change in the Employee contribution levels for the 2011-2012 Fiscal Year Budget. These discussions could take place during the upcoming budget workshops. **Mr. Jefferson made a motion authorizing the City to fund a 3% subsidy to all affected City FRS enrolled employees and elected officials for ninety days (90), July 1, 2011 through September 30, 2011. The motion provides for the subsidy to cease as of October 1, 2011. Ms. Moses seconded the motion. A roll call vote was taken and the motion passed.**

Mr. Jefferson	Aye
Ms. Moses	Aye
Mr. Hill	Aye
Mr. Ward	Nay
Mayor Witt	Nay

11. COMMENTS BY COUNCIL MEMBERS

Mr. Johnson reminded members to let him know if they have any comments relating to the Water/Wastewater memorandum he distributed.

Mayor Witt reminded members to be thinking about a replacement for Dan Adel that resigned from the Fire Pension Board as the Council appointed member.

Mayor Witt commended Public Works and the Lake City Police Department for their outstanding assistance with the Fireworks Celebration.

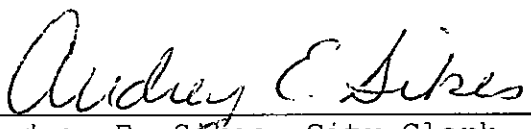
Mayor Witt reported Alphonso Levy passed away and stated the services would be held on Saturday. Mayor Witt commended Mr. Levy for his contribution to the community.

Ms. Moses reminded the CRA Board appointments would be tabulated for the July 18, 2011 meeting.

12. ADJOURNMENT

**All matters having been handled, the meeting adjourned at 8:12 PM on a motion duly made and seconded.**

  
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Stephen M. Witt, Mayor/Council Member

  
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Audrey E. Sikes, City Clerk