

**CITY OF LAKE CITY**  
**Advisory Airport Committee**  
**January 23, 2012                      6:00 PM**

**MINUTES**

Committee Members

George Ward, Council Member – Chairman  
Jake Hill, Jr, Vice Mayor-Council Member  
Wendell Johnson, City Manager  
Grayson Cason, Assistant City Manager  
Nick Harwell, Airport Manager

1.     **CALL MEETING TO ORDER**  
Mr. Ward called the meeting to order at 6:00 PM.
  
2.     **ROLL CALL**  
Chairman Ward asked Ms. Sikes to call roll. Attendance is indicated above.
  
3.     **APPROVAL OF AGENDA**  
Members concurred to remove item 6 (Approve Internal/External Sign Package) from the agenda. **Mr. Johnson made a motion to approve the agenda as amended. Mr. Harwell seconded the motion. The motion carried on a voice vote.**
  
4.     **APPROVAL TO PURCHASE A NEW AVGAS FUEL TRUCK (NICK HARWELL)**  
**Mr. Hill made a motion to recommend to City Council to authorize the competitive bidding process to purchase a new AVGAS fuel truck. The motion also approves appropriation of funds from 440-0130-542.64 in the amount of \$60,000 with the remainder of funds necessary from the Airport Reserve Fund. The motion also provides authorization to surplus the old AVGAS fuel truck in the event it is not financially feasible to trade in towards the purchase of the new unit. Mr. Harwell seconded the motion and the motion carried unanimously on a voice vote.**
  
5.     **PRE-APPLICATION AIRPORT IMPROVEMENT PLAN (AIP) SUBMITTAL (DON RAMDASS, PASSERO ASSOCIATES, LLC)**  
Mr. Ramdass provided updates on the available grants and the deadlines for submittal as it relates to the FY 2012 Airport Improvement Program. **Mr. Cason made a motion authorizing City Manager Wendell Johnson to execute the FAA Grant Application for the Installation of a new AWOS system. The motion provides authorization for Mr. Ramdass to electronically submit the grant application to the FAA. Mr. Harwell seconded the motion and the motion carried unanimously on a voice vote.**

**Mr. Johnson made a motion authorizing himself, on behalf of the City of Lake City, to execute the FAA Grant Pre-Application form for the design, topographic surveying, subsurface testing and permitting for the rehabilitation of 12,500LF of open airfield drainage ditches along taxiway "A" at the Airport. Mr. Hill seconded the motion and the motion carried unanimously on a voice vote.**

6. OTHER BUSINESS

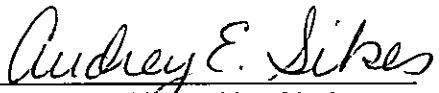
None

7. NEXT MEETING DATE

Members will be notified as to the next meeting date.

8. ADJOURNMENT

There being no further business, the meeting adjourned on a motion duly made and seconded.

  
Audrey E. Sikes  
Audrey E. Sikes, City Clerk